

MEMO TO: Airport Advisory Board

September 14, 2007

FROM: Duane Ellis

SUBJECT: Airport Advisory Board Meeting Minutes – September 12, 2007

An Airport Advisory Board meeting was held at the airport terminal building on September 12, 2007. Chairman Brent Maxon called the meeting to order at approximately 5:40 p.m. Present at the meeting were Brent Maxon, Mike Verliger, Dr. Alan Bryan, Mark Marshall, and Duane Ellis. Also present were John Benzinger, Todd Tarlton and Jerry Hinsman.

The minutes of the July 11, 2007 meeting were reviewed and accepted as presented.

Discussion was held concerning the status of the FAA grant for the establishment of a GPS approach at the airport. Currently, qualifications have been received from four consultants and John Benzinger and Duane will review these qualification submittals and select a consultant. The selected consultant will develop a proposal for completion of the work scope. Mark Dontje of the Bureau of Aeronautics will review this work scope and, if acceptable, a contract will be entered into to complete this work. The City has received the grant documentation and has accepted the \$60,000 grant from the FAA.

John reported that Schoedeller Incorporated has completed the crack sealing. All of the cracks have been sealed on the airport pavements except for the T-hangar area. The cost for this work was approximately \$4,000.

Airport Manager's Report – John reported that fuel sales continued to be about 30% lower than last year through the same period. He also reported that he is experiencing problems with Avfuel in receiving fuel. In his discussions with other airports in the area, they are also experiencing similar problems in receiving the needed aviation and Jet A fuel. John has explored the possibility of changing suppliers to Phillips, who is also an aviation supplier in our area. He will continue to research this question in order to make a final determination of whether to stay with Avfuel as a supplier. General discussion was also held concerning the possible sale of auto fuel on site for use by general aviation aircraft. It is possible with modifications to the aircraft engines for general aviation aircraft to burn auto fuel. Some airports currently sell this type of fuel in addition to regular fuel. Problems may occur as a result of selling auto fuel, most significantly is the determination if aircraft in which auto fuel is placed have been modified to receive that fuel and operate safely.

Terminal Expansion Plan – General agreement was given by Board members that the preliminary plan as presented at the last Airport Board meeting is a reasonable plan that is acceptable to the group. Since the plan is in the preliminary phase, it still can be modified if additional ideas are identified. The next step in the process will be to review with the Bureau of Aeronautics staff in October during the yearly planning meeting. Following this meeting, we will have a better indication of the requirements of the Bureau for funding the terminal expansion.

John reported that the MAC is requiring all GA airports to conduct a three-month survey from August 1 until the end of October of aircraft using the field. The primary goal is to identify larger aircraft such as twin engine, turbine, and jet aircraft. This requirement is placing a strain on John's ability to do other work, since it is necessary for him to record the aircraft, owner, N number, and their origin and destination.

The City Commission will be considering at their next meeting the appointment of a new Airport Board member. Two applicants have submitted applications to express their interest in serving on the Board.

A brief discussion was held concerning the colors of structures located at the airport. Discussion was held concerning the Board's ability to strictly regulate the color of private hangars. Al Bryan agreed to research this question further by contacting other airports and report back to the Board at a later date.

Information was received that the Airport Road water Main that is to be constructed by Union Township with funding through the East DDA is currently under design. It was not clear when the proposed construction of this water main will occur.

Jerry Hinsman reported that he is having difficulty receiving certification through the FAA for his avionics shop. He indicated that he might not receive certification to provide services until the summer of 2008.

The meeting of the Airport Advisory Board was adjourned at approximately 7:15 p.m. The next meeting of the Airport Advisory Board will be held at the airport terminal building on Wednesday, October 10, 2007 at 5:30 p.m.

DFE/tb
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