

Regular Meeting of the City Commission
Monday, April 13, 2020
7:00 p.m.

AGENDA

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PROCLAMATIONS AND PRESENTATIONS:

1. Census 2020 update.

ADDITIONS/ DELETIONS TO AGENDA:

PUBLIC INPUT ON AGENDA ITEMS:

RECEIPT OF PETITIONS AND COMMUNICATIONS:

2. City Manager report on pending items.
 - a. Monthly report on police related citizen complaints received.

CONSENT CALENDAR: DESIGNATED (*) ITEMS

CITY COMMISSION MINUTES:

- * 3. Approval of the minutes of the regular meeting held March 23, 2020.

PUBLIC HEARINGS:

STAFF RECOMMENDATIONS AND REPORTS:

- * 4. Bids and Quotations
 - a. Sewer Relining
 - b. Pickard Street Lift Station Rehabilitation
 - c. Wastewater Plant UV and Chemical Improvements Project
 - d. Construction Management Services for Wastewater Plant Project
5. Receive 2021-2026 proposed Capital Improvement Plan and set a public hearing for May 26, 2020 on the same.
- * 6. Consider resolutions authorizing an amendment to the Standard Lighting Contract between the City and Consumers Energy for new LED street lighting at High Street and Arnold Street and High Street and Mission Street.
7. Consider resolution confirming administrative decisions regarding utility bills and extending administrative authority.

All interested persons may attend and participate. Persons with disabilities who need assistance to participate may call the Human Resources Office at 989-779-5313. A 48-Hour advance notice is necessary for accommodation. Hearing or speech impaired individuals may contact the City via the Michigan Relay Service by dialing 7-1-1.

- * 8. Approval of payrolls and warrants.

ANNOUNCEMENTS ON CITY-RELATED ISSUES AND NEW BUSINESS:

PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS:

RECESS:

CLOSED SESSION: (None scheduled at this time)

RECESS:

WORK SESSION: (None scheduled at this time)

ADJOURNMENT:

TO: MAYOR AND CITY COMMISSION APRIL 8, 2020
 FROM: NANCY RIDLEY, CITY MANAGER *Nes*
 SUBJECT: CITY MANAGER REPORT ON PENDING ITEMS

This report on pending items reflects the current status of tasks that were previously agreed to and a listing of potential items for discussion during 2020. A draft work session schedule for future meetings will be provided after all surveys are completed by the City Commission **and daily business begins to return to normal.**

1. Task Related Issues:

SHORT DESCRIPTION OF TOPIC	MEETING TOPIC WAS AGREED TO	REQUESTED DUE DATE	STATUS AS OF 4-8-2020
Non-motorized Plan/Complete Streets Recommend amendments to ordinances, plan and/or guidelines to reduce requirement to implement on all streets	May 13	None	Should evaluate after master plan is recommended
Website Content Policy Develop draft policy regarding purpose of website and what information should/should not be posted	May 28	Anytime in the next year.	
New Motions/Amended Motions Onscreen Staff to investigate ability to put typed version of new and amended motions on big screen	July 8	None	
Principal Shopping District Investigate for next assessment roll whether new businesses can be granted a lower special assessment amount in first years of business	July 8	None	
Fee for Christmas Tree Curbside Pickup Gather information on whether other cities charge for curbside pickup. Also gather data in 2020 on how many trees are actually picked up in the City.	November 25	Sometime in 2020	

2. Potential Work Session Discussion Items

a. Items that were to be scheduled for work session in 2019, but did not occur: (These will be moved to 2020)

Potential Airport Partners Agreement

Rental Housing-additional inspections for converted units

b. Items from 2019 that were not prioritized or removed-will need further discussion/direction during 2020:

Property Maintenance Ordinance

Policy issues follow-up from OMA/FOIA Training

Building inspection-coordination of inspections with County

Dumpsters located in paved alleys

Effectiveness of storm water ordinance-(Note: still working with partners county-wide on stormwater matters)

Rental Housing Inspections: frequency based on good inspections

Sustainability goals

Incentives/strategy for owner-occupied conversions

Homeowner loan and emergency program-needs to be coordinated with above topic

Mt. Pleasant Center preferred development

Review of general guidelines used for snow removal on streets and parking lots

Review ordinance application/interpretation related to commercial/industrial properties

c. Items to remove from work session list:

Indian Pines South-see what Master Plan process and Parks & Recreation Commission recommend

d. Items the City Commission indicated interest in further research/information sometime in 2020:

Different standards for rental housing based on type of rental (Mr. Steve Berkshire letter)

Scooter rental program (Mr. Odell Miller email)

Pedal Trolley ordinance (Mr. Neal information and presentation during January 13, 2020 public comment)

- e. **Items staff will need direction/input on:**
2019 goal reports and next steps

3. Recommended Work Session Discussion Schedule-to be determined

Please note items that have changed since the last report are highlighted in yellow for easy reference.

Minutes of the regular meeting of the City Commission held Monday, March 23, 2020, at 7:00 p.m., in the City Commission Room.

Mayor Joseph called the meeting to order and the Pledge of Allegiance was recited.

Commissioners Present: Mayor Joseph and Vice Mayor Perschbacher;
Commissioners Alsager, Gillis, LaLonde, Ronan and Tolas

Commissioners Absent: None

Others Present: City Manager Ridley and City Clerk Howard

Public Input on Agenda Items

Glen Irwin, II, 1018 Sweeney St. spoke in opposition to approval of Resolution #5 to approve the roll and set payment terms for Special Assessment District #1-2020 as postponed from March 9, 2020 and also would like to see further future funding to the Tax Increment Finance Authority (TIFA).

Receipt of Petitions and Communications

Received the following petitions and communications:

1. City Manager report on pending items:
2. Airport Advisory Board Meeting Minutes. (February)
3. Correspondence received from Michael Moutsatson for Moutsatson Rentals LLC Gaylord Street, 801-819 regarding request for exemption from solid waste bag/tag system.
4. Correspondence received from Ryan Litwiller, 1036 S. Fancher, regarding overnight parking.

Moved by Commissioner Tolas and supported by Vice Mayor Perschbacher to approve the following items on the Consent Calendar:

1. Minutes of the regular meeting of the City Commission held March 9, 2020.
2. Bid of Lakeshore Construction of Mt. Pleasant, Michigan for 2020 New Sidewalk and Sidewalk Replacement Project in the amount of \$164,336 and approve a budget amendment of \$21,340 from Major and Local Streets.
3. Authorize the Mayor and Clerk to sign the revised sewer agreement with Nottawa Township as presented.
4. Authorize the Mayor and Clerk to sign the easement document with Nottawa Township as presented.
5. Warrants dated March 3, 4, 11 & 12, 2020 and Payrolls dated March 6, 2020 all totaling \$818,515.21.

AYES: Commissioners Alsager, Gillis, Joseph, LaLonde, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: None

Motion unanimously carried.

Moved by Vice Mayor Perschbacher and supported by Commissioner Tolas to deny Resolution #5 and instead authorize a budget amendment of \$17,400 from the Capital Improvement Fund to fund the remaining cost of the street light improvements.

AYES: Commissioners Alsager, Gillis, Joseph, LaLonde, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: None

Motion unanimously carried.

Moved by Commissioner Tolas and supported by Commissioner Ronan to approve Option A (add lighting with irrigation) and to award the contract for the 2020 Michigan Street Reconstruction Project to McGuirk Sand and Gravel, of Mt. Pleasant, Michigan for \$496,121 and appropriate budget amendments.

AYES: Commissioners Alsager, Gillis, Joseph, LaLonde, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: None

Motion unanimously carried.

Approved submission of City requests for Saginaw Chippewa Indian Tribe two percent allocations with a summary of the Commission's top priorities.

Mayor Joseph made the following appointment to boards and commissions.

COUNTY TAX ALLOCATION BOARD

Mayor Joseph

Announcements on City-Related Issues and New Business

City Manager Ridley gave a report on the status of city operations due to COVID-19 and thanked the public, staff, and commissioners for their work and understanding.

Mayor Joseph thanked the community and staff as well as State leaders for being resilient and doing the work necessary during this COVID-19 crisis and encouraged everyone to continue practicing social distancing. He also thanked the community for their support and generosity to the Isabella County Restoration House and guests to help accelerate housing accommodations due to COVID-19 pandemic.

Commissioner Tolas thanked staff and Public Safety for their work during this time of crisis.

Commissioner Alsager stated that she agreed with City Manager Ridley that some fees will need to be suspended during this time of crisis.

Commissioner Lalonde encouraged everyone to stay safe and be kind to one another.

Commissioner Gillis thanked staff and fellow Commissioners for pulling together to make the City Commission meeting happen electronically and also thanked Public Safety and medical workers for their work during this time of crisis.

Public Comment on Agenda and Non-Agenda Items

Scott Krause spoke requesting the city issue a stay at home order to protect essential employees and health care providers of Mt. Pleasant.

Tony Kulick asked if since the Isabella County Resource Recovery Center will be shut down for the foreseeable future and there will be no curbside recycling the city has considered any sort of refund for the recycling fee? He also questioned if the city was going to go to a zero interest for the Michigan street lighting special assessment shouldn't the city go back and refund interest paid on other special assessments levied over the past 10 years?

Mayor Joseph adjourned the meeting without objection at 7:54 p.m.

William L. Joseph, Mayor

Jeremy Howard, City Clerk

TO: MAYOR AND CITY COMMISSION APRIL 8, 2020
FROM: NANCY RIDLEY, CITY MANAGER *Nes*
SUBJECT: BIDS AND QUOTATIONS

a. Sewer Relining

Five bids were recently received for the relining of various sections of the City's sanitary sewer. As the attached memo from Interim DPW Director Jason Moore indicates, bid pricing for this project came in lower than anticipated. Due to the lower pricing, additional sections in need of relining can be added. We are therefore recommending a not-to-exceed contract of \$117,000 to Inland Waters Pollution Control of Detroit to complete the 2020 sewer relining project.

Recommended Motion:

Move to award the bid for sewer relining to Inland Waters Pollution Control for a not-to-exceed contract of \$117,000.

b. Pickard Street Lift Station Rehabilitation

The rehabilitation of the Pickard Street Lift Station is scheduled for 2020. Three bids were received for the upcoming project and are outlined in the attached memo from Interim Director Jason Moore. It is recommended the City Commission authorize a contract with RBF Construction of Swartz Creek for \$26,750.

Recommended Motion:

Move to award the contract for the Pickard Street Lift Station Rehabilitation to RBF Construction for \$26,750.

c. Wastewater Plant UV and Chemical Improvements Project

Over the last 18 months, wastewater staff have evaluated a number of options to address the chemical treatment tanks and the replacement of other large components of the Wastewater Treatment Plant. The attached memo from Interim DPW Director Jason Moore recommends the best option for safety, capital cost efficiency and long term operational costs. It is recommended the City Commission authorize a contract with J.R. Heinemann & Sons for \$1,161,000 for the installation of ultraviolet equipment and the chemical improvements project as presented.

Recommended Motion:

Move to authorize a contract with J.R. Heinemann & Sons for \$1,161,000 for the installation of ultraviolet equipment and the chemical improvements project as presented.

d. Construction Management Services for Wastewater Plant Project

The attached memo from Interim DPW Director Jason Moore recommends authorization of a not-to-exceed contract with C2AE for \$35,000 for construction management services for the ultraviolet and chemical improvements project at the Wastewater Treatment Plant. C2AE has been very involved with the various design options and the bidding for this project and is best suited to oversee the construction management.

Recommended Motion:

Move to authorize a not-to-exceed contract with C2AE for \$35,000 for construction management at the Wastewater Treatment Plant.

NJR/ap

Memorandum



TO: Nancy Ridley, City Manager
FROM: Jason Moore, Interim DPW Director
DATE: March 18, 2020
SUBJECT: Award Contract for 2020 Sewer Relining Bid

Request:

The City Commission is requested to award the contract for the 2020 Sewer Relining Project to Inland Waters Pollution Control, Inc., of Detroit, for a not-to-exceed amount of \$117,000.

Reason for Purchase:

Sanitary sewer relining is a low-impact method of replacing sanitary sewers that are in poor condition. This method is used primarily when excavation of the sanitary sewer is impossible, or where it is less expensive to reline the sewer when no street construction is planned.

On March 17, 2020, the following bids were received:

Inland Waters Pollution Control, Inc. - Detroit	\$ 95,733.00
Visu-Sewer, Inc. - Pewaukee, WI	\$113,833.00
Insituform Technologies USA, LLC - Chesterfield, MO	\$114,492.10
Insight Pipe Contracting, LLC - Harmony, PA	\$158,714.00
Granite Inliner, LLC - Hilliard, OH	\$219,316.00

Inland Waters Pollution Control is the low bidder. We have not worked with this company previously. After checking their references, we are confident they have the necessary experience and skills to complete this project.

Recommendation:

Due to the bid coming in below the budgeted amount, I recommend award of the 2020 Sewer Relining bid to Inland Waters Pollution Control, Inc., for a not-to-exceed amount of \$117,000. The extra funds will be used to complete additional sections of sanitary sewer in need of relining. Funds are available in the Sewer Line Replacement Reserve.

Memorandum



TO: Nancy Ridley, City Manager
FROM: Jason Moore, Interim DPW Director
DATE: March 25, 2020
SUBJECT: Award Contract for the 2020 Pickard Lift Station Rehabilitation Project

Request:

The City Commission is requested to award the contract for the 2020 Pickard Lift Station Rehabilitation Project to RBF Construction, of Swartz Creek, for \$26,750.

Reason:

As part of the 2020 Capital Improvement Plan, the Pickard Street lift station wet well is scheduled for rehabilitation this year. Lift stations are responsible for moving raw sewage from households and businesses to the wastewater plant and prevent sewage from backing up into households. They are a critical component of the wastewater processing system. The project involves cleaning the inside of the Pickard Street wet well and coating it with epoxy. We will bypass the primary wet well temporarily and flow directly to the auxiliary wet well from which the sanitary sewage can be pumped to the treatment plant by the much larger auxiliary pumps.

On Tuesday, March 17, 2020, the following bids were received.

RBF Construction, Swartz Creek, MI	\$ 26,750.00
Advanced Rehabilitation Technology, Bryan, OH	\$ 29,540.00
Robbin Harsh Excavating, Inc., Clare, MI	\$123,438.00

RBF Construction is the low bidder. We have not worked with this company previously. After completing a reference check, we are confident RBF has the skills and qualifications necessary to complete the project.

Recommendation:

I recommend the City Commission award the 2020 Pickard Lift Station Rehabilitation Project to RBF Construction for \$26,750. Funds are available in the 2020 Wastewater Operating Budget for manhole rehabilitation.

Memorandum



TO: Nancy Ridley, City Manager
FROM: Jason Moore, Interim DPW Director
DATE: March 18, 2020
SUBJECT: Award Contract for Wastewater Plant UV and Chemical Improvements Project

Request:

The City Commission is requested to award the contract for the Wastewater UV and Chemical Improvements Project to J.R. Heinemann & Sons, Incorporated, for \$1,161,000.

Reason:

The Wastewater Treatment Plant UV and Chemical Improvements Project consists of the construction of a 420 square-foot building addition to the chemical storage area, installation of two six-foot and one eight-foot diameter chemical storage tanks, pump skids, electrical, HVAC, plumbing, and a new effluent chamber with UV disinfection. The tanks require moving because they are failing and there is no practical/cost effective way to install new ones in the existing building. The current location within the plant also produces an acidic atmosphere that causes a health hazard and damage to electronics in the area. Adopting the UV system will eliminate three future CIP projects; replacement of the sodium hypochlorite and sodium sulfite systems, and any future rehabilitation of the chlorine contact chambers. Based on the 2019 flow rates, the elimination of those projects will result in an estimated \$28,000 in annual chemical cost savings and a reduction of 29,000 pounds of disinfection by-products sent to the Chippewa River each year. Additional benefits reside in operational savings with the elimination of chlorine meters, six pumps, reagents, peristaltic hose replacements, water usage, and reduced maintenance and operational hours. Although these savings will be offset by electrical usage, bulbs and ballast replacements, we anticipate the installation to provide superior treatment and a net savings in total operational costs.

Engineering firm C2AE conducted the bid letting and evaluation of the bids. Two bids were received on Tuesday, February 11, 2020.

J.R. Heinemann & Sons, Inc. – Saginaw	\$1,161,000.00
RCL Construction Co., Inc. – Sanford	\$1,197,900.00

The low bidder, J.R. Heinemann & Sons, was interviewed and references were checked. All of the references received stated they completed the project on time, to specifications, and within budget. Our engineering consultant C2AE recommends award of the contract to J.R. Heinemann & Sons with a base bid of \$1,161,000.

Recommendation:

I recommend the City Commission award the contract for the Wastewater UV and Chemical Improvements Project to J.R. Heinemann & Sons for \$1,161,000. Funds are available in the Wastewater Plant Reserve.

Memorandum



TO: Nancy Ridley, City Manager
FROM: Jason Moore, Interim DPW Director
DATE: March 18, 2020
SUBJECT: Award Contract for Construction Management
Wastewater Plant UV and Chemical Improvements Project

Request:

The City Commission is requested to award the contract for the RFP for Construction Management – Wastewater Plant UV and Chemical Improvements Project to C2AE, of Lansing, on a time and material basis and not to exceed \$35,000.

Reason:

C2AE provided the design work, bid letting and evaluation for the Wastewater Plant UV and Chemical Improvements Project. C2AE was the only firm to respond to the RFP for Construction Management. Under the contract, C2AE will provide the following services:

1. Provide contract administration and project management
2. Provide one part-time Resident Project Representative to observe construction activities
3. Conduct bi-weekly onsite progress meetings
4. Review and approve shop drawings and other related information
5. Review pay applications and change orders for approval
6. Conduct equipment startup with manufacturers and contractor
7. Complete a final project punch list
8. Coordinate with the contractor to assemble and provide operation and maintenance data
9. Complete project closeout and record documents

Actual construction staking will be completed by the contractor. The duration of construction is estimated to be six weeks after the equipment is received.

Recommendation:

I recommend the City Commission award the contract for the RFP for Construction Management – Wastewater Plant UV and Chemical Improvements Project to C2AE on a time and material basis and not-to-exceed \$35,000. Funds are available in the Wastewater Plant Reserve.

COMMISSION LETTER #058-20
MEETING DATE: APRIL 13, 2020

TO: MAYOR AND CITY COMMISSION APRIL 8, 2020
FROM: NANCY RIDLEY, CITY MANAGER *NJR*
SUBJECT: RECEIVE 2021-2026 PROPOSED CAPITAL IMPROVEMENT PLAN AND SET
A PUBLIC HEARING FOR MAY 26, 2020 ON THE SAME

The City Charter requires the City Manager to submit a Capital Improvement Plan (CIP) outlining projected infrastructure spending. The proposed Capital Plan will be provided to the City Commission on Monday, April 13 separate from the packet. The proposed document will be available for public viewing beginning Tuesday, April 14, 2020 on the City's website. As you will see in the transmittal memo when received, the majority of the work on the Capital Improvement Plan was completed prior to the Coronavirus pandemic. We expect reprioritization and adjustments to the plan will be needed prior to approval.

The City is required to hold a public hearing on the Capital Improvement Plan. Consistent with prior years, it is recommended a public hearing be set for Tuesday, May 26, 2020 on the proposed plan.

Recommended Motion:

Receive the 2021-2026 proposed Capital Improvement Plan and set a public hearing for May 26, 2020.

NJR/ap

COMMISSION LETTER #058-20
MEETING DATE: APRIL 13, 2020

TO: MAYOR AND CITY COMMISSION APRIL 8, 2020
FROM: NANCY RIDLEY, CITY MANAGER *Nes*
SUBJECT: CONSIDER RESOLUTIONS AUTHORIZING AN AMENDMENT TO THE
STANDARD LIGHTING CONTRACT BETWEEN THE CITY AND
CONSUMERS ENERGY FOR NEW LED STREET LIGHTING AT HIGH STREET
AND ARNOLD STREET AND HIGH STREET AND MISSION STREET

Any time Consumers Energy makes changes to street lighting, it is necessary to amend the Standard Street Lighting Contract with the City of Mt. Pleasant. The attached memo from City Engineer Stacie Tewari outlines two changes that will occur this summer.

The first amendment to the contract is for the LED upgrade to the street lights at Arnold and High Street. This work is being done as part of the High Street project and there will be no cost to the City. We are merely updating the contract to reflect the type and number of lights being replaced.

The second amendment to the contract is for the removal of a light pole at Mission Street and High Street. Again, this is part of the High Street project work planned for this summer and also takes into consideration the enhanced LED lighting that was previously approved for installation this fall with Downtown Development Authority (DDA) funds.

Recommended Motion:

Move to approve the resolutions as presented and authorize the Mayor and Clerk to sign the amended Street Lighting Contract with Consumers Energy.

NJR/ap

City of Mt. Pleasant, Michigan



CITY HALL
320 W. Broadway • 48858
(989) 779-5300
(989) 773-4691 fax

PUBLIC SAFETY
804 E. High • 48858
(989) 779-5100
(989) 773-4020 fax

PUBLIC WORKS
320 W. Broadway • 48858
(989) 779-5400
(989) 772-6250 fax

March 24, 2020

TO: Nancy Ridley, City Manager

FROM: Stacie Tewari, City Engineer

SUBJECT: Approval of Authorizations and Resolutions for a Change in the Standard Lighting Contract with Consumers Energy for Street Lighting at High Street and Arnold Street and High Street and Mission Street

The City of Mt. Pleasant requested additional lighting coverage at the intersections of Mission Street and High Street and Mission Street and Pickard Street. Even though these two roadways are not owned by the City, the City is responsible for any street lighting on MDOT and County roadways within the city limits. On February 10, 2020, the City Commission approved the contracts for the new LED lights at Mission and High and Mission and Pickard to be installed in the fall of 2020.

The existing high-pressure sodium streetlight at High/M-20 and Mission Street will be removed and replaced with an LED streetlight as part of MDOT's High Street/M-20 intersection widening project at Mission Street in the summer of 2020. In addition, Consumers will be removing a high-pressure sodium suspension light at Arnold Street and High Street and replacing it with two LED cobrahead street lights. A separate invoice and contracts were sent by Consumers for this work, as this work will be done as part of a separate project. There will be no charge to the City for the street light work at Arnold Street. The invoice includes the light removal and replacement at High Street and Mission Street.

The DDA board has approved a budget of \$13,820 for the street lights at Mission/High and Mission/Pickard. The total project cost for the projects is \$8,106 which includes the total for the summer and fall work.

Consumers Energy requires approval of changes to the existing lighting contract prior to beginning this work. I recommend that the attached resolutions and authorizations be approved by the City Commission including authorization of the City Clerk to execute the documents on behalf of the city.

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City of Mount Pleasant, dated 5/1/2011, in accordance with the Authorization for Change in Standard Lighting Contract dated _____,

heretofore submitted to and considered by this commission council board ;and

RESOLVED, further, that the _____ Clerk be and are authorized to execute such authorization for change on the behalf of the City.

STATE OF MICHIGAN
COUNTY OF Isabella

I, _____, Clerk of the City of Mount Pleasant, do hereby certify that the foregoing resolution was duly adopted by the commission council board of said municipality, at the meeting held on _____.

Dated:

Municipal Customer Type: City



**AUTHORIZATION FOR CHANGE IN
STANDARD LIGHTING CONTRACT
(COMPANY-OWNED) FORM 547**

Contract Number: 100000217057

Consumers Energy Company is authorized as of _____, by the City of Mount Pleasant, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the City of Mount Pleasant, dated 5/1/2011.

Lighting Type:

General Service Unmetered Lighting Rate GUL, Standard High Intensity Discharge

Notification Number(s):

1051830557, 1051830556

Construction Work Order Number(s):

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 5/1/2011 shall remain in full force and effect.

City of Mount Pleasant

By:

(Signature)

(Printed)

Its

(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

GENERAL SERVICE UNMETERED LIGHTING RATE GUL, STANDARD HIGH INTENSITY DISCHARGE

<i>Number of Luminaires</i>	<i>Nominal Watts</i>	<i>Luminaire Type</i>	<i>Fixture Type</i>	<i>Fixture Style</i>	<i>Install Remove</i>	<i>Location</i>
1	<u>100</u>	<u>HPS</u>	<u>Center Suspension</u>	<u>NA</u>	<u>Remove</u>	INTERSECTION E HIGH ST & S ARNOLD ST
1	<u>250</u>	<u>HPS</u>	<u>Cobrahead</u>	<u>Cutoff</u>	<u>Remove</u>	INTERSECTION E HIGH ST & S MISSION ST

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City of MT PLEASANT, dated 10/1/2014, in accordance with the Authorization for Change in Standard Lighting Contract dated _____,

heretofore submitted to and considered by this commission council board ;and

RESOLVED, further, that the _____ Clerk be and are authorized to execute such authorization for change on the behalf of the City.

STATE OF MICHIGAN
COUNTY OF Isabella

I, _____, Clerk of the City of MT PLEASANT, do hereby certify that the foregoing resolution was duly adopted by the commission council board of said municipality, at the meeting held on _____.

Dated:

Municipal Customer Type: City



**AUTHORIZATION FOR CHANGE IN
STANDARD LIGHTING CONTRACT
(COMPANY-OWNED) FORM 547**

Contract Number: 103017033103

Consumers Energy Company is authorized as of _____, by the City of MT PLEASANT, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the City of MT PLEASANT, dated 10/1/2014.

Lighting Type:

General Unmetered Experimental Lighting Rate GU-XL

Notification Number(s):

1051830557, 1051830556

Construction Work Order Number(s):

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 10/1/2014 shall remain in full force and effect.

City of MT PLEASANT

By:

(Signature)

(Printed)

Its

(Title)

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

GENERAL UNMETERED EXPERIMENTAL LIGHTING RATE GU-XL

<i>Number of Luminaires</i>	<i>Nominal Watts</i>	<i>Luminaire Type</i>	<i>Fixture Type</i>	<i>Fixture Style</i>	<i>Install Remove</i>	<i>Location</i>
2	<u>54</u>	<u>LED</u>	<u>Cobrahead</u>	<u>Cutoff</u>	<u>Install</u>	INTERSECTION E HIGH ST AND S ARNOLD ST
1	<u>85</u>	<u>LED</u>	<u>Cobrahead</u>	<u>Cutoff</u>	<u>Install</u>	INTERSECTION E HIGH ST AND S MISSION ST

COMMISSION LETTER #059-20
MEETING DATE: APRIL 13, 2020

TO: MAYOR AND CITY COMMISSION APRIL 8, 2020
FROM: NANCY RIDLEY, CITY MANAGER *Nes*
SUBJECT: CONSIDER RESOLUTION CONFIRMING ADMINISTRATIVE DECISIONS
REGARDING UTILITY BILLS AND EXTENDING ADMINISTRATIVE
AUTHORITY

As mentioned at the March 23 City Commission meeting, the Coronavirus pandemic impacts numerous daily operations and the appropriate City response often requires immediate decisions to be made. The attached resolution, as drafted by the City Attorney, confirms the administrative decisions made in relation to the utility bills that were prepared the end of March. As previously communicated, administratively we approved changing the due date to May 15, 2020 instead of April 15, 2020 without the assessment of penalties. In addition, the decision was made to remove the curbside recycling fee (\$2.50 per month) since the service was not offered due to the closing of the Material Recovery Facility (MRF).

While preparing the resolution, City Attorney Mike Homier suggested that additional language be added to clearly authorize the City Manager to continue to be able to make necessary decisions during the continuation of the pandemic.

It is recommended the City Commission approve the resolution as presented.

Recommended Motion:

Move to approve the resolution regarding the administrative decisions made during the Coronavirus pandemic as presented.

NJR/ap

WHEREAS, the novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death and it is caused by a new strain of virus that has not previously identified in humans and can easily spread from person to person; and

WHEREAS, State of Michigan Governor Gretchen Whitmer has declared a state of emergency to harness resources across the state to slow the spread of the virus including, but not limited to, prohibiting large assemblages and events and ordering the closure of all K-12 school buildings (Executive Order 2020-11), authorizing remote participation in public meetings and hearings (Executive Order 2020-15), closing or limiting the operation of public business such as theaters, bars, casinos and restaurants (Executive Order 2020-20), suspending activities that are not necessary to sustain or protect life (Executive Order 2020-21), and restoring water service to occupied residences (Executive Order 2020-28); and

WHEREAS, COVID-19 has had a negative economic impact on the citizens and businesses of the City and will continue to do so for weeks or months to come; and

WHEREAS, the City Commission has determined it is in the best interests of the health, safety and welfare of the City to provide for the continued basic operations of the City and to take actions authorized under the Emergency Management Act, Act 390 of 1976 (the "Act") and in compliance with Executive Orders issued by the Governor in response to the COVID-19 pandemic; and

WHEREAS, due to the COVID-19 pandemic, the Isabella County Recycling Facility was closed effective March 19th; and

WHEREAS, curbside collection of recyclables was suspended in the City effective March 19th; and

WHEREAS, Section 50.11(c) of the Mount Pleasant City Code otherwise requires fees be assessed for the service of curbside collection of recyclables; and

WHEREAS, Section 50.13 of the Mount Pleasant City Code grants authority to the City Manager to promulgate rules and regulations to carry out the provisions of Chapter 50, including those provisions related to curbside collection of recyclables; and

WHEREAS, billing for curbside recycling for the month of April was prepared, but the City Commission could not timely consider adjustments to such billing; and

WHEREAS, pursuant to Section 50.13, the City Manager approved a rule recommended to her by City staff to suspend the monthly fee for curbside collection of recyclables for the month of April; and

WHEREAS, Sections 51.103 (B) and 52.25 (G)(2) of the Mount Pleasant City Code otherwise requires the billing for water and sewer charges be made monthly and a late charge of 5% of the total monthly bill shall be added if the bill is not paid by the fifteenth day of the month; and

WHEREAS, Section 51.125 of the Mount Pleasant City Code places responsibility of administering the sewer system and enforcement of Chapter 51, including Section 51.103, in the Director of the Division of Public Works; and

WHEREAS, the Director of the Division of Public Works recommended to the City Manager that the City change the monthly utility billing for April due date from April 15 to May 15 and that the City waive any penalty that would otherwise have been imposed under Section 51.103 (B) until May 15, 2020; and

WHEREAS, Section 52.25 (F) of the Mount Pleasant City Code permits any special agreement or arrangement between the City and its customers; and

WHEREAS, the Director of the Division of Public Works recommended to the City Manager that the City change the monthly utility billing for April due date from April 15 to May 15 and that the City waive any penalty that would otherwise have been imposed under Section 52.25 (G)(2) until May 15, 2020; and

WHEREAS, the City Manger approved the change in monthly utility billing and waiver of any late payment charges under Sections 51.103 (B) and 52.25 (G)(2) of the Mount Pleasant City Code until May 15, 2020.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Mount Pleasant as follows:

1. The City Manager's decision to suspend the monthly fee for curbside collection of recyclables for the month of April is hereby ratified and confirmed;
2. The monthly fee for curbside collection is hereby also suspended for each month, or any part thereof, as long as curbside recycling is not available;
3. The City Manager's decision to change the monthly utility billing and waiver of any late payment charges under Sections 51.103 (B) and 52.25 (G)(2) of the Mount Pleasant City Code until May 15, 2020 is hereby ratified and confirmed.

IT IS FURTHER RESOLVED as follows:

1. During this State of Emergency and until further action by the City Commission the City Manager may impose, modify, or authorize exceptions to, any existing City policy or established practice as necessary to respond to the COVID-19 pandemic, including but not limited to strategies to reduce transmission among staff, protect people at higher risk for adverse health complications, and to provide and maintain essential and necessary governmental operations and services while minimizing the spread of the virus and the possible negative impacts to City residents. These powers include, but are not limited to, restricting access to facilities, reassigning employment duties, acquiring new software, authorizing work from remote locations, compensating staff for work or being available to work, waiving or reducing certain approved City fees to the public, as well as making necessary emergency expenditures to acquire necessary facilities or supplies.
2. The City Manager shall regularly advise the Commission of all such actions taken and the City Commission retains control to reverse or modify any such measures taken by the City Manager.

CHECK REGISTER FOR CITY OF MT PLEASANT
CHECK DATE FROM 3/13/2020 THRU 4/7/2020

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
03/17/2020	CITY TREASURER-PAYROLL FUND	REG PAY #474	\$265,419.36
03/23/2020	21CM ADVERTISING	CONTRACT SVCS	3,685.26
03/23/2020	AIRGAS USA, LLC	CONTRACT SVCS	43.13
03/23/2020	AKT PEERLESS LLC	CONTRACT SVCS	4,865.83
03/23/2020	ALRO STEEL CORPORATION	SUPPLIES	131.02
03/23/2020	MARY ALSAGER	REIMBURSEMENT	92.00
03/23/2020	ATI GROUP	CONTRACT SVCS	2,375.00
03/23/2020	AXIOM WIRING SERVICE, LLC	CONTRACT SVCS	319.88
03/23/2020	DARRIN BEEBE	REIMBURSEMENT	95.00
03/23/2020	BENTLEY SYSTEMS, INC	CONTRACT SVCS	601.18
03/23/2020	BILL'S CUSTOM FAB, INC	SUPPLIES	20.73
03/23/2020	BIO-CARE, INC	CONTRACT SVCS	5,020.00
03/23/2020	C2AE	CONTRACT SVCS	11,556.96
03/23/2020	CDW GOVERNMENT, INC	SUPPLIES	1,182.01
03/23/2020	CENTURYLINK	COMMUNICATIONS	20.79
03/23/2020	CHIPPEWA PAINTING, INC.	CONTRACT SVCS	4,990.00
03/23/2020	CENTRAL MICHIGAN UNIVERSITY	CONTRACT SVCS	735.00
03/23/2020	CENTRAL MICHIGAN UNIVERSITY	CONTRACT SVCS	183.00
03/23/2020	CENTRAL MICHIGAN UNIVERSITY	CONTRACT SVCS	183.00
03/23/2020	COMMERCE CONTROLS INC	CONTRACT SVCS	750.00
03/23/2020	CONSUMERS ENERGY	UTILITIES	31,110.62
03/23/2020	COUCKE PROPERTY SERVICES, LLC	CONTRACT SVCS	7,083.33
03/23/2020	COYNE OIL CORPORATION	FUEL	1,932.76
03/23/2020	DEWOLF & ASSOCIATES	TRAINING	255.00
03/23/2020	DICKINSON WRIGHT PLLC	CONTRACT SVCS	66.92
03/23/2020	DUBOIS CHEMICALS, INC	CHEMICALS	3,059.27
03/23/2020	FERGUSON WATERWORKS #3386	METER REPLACEMENT	15,041.88
03/23/2020	FISHER SCIENTIFIC COMPANY	CHEMICALS	187.01
03/23/2020	FLEX ADMINISTRATORS	FSA ADMINISTRATIVE FEE	264.60
03/23/2020	FLEIS & VANDENBRINK	CONTRACT SVCS	21,492.33
03/23/2020	FOSTER, SWIFT, COLLINS & SMITH	CONTRACT SVCS	7,802.00
03/23/2020	GALGOCI OIL COMPANY	AIRPORT FUEL	264.06
03/23/2020	GRAINGER	SUPPLIES	36.71
03/23/2020	GRAYMONT WESTERN LIME INC.	CHEMICALS	6,607.96
03/23/2020	GREAT LAKES WEST	CAPITAL ACQUISITIONS	5,892.63
03/23/2020	GT RUBBER SUPPLY	SUPPLIES	20.84
03/23/2020	HACH COMPANY	CHEMICALS/SUPPLIES	984.01
03/23/2020	HAVILAND PRODUCTS COMPANY	CHEMICALS	1,340.75
03/23/2020	JAMIE HOCKEMEYER	REIMBURSEMENT	150.51
03/23/2020	ISABELLA CO TRANSP COMM	CONTRACT SVCS	23.00
03/23/2020	IDEXX DISTRIBUTION, INC.	CHEMICALS	7,321.08

CHECK REGISTER FOR CITY OF MT PLEASANT
CHECK DATE FROM 3/13/2020 THRU 4/7/2020

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
03/23/2020	ISABELLA COUNTY	CONTRACT SVCS	154.00
03/23/2020	KONWINSKI KABINETS, INC.	CONTRACT SVCS	2,914.00
03/23/2020	DOUGLAS LOBSINGER	REIMBURSEMENT	123.00
03/23/2020	LOGOS GALORE/MORDICA SALES	SUPPLIES	5,001.00
03/23/2020	MHOK, PLLC	PROSECUTORIAL SVCS	7,336.90
03/23/2020	PAT MCGUIRK EXCAVATING, INC	CONTRACT SVCS	660.00
03/23/2020	MCLAREN CORPORATE SERVICES	CONTRACT SVCS	305.00
03/23/2020	MCMASTER-CARR SUPPLY CO.	SUPPLIES	701.44
03/23/2020	MEDLER ELECTRIC COMPANY	SUPPLIES	458.62
03/23/2020	STATE OF MICHIGAN	CONTRACT SVCS	12.40
03/23/2020	MICHIGAN ECONOMIC DEVEL CORP	TRAINING	100.00
03/23/2020	MICHIGAN MUNICIPAL LEAGUE	CONTRACT SVCS	129.12
03/23/2020	MID-MICHIGAN INDUSTRIES	CONTRACT SVCS	52.00
03/23/2020	MEDA	DUES	305.00
03/23/2020	MISSION COMMUNICATIONS, LLC	SUPPLIES/CONTRACT SVCS	4,422.47
03/23/2020	CRC - MOREY COURTS REC CTR	CONTRACT SVCS	3,848.00
03/23/2020	MT PLEASANT HEATING	SUPPLIES	113.00
03/23/2020	MPPS	SUPPLIES	1,501.80
03/23/2020	ALMA TIRE SERVICE INC	SUPPLIES/VEHICLE MAINT	540.62
03/23/2020	MR. ELECTRIC OF CENTRAL MI	CONTRACT SVCS	10,498.99
03/23/2020	NCL OF WISCONSIN	SUPPLIES	1,551.31
03/23/2020	ORCHARD GLEN CONDO ASSOC	NEIGHBORHOOD MINI GRANT	500.00
03/23/2020	OTIS ELEVATOR COMPANY	CONTRACT SVCS	1,500.00
03/23/2020	PATTERSON PLUMBING SERVICE	CONTRACT SVCS	425.00
03/23/2020	PERCEPTIVE CONTROLS, INC.	CONTRACT SVCS	567.00
03/23/2020	PLEASANT GRAPHICS, INC	CONTRACT SVCS/SUPPLIES	1,748.00
03/23/2020	PVS STEEL SERVICES, INC	CHEMICALS	599.92
03/23/2020	PVS TECHNOLOGIES, INC	CHEMICALS	2,542.99
03/23/2020	SMOKERS OUTLET MGT INC.	REFUND	10.00
03/23/2020	ALBAUGH EXCAVATING	REFUND	30.00
03/23/2020	DEBORAH BARTLOW	REFUND	63.00
03/23/2020	RISE MACHINE	CONTRACT SVCS	364.00
03/23/2020	ROMANOW BUILDING SERVICES	SUPPLIES/CONTRACT SVCS	7,812.60
03/23/2020	TIMOTHY STANDEN	REIMBURSEMENT	25.00
03/23/2020	S W CONTROLS	CAPITAL ACQ	9,997.98
03/23/2020	MICHELLE SPONSELLER	REIMBURSEMENT	91.98
03/23/2020	TRACE ANALYTICAL	CONTRACT SVCS	288.00
03/23/2020	MT. PLEASANT ABSTRACT	REFUND	20.84
03/23/2020	DOUGLAS DAY PROPERTY GROUP	REFUND	27.78
03/23/2020	O'DELL, ROBIN	REFUND	69.51
03/23/2020	UNIVAR USA INC	CHEMICALS	1,650.00

CHECK REGISTER FOR CITY OF MT PLEASANT
CHECK DATE FROM 3/13/2020 THRU 4/7/2020

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
03/23/2020	VANGUARD FIRE & SECURITY	CONTRACT SVCS	493.00
03/23/2020	VERIZON CONNECT NWF, INC.	CONTRACT SVCS	240.50
03/23/2020	WOLVERINE SIGN WORKS	CONTRACT SVCS	7,819.50
03/31/2020	CITY TREASURER-PAYROLL FUND	REG PAY #475, 4/3/2020	248,896.17
03/31/2020	WRIGHT EXPRESS FINANCIAL SVCS	N/A	65,632.04
04/07/2020	ABBY SEIDEL	REFUND	92.00
04/07/2020	AHMED ABDELGAWAD	REFUND	45.00
04/07/2020	AIRGAS USA, LLC	CHEMICALS	5,302.35
04/07/2020	AIRWAY OXYGEN, INC.	CONTRACT SVCS	10.00
04/07/2020	AL FOOR, JR STATEWIDE DIST	SUPPLIES	296.39
04/07/2020	ALAN CULLEN	REFUND	65.00
04/07/2020	ALMA BOLT COMPANY	SUPPLIES	46.49
04/07/2020	ALMA TIRE SERVICE INC	SUPPLIES/VEHICLE MAINT	258.01
04/07/2020	AMANDA MANDOKA	REFUND	65.00
04/07/2020	AMBER FLAMAND	REFUND	45.00
04/07/2020	AMBER GRIESMER	REFUND	90.00
04/07/2020	AMIE ONSTOTT	REFUND	130.00
04/07/2020	AMY SCHROEDER	REFUND	51.00
04/07/2020	ANDREW ZIMMER	REFUND	23.00
04/07/2020	ANTON JENSON	REFUND	90.00
04/07/2020	ASHLIE SALLEE	REFUND	65.00
04/07/2020	AVFUEL CORPORATION	MONTHLY RENTAL	20.00
04/07/2020	BECKY SMITH	REFUND	65.00
04/07/2020	BEN GOWARD	REFUND	130.00
04/07/2020	BETHANY KOEFOED	REFUND	75.00
04/07/2020	BETHANY MOLINA	REFUND	44.00
04/07/2020	BILL BLOOMFIELD	REFUND	130.00
04/07/2020	BLAINE LONG	REFUND	65.00
04/07/2020	BOUND TREE MEDICAL, LLC	SUPPLIES	23.96
04/07/2020	BRANDY JACKSON	REFUND	65.00
04/07/2020	BRIAN DEANS	REFUND	45.00
04/07/2020	BROWN & BROWN OF CENTRAL MI	ADMIN COSTS	10,000.00
04/07/2020	BSN SPORTS INC.	SUPPLIES	1,763.42
04/07/2020	C2AE	CONTRACT SVCS	84.44
04/07/2020	CAR WASH PARTNERS, INC.	SUPPLIES/VEHICLE MAINT	225.00
04/07/2020	CAROL WIERS	REFUND	19.00
04/07/2020	CDW GOVERNMENT, INC	SUPPLIES	3,914.34
04/07/2020	CENTRAL MICH UNIV - MAILROOM	POSTAGE/HANDLING	2,667.56
04/07/2020	CENTRAL MICHIGAN LIFE	CONTRACT SVCS	45.00
04/07/2020	CHAPIN KEMMER	REFUND	45.00
04/07/2020	CHARLES PEPPER	REFUND	90.00

CHECK REGISTER FOR CITY OF MT PLEASANT
CHECK DATE FROM 3/13/2020 THRU 4/7/2020

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
04/07/2020	CHARTER COMMUNICATIONS	CONTRACT SVCS	157.19
04/07/2020	CHRIS HAN	REFUND	45.00
04/07/2020	CHRISTIE BRENNAN	REFUND	65.00
04/07/2020	CLAIRE DIMARIA	REFUND	45.00
04/07/2020	CONNIE MEYER	REFUND	45.00
04/07/2020	CONSUMERS ENERGY	UTILITIES	29,221.36
04/07/2020	COYNE OIL CORPORATION	FUEL	1,217.06
04/07/2020	CULLIGAN	CONTRACT SVCS	80.00
04/07/2020	DAVID COFFMAN	REFUND	32.50
04/07/2020	DAVID J. PROCTOR	REFUND	50.00
04/07/2020	DEANNA MARSHALL	REFUND	195.00
04/07/2020	DIANA COVARRUBIAS	REFUND	50.00
04/07/2020	DRU WILSON	REFUND	25.00
04/07/2020	EILEEN JENNINGS	REFUND	23.00
04/07/2020	ERA	SUPPLIES	1,257.27
04/07/2020	ERIC BARZ	REFUND	113.00
04/07/2020	EVA MOTA	REFUND	50.00
04/07/2020	FERGUSON WATERWORKS #3386	METER REPLACEMENT	17,565.00
04/07/2020	GARY LANE	REFUND	45.00
04/07/2020	GORDON M. BLOEM	CONTRACT SVCS	675.00
04/07/2020	HACH COMPANY	SUPPLIES	2,652.76
04/07/2020	HCC LIFE INS. CO	ADMIN - STOP LOSS INS	17,282.93
04/07/2020	HEIDI WOOD	REFUND	65.00
04/07/2020	HENRY ARMAH	REFUND	45.00
04/07/2020	HOMETOWNE BUILDERS, LLC	CONTRACT SVCS	274.00
04/07/2020	HOYLE, JOHN	REFUND	33.00
04/07/2020	J & B MEDICAL SUPPLY, INC.	SUPPLIES	268.72
04/07/2020	JACK DOHENY COMPANIES, INC	SUPPLIES	1,459.73
04/07/2020	JAMIE HOCKEMEYER	REIMBURSEMENT	40.14
04/07/2020	JANIE LITTLE	REFUND	130.00
04/07/2020	JARED MILLER	REFUND	45.00
04/07/2020	JARED PELESS	REFUND	195.00
04/07/2020	JASON KLUVER	REFUND	65.00
04/07/2020	JASON TREMAIN	REFUND	45.00
04/07/2020	JASON TUBBS	REFUND	100.00
04/07/2020	JAYME COFFEY	REFUND	90.00 V
04/07/2020	JAYME COFFEY	REFUND	90.00
04/07/2020	JENNIE QUEEN-BAKER	REFUND	45.00
04/07/2020	JENNIFER FALL	REFUND	70.00
04/07/2020	JOAN SWIRTZ	REFUND	45.00
04/07/2020	JOHNSON CONTROLS	CONTRACT SVCS	1,139.20

CHECK REGISTER FOR CITY OF MT PLEASANT
CHECK DATE FROM 3/13/2020 THRU 4/7/2020

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
04/07/2020	JOSHUA RAINEY	REFUND	50.00
04/07/2020	JOSHUA TAYLOR	REFUND	65.00
04/07/2020	JUDITH LAKAMPER	REFUND	102.00
04/07/2020	JULIE CHRISTENSEN	REFUND	65.00
04/07/2020	JUSTIN DELLA-MORETTA	REFUND	50.00
04/07/2020	KEITH TOLLENAERE	REFUND	90.00
04/07/2020	KELLEY SCOTT	REFUND	45.00
04/07/2020	KELLIE FISCHER	REFUND	45.00
04/07/2020	KELLY ZIELINSKI	REFUND	65.00
04/07/2020	KENNEDY INDUSTRIES, INC	SUPPLIES	9,375.00
04/07/2020	KENTON SMALLEY	REFUND	54.50
04/07/2020	KRISTEN BUDDINGTON	REFUND	12.00
04/07/2020	KRISTIN EPPERSON	REFUND	40.00
04/07/2020	KRISTY POLLATZ	REFUND	70.00 V
04/07/2020	KRISTY POLLATZ	REFUND	70.00
04/07/2020	KURT KLINE	REFUND	50.00
04/07/2020	KURT KLINE	REFUND	40.00
04/07/2020	KURT SCHNEIDER	REFUND	45.00
04/07/2020	LAURIE MAXON	REFUND	65.00
04/07/2020	LIYUN WANG	REFUND	90.00
04/07/2020	MARK MARSHALL	REFUND	45.00
04/07/2020	MEDLER ELECTRIC COMPANY	CAPITAL ACQ	5,031.78
04/07/2020	MEGAN CRAIN	REFUND	23.00
04/07/2020	MELANIE DUKE	REFUND	33.00
04/07/2020	MELINDA BRAKENBERRY	REFUND	45.00
04/07/2020	MELISSA COFFMAN	REFUND	90.00
04/07/2020	MELISSA TANDEL	REFUND	50.00
04/07/2020	MICHELLE ANDERSON	REFUND	45.00
04/07/2020	MICHELLE STEINHILB-JURIS	REFUND	130.00
04/07/2020	MICHIGAN ELECTION RESOURCES	SUPPLIES	314.79
04/07/2020	MID MICHIGAN AREA CABLE	CONTRACT SVCS	450.00
04/07/2020	MIDLAND CHEMICAL CO, INC	SUPPLIES	241.99
04/07/2020	MID-MICHIGAN INDUSTRIES	CONTRACT SVCS	7,700.00
04/07/2020	MI-MAUI	MMA FOR UTILITIES	490.00
04/07/2020	MOREY'S LOGO	CONTRACT SVCS/VEHICLE	1,132.00
04/07/2020	MR. ELECTRIC OF CENTRAL MI	CAPITAL ACQUISITION	13,549.67
04/07/2020	MP FENCE SASH & DOOR	CONTRACT SVCS	195.25
04/07/2020	NANCY RIDLEY	REIMBURSEMENT	55.00
04/07/2020	NICOLE FARNAN	REFUND	45.00
04/07/2020	NICOLE FOSTER	REFUND	45.00
04/07/2020	NICOLE GRACE	REFUND	90.00

CHECK REGISTER FOR CITY OF MT PLEASANT
CHECK DATE FROM 3/13/2020 THRU 4/7/2020

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
04/07/2020	NYE UNIFORM COMPANY	UNIFORMS	192.00
04/07/2020	OFFICE DEPOT	SUPPLIES	320.79
04/07/2020	PAUL SCOBY	REFUND	45.00
04/07/2020	PIA NEMECEK	REFUND	90.00
04/07/2020	PLEASANT GRAPHICS, INC	SUPPLIES	435.00
04/07/2020	PRO COMM, INC	CAPITAL ACQ	8,917.50
04/07/2020	RACHEL HOLP	REFUND	130.00
04/07/2020	RENEE BINGHAM	REFUND	130.00
04/07/2020	RODNEY HAGGART	REFUND	65.00
04/07/2020	SEAN FLAHERTY	REFUND	45.00
04/07/2020	SHARE CORPORATION	SUPPLIES	146.14
04/07/2020	SHAY DAWSON	REFUND	130.00
04/07/2020	SHELLEY DIXON	REFUND	90.00
04/07/2020	SHRED-IT USA LLC	CONTRACT SVCS	497.91
04/07/2020	SIERRA THELEN	REFUND	45.00
04/07/2020	STACY GRUSS	REFUND	70.00
04/07/2020	STARR PRUSSNER	REFUND	25.00
04/07/2020	STATE OF MICHIGAN	POSTAGE/HANDLING	277.35
04/07/2020	STEFANIE MILLS	REFUND	33.00
04/07/2020	SUMMIT COMPANIES	CONTRACT SVCS	300.00
04/07/2020	TAWNIE HERMES	REFUND	44.00
04/07/2020	THE W.W. WILLIAMS COMPANY	CONTRACT SVCS	2,600.02
04/07/2020	TRACE ANALYTICAL	CONTRACT SVCS	226.00
04/07/2020	TRUGREEN	CONTRACT SVCS	42.77
04/07/2020	TRUSTMARK HEALTH BENEFITS	HEALTH INS ADMIN	5,671.55
04/07/2020	UNIFIRST CORPORATION	CONTRACT SVCS	119.08
04/07/2020	USDA, APHIS, GENERAL	CONTRACT SVCS	6,495.86
04/07/2020	VEGA AMERICAS, INC	SUPPLIES	1,022.00
04/07/2020	W S DARLEY & CO.	SUPPLIES	582.96
04/07/2020	WENDY SMITH	REFUND	65.00
04/07/2020	WILLIAM SPRINGER	REFUND	157.50

COMM TOTALS:		
Total of 237 Checks:		\$975,979.13
Less 2 Void Checks:		160.00
Total of 235 Disbursements:		<u>\$975,819.13</u>

Wright Express3/31/2020

<u>Merchant Name</u>	<u>Description</u>	<u>Amount</u>	<u># of Invoices</u>
ADOBE	CONTRACT SVCS	\$69.98	2
ADOBE	SUPPLIES	105.98	2
ADVANCE AUTO PARTS	SUPPLIES	73.66	2
AGILE SAFETY	SUPPLIES	184.40	1
AIRGAS USA, LLC	SUPPLIES	161.88	3
AMAZON	CAPITAL ACQUISITIONS	437.45	3
AMAZON	TRAINING	96.28	3
AMAZON	SUPPLIES	2,659.98	29
AMERICAN PUBLIC WORKS	CONTRACT SVCS	325.00	1
ASCE CAREER CENTER	CONTRACT SVCS	495.00	1
BADER AND SONS CO.	SUPPLIES	163.10	1
BATTERIES PLUS - #0120	SUPPLIES	27.74	1
BAVARIAN INN	TRAINING	116.63	1
BERESFORD COMPANY	SUPPLIES	1,181.34	1
BIG APPLE BAGEL 31402	SUPPLIES	239.94	2
BILLS CUSTOM FAB, INC	SUPPLIES	682.27	4
BISHOP INTERNATIONAL AIRPORT	PARKING	20.00	1
BLUE-WHITE INDUSTRIES	SUPPLIES	153.04	1
BUTTS TICKET COMPANY	SUPPLIES	803.52	2
C & C ENTERPRISE	SUPPLIES	99.93	2
CITY OF MOUNT PLEASANT	CONTRACT SVCS	1.50	3
CROSSINGGUARDDEPO.COM	SUPPLIES	443.35	1
CROSSROADS MOBILE MAINTENANCE	SUPPLIES	450.00	1
CTS FRONTIER ONLINEPAY	COMMUNICATIONS	65.98	1
CVS/PHARMACY #10098	SUPPLIES	4.59	1
DEFIBSHOP INC	SUPPLIES	138.00	1
DEWITT LUMBER COMPANY	SUPPLIES	10.29	1
DISCOUNT SCHOOL SUPPLY	SUPPLIES	33.22	2
DOUGS SMALL ENGINE	SUPPLIES	154.37	2
DREAMSTIME.COM	SUPPLIES	39.00	1
DTE ENERGY	UTILITIES	8,808.13	10
EPROMOS	SUPPLIES	3,225.96	2
ETNA DISTRIBUTORS, LLC	SUPPLIES	399.45	3
FACEBOOK	CONTRACT SVCS	50.00	2
FASTENAL COMPANY	SUPPLIES	33.98	1
FELD FIRE	SUPPLIES	102.30	1
FERGUSON ENT, INC 1879	SUPPLIES	21.56	1
FIRE HOSE DIRECT	SUPPLIES	448.60	1
FLEETPRIDE	SUPPLIES	74.13	2
GFS STORE #0152	SUPPLIES	273.41	4
GILLROYS HARDWARE 6743	CAPITAL ACQUISITIONS	17.80	4
GILLROYS HARDWARE 6743	SUPPLIES	307.25	21

Wright Express3/31/2020

<u>Merchant Name</u>	<u>Description</u>	<u>Amount</u>	<u># of Invoices</u>
GRAFX CENTRAL INC	SUPPLIES	313.15	2
GRAND TRAV RESORT	TRAINING	294.70	1
GRAND TRAVERSE RUBBE	SUPPLIES	143.49	5
HARBOR FREIGHT TOOLS 6	SUPPLIES	328.94	2
HILTON HOTEL AUSTIN	TRAINING	909.09	1
HOMEDEPOT.COM	SUPPLIES	290.03	1
HUNAN HOUSE	MISCELLANEOUS	159.45	1
ICMA INTERNET	CONTRACT SVCS	262.50	1
INCREMENTAL DEVELOPMENT ALLIANCE	TRAINING	609.98	2
JOANNE FABRICS	SUPPLIES	26.95	1
KELLOGG CENTER	TRAINING	326.22	2
KIMBALL MIDWEST	SUPPLIES	48.15	3
KNOWBE4 INC	CONTRACT SVCS	259.88	1
KOHL'S	UNIFORMS	184.49	1
LITTLE CAESARS	SUPPLIES	30.00	1
LOGMEIN GOTOMYPC	CONTRACT SVCS	44.00	1
MACEO	DUES	150.00	1
MACEO	TRAINING	270.00	3
MAMY STORES	SUPPLIES	1.60	1
MAX AND EMILYS	SUPPLIES	96.99	2
MEEKHOF TIRE MT PLEASN	CONTRACT SVCS	69.50	1
MEEKHOF TIRE MT PLEASN	SUPPLIES	103.27	1
MEIJER # 069	SUPPLIES	71.38	4
MENARDS MT. PLEASANT M	SUPPLIES	9,664.43	39
METRO AIRPORT PARKING	TRAINING	156.00	1
MI PERMIT LIC PLAN REV	TRAINING	150.00	1
MICHIGAN ASSOC OF CHIEFS OF POLICE	TRAINING	100.00	1
MICHIGAN CAT KALKASKA	SUPPLIES	115.28	1
MICHIGAN WATER ENVIORN	TRAINING	982.00	4
MICROSOFT OFFICE 365 P	SUPPLIES	74.19	1
MIFMA	SUPPLIES	300.00	1
MINNESOTA BOOKSTORE	MISCELLANEOUS	13.95	1
MPACC	MISCELLANEOUS	30.00	1
MRWA	CONTRACT SVCS	300.00	1
MT PLEASANT AUTOMOTIVE	SUPPLIES	32.70	4
MT PLEASANT TIRE SERVICE	SUPPLIES	21.72	1
NAPA AUTO 0021795	SUPPLIES	582.85	11
NEOGOV	CONTRACT SVCS	175.00	1
OFFICEMAX/DEPOT 6869	SUPPLIES	453.89	3
PAPA JOHN'S #0865	SUPPLIES	137.70	3
PISANELLOS PIZZA	SUPPLIES	56.00	1
PITPRODUCTS	SUPPLIES	510.60	1

Wright Express3/31/2020

<u>Merchant Name</u>	<u>Description</u>	<u>Amount</u>	<u># of Invoices</u>
POTAWATOMI INN	TRAINING	500.48	1
PURITY CYLINDER GASES	SUPPLIES	43.18	2
REPUBLIC SERVICES	CONTRACT SVCS	306.59	2
RIC'S FOOD CENTER	SUPPLIES	38.37	2
RIPL, INC	SUPPLIES	14.99	1
ROGUEFITNES	SUPPLIES	2,816.88	1
SALSBURY INDUSTRIES	SUPPLIES	-520.64	1
SAMSCLUB #4982	SUPPLIES	35.80	1
SCHOOLCRAFT WEB PAY	CONTRACT SVCS	25.00	1
SCIENTIFIC BRAKE MT PL	SUPPLIES	628.30	5
SHERWIN WILLIAMS 70131	CAPITAL ACQUISITIONS	595.59	2
SHULTS EQUIPMENT	SUPPLIES	736.65	1
SPARLING CORP	CONTRACT SVCS	773.72	1
SPORTSENGINE	CONTRACT SVCS	749.00	1
STAPLES	SUPPLIES	807.61	19
SURVEY SUPPLY INC.	SUPPLIES	427.58	4
TARGET	SUPPLIES	23.36	1
THE HOME DEPOT	CAPITAL ACQUISITIONS	399.20	7
THE HOME DEPOT	SUPPLIES	1,448.16	28
THE PAPER MILL STORE	SUPPLIES	176.91	2
THE TARGET SHOP LLC	SUPPLIES	1,535.00	1
THE UPS STORE	CONTRACT SVCS	11.84	1
THE UPS STORE	SUPPLIES	64.73	2
TLO TRANSUNION	CONTRACT SVCS	50.00	1
TRACTOR-SUPPLY-CO #064	SUPPLIES	567.02	6
UBER TRIP	TRAINING	49.58	4
ULINE SHIP SUPPLIES	SUPPLIES	3,350.52	2
US POSTMASTER	SUPPLIES	181.65	6
VERIZON WIRELESS	COMMUNICATIONS	4,867.43	41
VIN TROFEO S	SUPPLIES	131.18	1
VOLGISTICS INC	CONTRACT SVCS	98.00	1
WALMART	SUPPLIES	104.14	2
WINTEL	COMMUNICATIONS	2,544.16	1
	TOTALS	<u>\$65,632.04</u>	<u>397</u>