

Minutes of the regular meeting of the City Commission held Monday, September 11, 2006, at 7:00 p.m., in the City Commission Room.

Mayor Bradley Kilmer called the meeting to order and the Pledge of Allegiance was recited.

Commissioners Present: Mayor Bradley Kilmer and Vice Mayor Spycher;
Commissioners Bissell, Holton, Joslin, Moreno and Tilmann

Commissioners Absent: None

Others Present: Finance Director Ridley, City Clerk Flynn and City Attorney Romashko

Mayor Bradley Kilmer proclaimed September 17 thru 23, 2006 "Constitution Week."

Additions to Agenda

Finance Director Ridley requested two items be added to the agenda.

Mayor Bradley Kilmer suggested item number 12 "Consider approval of Contract with Central Asphalt for Street Resurfacing" and item number 13 "Reschedule Public Hearing on Brownfield Plans" be added to the agenda.

Moved by Commissioner Holton and supported by Commissioner Tilmann to approve the addition of item numbers 12 and 13 to the agenda. Motion unanimously carried.

Received the following communications and petitions:

1. Resignation of Planning Commission Member Lyn Markham
2. Charter Township of Union Board of Trustees Minutes (July)
3. Charter Township of Union Planning Commission Minutes (July)
4. Wastewater Treatment Plant (August)

Moved by Commissioner Holton and supported by Commissioner Moreno to approve the following items on the Consent Calendar:

1. Approve the amended minutes of the regular meeting held August 14, 2006; minutes of the regular meeting held August 28, 2006; and minutes of the special meeting held September 5, 2006.
2. Receive Proposed 2007 Operating Budget.
3. WHEREAS, Article VII, Section 10, authorizes the City Commission to amend the annual operating budget by resolution, and
WHEREAS, the 2006 operating budget was originally adopted by resolution on December 12, 2005, and
WHEREAS, the activities of the City since the budget was adopted have been such as to necessitate an amendment to the budget at this time,

NOW THEREFORE, BE IT RESOLVED, that the following revenue and expenditure appropriations be approved and the 2006 operating budget be amended, effective immediately.

	Fund Balance <u>January 1</u>	2006 <u>Revenue</u>	2006 <u>Expenditures</u>	Fund Balance <u>December 31</u>
<u>GOVERNMENTAL FUNDS</u>				
GENERAL FUND				
Unreserved	\$1,657,598	\$9,842,200		
Legislative Division			\$609,870	
Finance Division			1,268,360	
Public Safety Division			5,652,120	
Community Services Division			1,976,080	
Public Works Division			580,830	
Total Unreserved	\$1,657,598	\$9,842,200	\$10,087,260	\$1,412,538
Reserved	1,029,881	167,050	533,860	663,071
Designated Fund Balance Policy	1,600,000	0	0	1,600,000
Designated for Future Projects	893,507	10,000	62,270	841,237
Total General Fund	\$5,180,986	\$10,019,250	\$10,683,390	\$4,516,846
SPECIAL REVENUE FUNDS				
MAJOR STREET FUND				
Unreserved	\$546,899	\$1,230,975	\$1,144,510	\$633,364
Reserved & Designated	15,399	0	0	15,399
Total Major Street Fund	562,298	1,230,975	1,144,510	648,763
LOCAL STREET FUND				
Unreserved	386,676	1,037,090	1,274,520	149,246
Reserved & Designated	0	0	0	0
Total Local Street Fund	386,676	1,037,090	1,274,520	149,246
DOWNTOWN IMPROVEMENT & PARKING FUND				
Unreserved	62,364	181,200	190,190	53,374
Reserved & Designated	4,441	57,500	0	61,941
Total Downtown Fund	66,805	238,700	190,190	115,315
PARKS & RECREATION FUND				
Unreserved	17,279	57,970	55,340	19,909
Reserved & Designated	535,543	480,460	611,900	404,103
Total Parks & Recreation Fund	552,822	538,430	667,240	424,012
BLOCK GRANT FUND				
Unreserved	133,671		0	133,671
Reserved & Designated	243,322	127,670	5,630	365,362
Total Block Grant Fund	376,993	127,670	5,630	499,033
Economic Development Fund	312,584	35,440	10,000	338,024
Storm Drain Improvement Fund	212,283	9,000	40,210	181,073
Cemetery Fund	105,614	7,500	0	113,114
Total Governmental Funds				
Appropriated Budget	\$7,544,778	\$13,235,055	\$13,975,480	\$6,804,353

FURTHER, BE IT RESOLVED, that the following informational summaries be amended for the Capital and Debt Service Funds for the year beginning January 1, 2006 and ending December 31, 2006.

DEBT SERVICE FUNDS				
1996 Refunding Debt Fund	\$66,268	\$44,710	\$110,970	\$8
Special Assessment Debt Fund	240,079	58,900	12,110	286,869
Total Debt Service Funds				
Informational Summaries	\$306,347	\$103,610	\$123,080	\$286,877

CAPITAL FUNDS

Borden Building Project	\$686,015	\$390,000	\$630,000	\$446,015
CAPITAL IMPROVEMENTS FUND:				
Reserved	\$267,000	\$0	\$267,000	\$0
Designated for Capital Improvements	115,000	0	115,000	0
Unreserved	190,641	781,860	795,420	177,081
Total Capital Improvements Fund	572,641	781,860	1,177,420	177,081

Total Capital Funds

Informational Summaries	\$1,258,656	\$1,171,860	\$1,807,420	\$623,096
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FURTHER, BE IT RESOLVED, that the following appropriated budgets for the Fiduciary funds be amended for the year beginning January 1, 2006 and ending December 31, 2006.

FIDUCIARY FUNDS**Component Units**

Building Authority Fund	\$13,797	\$312,250	\$312,350	\$13,697
MISSION STREET DDA FUND				
Reserved	50,340	80,300	49,440	81,200
Unreserved	57,155	260,400	169,200	148,355
Total Mission Street DDA Fund	107,495	340,700	218,640	229,555
TAX INCREMENT FIN AUTH FUND				
Central Business District Reserved	131,477	75,180	84,640	122,017
Central Business District Undesig	189,400	282,820	208,100	264,120
Ind Park North Reserved	0	0	0	0
Ind Park North Undesignated	188,752	29,400	18,750	199,402
Univ Park Reserved	189,590	0	189,590	0
Univ Park Undesignated	64,162	148,500	116,460	96,202
Total TIFA	763,381	535,900	617,540	681,741
Local Dev Finance Authority Fund	27,571	106,500	34,950	99,121
Brownfield Redevelopment Fund	4,398	5,070	0	9,468

Total Fiduciary Funds

Appropriated Budget	\$916,642	\$1,300,420	\$1,183,480	\$1,033,582
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FURTHER, BE IT RESOLVED, that the following informational summaries be amended for the Proprietary Funds for the year beginning January 1, 2006 and ending December 31, 2006.

	<u>Working Capital January 1</u>	<u>Sources of Working Capital</u>	<u>Uses of Working Capital</u>	<u>Working Capital December 31</u>
<u>PROPRIETARY FUNDS</u>				
Enterprise Funds				
Project 2000 Fund	\$783,832	\$805,000	\$1,011,900	\$576,932
Airport Fund				
Reserved	94,000	0	43,000	51,000
Unreserved	25,447	492,910	489,410	28,947
Sewer Fund				
Reserved	1,911,513	360,000	534,600	1,736,913
Unreserved	202,673	2,125,660	2,135,540	192,793
Water Fund				
Reserved	1,458,556	380,000	230,000	1,608,556
Unreserved	1,147,904	2,893,160	3,128,160	912,904
Solid Waste Fund				
Reserved	262,670	32,300	25,000	269,970
Unreserved	592,248	514,730	603,140	503,838

Internal Service Funds

Central Stores Fund	90,564	75,100	71,220	94,444
Motor Pool Fund				
Reserved	270,442	28,000	200,000	98,442
Unreserved	1,034,625	640,500	684,470	990,655
Self Insurance Fund Reserved	1,142,276	2,369,000	2,348,500	1,162,776

Total Proprietary Funds

Informational Summaries	\$9,016,750	\$10,716,360	\$11,504,940	\$8,228,170
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- WHEREAS, under the date of June 13, 2006, the Traffic Engineer of the City of Mt. Pleasant issued temporary traffic control order No. 3-06 (Install "No Parking Here To Driveway sign the appropriate distance from the driveway at 821 Crosslanes, to provide sufficient sight distance for access to the driveway). Said temporary traffic control order was presented to the City Commission on September 11, 2006, for review and after reviewing said temporary traffic control order and being fully advised in the premises,

BE IT RESOLVED, that the City Commission approves making temporary traffic control order No. 3-06 a permanent traffic control order.

- Payrolls dated September 1 and September 8, 2006, check numbers 056882-057107; and warrants dated August 31, 2006, check numbers 053922-054075 all totaling \$981,063.59.

Motion unanimously adopted.

Commissioners presented their 5 or 6 top priorities of the Fall 2006 two percent allocation requests to Saginaw Chippewa Indian Tribe of Michigan.

Moved by Commissioner Moreno and supported by Commissioner Tilmann to approve a contract with Mt. Pleasant Central Asphalt in the amount of \$128,735.65 for Street Resurfacing. Motion unanimously adopted.

Moved by Commissioner Holton and supported by Commissioner Tilmann to reschedule the Brownfield Redevelopment Public Hearings from 09/25/2006 to 10/09/2006 at 7:00 p.m.

AYES: Commissioners Bissell, Bradley Kilmer, Holton, Moreno, Spycher, Tilmann
 NAYS: Commissioner Joslin
 ABSENT: None

Motion carried.

Announcements on City-related Issues and Concerns

Commissioner Moreno asked the public to be involved in farmland preservation.

Commissioner Joslin asked the public to apply for Planning Commission vacancy and announced Mardi Gras downtown on Friday, September 15th.

Finance Director Ridley announced public hearing on Master Plan for September 25th and announced Planning Commission notices will be published this week with application deadline being September 29th.

Commissioner Holton asked about Borden Bldg. smoke stack removal. Finance Director Ridley explained demolition will likely not take place until October.

City Commission recessed at 7:27 p.m. and reconvened at 7:33 p.m.

A work session was held. Finance Director Ridley and City Assessor Rowley presented information on Brownfield legislation, guidelines, inspections and financial impacts.

Moved by Commissioner Holton and supported by Commissioner Tilmann that the meeting adjourn at 7:58 p.m. Motion unanimously adopted.

Cynthia Bradley Kilmer, Mayor

Robert J. Flynn, City Clerk