



**DIVISION OF PUBLIC SAFETY
CITY OF MT. PLEASANT**

804 E. High Street, Mount Pleasant, MI 48858
Phone: (989) 779-5100 • Fax: (989) 773-4020



**Department of Public Safety
Bid Requirements**

1. All bids are due in the Finance Director's Office, 401 N. Main, Mt. Pleasant, Michigan 48858 by 1:30 p.m. on June 24, 2008. No late bids will be accepted.
2. All bids must be submitted in a sealed envelope clearly marked "Youth Services Unit Car June 24, 2008".
3. Bid pricing sheet must be signed by an authorized representative of the company.
4. The City reserves the right to reject any and all bids, to waive any irregularities, and select the bid most advantageous to the City.
5. All bids must meet the requirements as outlined in the description of each item and any deviations from description must be so noted.
6. All bid prices must include delivery to the Public Safety Building, 804 E. High Street, Mt. Pleasant, Mt. Pleasant, Michigan. Advance notice of delivery date must be given to Glen Feldhauser, prior to delivery.
7. The City of Mt. Pleasant is a tax-exempt entity and therefore no sales tax should be included in the bid pricing.
8. All bid prices must remain firm until September 1, 2008.
9. It is anticipated that the recommendation for purchase based on the evaluation of the bids will be made to the City Commission at the July 14th City Commission meeting.
10. Payment will be made within 30 days of delivery.