

Minutes of the regular meeting of the City Commission held Monday, September 11, 2017, at 7:00 p.m., in the City Commission Room.

Mayor Ling called the meeting to order and the Pledge of Allegiance was recited.

Commissioners Present: Mayor Ling and Vice Mayor Lents; Commissioners Gillis, Holton, Kulick, Madaj and Verleger

Commissioners Absent: None

Others Present: City Manager Ridley, City Clerk Howard and City Attorney Curcio

Proclamations and Presentations

Mayor Ling read and presented a Proclamation in support of United Way Week "September 17-23, 2017" to United Way of Isabella County President/CEO, Tom Oliver and members of the United Way Board of Directors.

Mayor Ling read and presented a Proclamation in support of Constitution Week "September 17-23, 2017" to Jane Butcher with the Daughters of the American Revolution.

Receipt of Petitions and Communications

Received the following petitions and communications:

1. City Manager report on pending items.
2. Airport Advisory Board Minutes (July).
3. Zoning Board of Appeals Minutes (April).
4. Notice of Temporary Traffic Control Order #7-2017.
5. Information received from Consul General Mitsuhiro Wada.
6. Correspondence received from Mayor of Okaya Ryugo Imai regarding recent student delegation visit.
7. Correspondence received regarding proposed character based zoning code (2).
8. Communication from Charter Township of Union regarding draft Master Plan.

Moved by Commissioner Kulick and supported by Commissioner Gillis to approve the following items on the Consent Calendar:

1. Minutes of the regular meeting of the City Commission held August 28, 2017.
2. Authorize a contract with McGuirk Sand & Gravel for \$120 per regular hour and \$130 per overtime hour at a not-to-exceed amount of \$19,000 for 2017 leaf hauling and a not-to-exceed amount of \$14,000 for 2017-2018 snow hauling.
3. Bid of Assmann's of Mt. Pleasant, Michigan in the amount of \$18,072 for Public Safety locker room and restroom upgrades.
4. Bid of C&R Electric of Shepherd, Michigan for the electrical upgrade of the Pickard St. Lift Station in the amount of \$38,900 and authorize the Mayor/Clerk to sign the appropriate agreements with Consumers Energy for switching from primary to secondary power estimated to be \$9,690.
5. Receive fall 2017 Saginaw Chippewa Indian Tribal 2% funding requests from City Departments.
6. Receive proposed 2018 Annual Operating Budget and set a public hearing for November 13, 2017 at 7:00 p.m. on same.
7. Resolution to amend 2017 Operating Budget as follows:

WHEREAS, Article VII, Section 10 authorizes the City Commission to amend the annual operating budget by resolution, and

WHEREAS, the 2017 operating budget was originally adopted by resolution on December 12, 2016 and

WHEREAS, the activities of the City since the budget was adopted have been such as to necessitate an amendment at this time,

NOW THEREFORE, BE IT RESOLVED, that the following revenue and expenditure appropriations be approved and the 2017 operating budget be amended, effective immediately.

	Fund Balance January 1	2017 Revenue	2017 Expenditures	Fund Balance December 31
GOVERNMENTAL FUNDS				
GENERAL FUND				
Unassigned	\$2,525,212	\$12,217,450		
Legislative Division			\$1,339,870	
Finance Division			1,024,500	
Public Safety Division			6,529,180	
Community Services Division			2,216,460	
Public Works Division			842,450	
Amount from Fund Balance			(26,730)	
Total Unassigned	2,525,212	\$12,217,450	\$11,925,730	\$2,816,932
Assigned for Next Year's Budget	26,730	17,940	26,730	17,940
Assigned for Economic Development	312,772	80,000	0	392,772
Assigned for Projects/Programs	544,478	30,000	249,520	324,958
Restricted	542,173	299,820	347,880	494,113
Non-spendable	395,330	0	0	395,330
Total General Fund	\$4,346,695	\$12,645,210	\$12,549,860	\$4,442,045
SPECIAL REVENUE FUNDS				
MAJOR STREET FUND				
Restricted	\$1,541,769	\$2,072,680	\$1,985,660	\$1,628,789
Restricted for Donation	15,399	37,440	37,440	15,399
Total Major Street Fund	1,557,168	2,110,120	2,023,100	1,644,188
LOCAL STREET FUND				
Restricted	408,820	1,291,428	1,168,340	531,908
Restricted for Donation	109,458	49,742	159,200	0
Total Local Street Fund	518,278	1,341,170	1,327,540	531,908
SPECIAL ASSESSMENT COMMITTEE	286,203	18,980	18,420	286,763
DOWNTOWN IMPROVEMENT & PARKING FUND				
Restricted from Special Assessment	47,864	115,480	133,910	29,434
Assigned from General Fund/Parking	18,129	128,220	111,600	34,749
Total Downtown Fund	65,993	243,700	245,510	64,183
RECREATION FUND				
Restricted for PEAK	0	173,000	173,000	0
Assigned for PEAK	463,727	410,000	416,240	457,487
Assigned for Recreation	45,769	453,000	477,550	21,219
Total Parks & Recreation Fund	509,496	1,036,000	1,066,790	478,706
BLOCK GRANT FUND				
Assigned for Owner Occupied - Hsg.	28,491	0	0	28,491
Assigned	316,742	800	2,000	315,542
Total Block Grant Fund	345,233	800	2,000	344,033
Cemetery Fund Committed	187,064	6,300	0	193,364
Total Governmental Funds				
Appropriated Budget	\$7,816,130	\$17,402,280	\$17,233,220	\$7,985,190

FURTHER, BE IT RESOLVED, that the following informational summaries be approved for the Capital Project, Debt Service, Component Units, and Proprietary Funds for the year beginning January 1, 2017 and ending December 31, 2017

	Fund Balance January 1	2017 Revenue	2017 Expenditures	Fund Balance December 31
CAPITAL PROJECT FUNDS				
CAPITAL IMPROVEMENT FUND				
Committed for Projects	\$629,200	\$20,000	\$154,200	\$495,000
Committed	591,964	845,780	605,230	832,514
Total Capital Improvement Fund	1,221,164	865,780	759,430	1,327,514
DEBT SERVICE FUNDS				
Borden Building Debt Restricted	62,148	355,610	297,640	120,118
Capital Project and Debt Service Funds				
Informational Summaries	\$1,283,312	\$1,221,390	\$1,057,070	\$1,447,632
	Working Capital January 1	Sources of Working Capital	Uses of Working Capital	Working Capital December 31
Component Units				
MISSION STREET DDA FUND				
Assigned	\$250,000	\$200,000	\$100,000	\$350,000
Unassigned	83,836	56,500	71,100	69,236
Total Mission Street DDA Fund	333,836	256,500	171,100	419,236
TAX INCREMENT FIN AUTH FUND				
Central Business District Restricted	42,437	0	0	42,437
Central Business District Assigned	506,730	160,020	107,280	559,470
Central Business District Unassigned	107,104	71,860	115,570	63,394
Ind Park North Assigned	100,000	0	10,000	90,000
Ind Park North Unassigned	7,066	690	220	7,536
Total TIFA	763,337	232,570	233,070	762,837
LOCAL DEVELOPMENT FIN AUTHORITY				
Assigned	248,692	20,510	0	269,202
Unassigned	19,312	122,688	123,850	18,150
Total LDFA	268,004	143,198	123,850	287,352
BROWNFIELD REDEVELOPMENT FUND				
Assigned for Remediation	509	83,580	79,354	4,735
Assigned for Developers	3,982	86,040	88,880	1,142
Assigned for Incentives	57,926	0	57,926	0
Total Brownfield	62,417	169,620	226,160	5,877
ECONOMIC DEVELOPMENT CORPORATION				
Assigned Parking Lot	12,000	1,500	0	13,500
Unassigned	21,566	6,200	6,500	21,266
Total EDC	33,566	7,700	6,500	34,766
Total Component Unit Funds				
Informational Summaries	\$1,461,160	\$809,588	\$760,680	\$1,510,068
	Working Capital January 1	Sources of Working Capital	Uses of Working Capital	Working Capital December 31
PROPRIETARY FUNDS				
Enterprise Funds				
LAND DEVELOPMENT FUND				
Restricted	\$170	0	0	\$170
Unassigned	121,258	15,700	69,810	67,148
Total Land Development	121,428	15,700	69,810	67,318

AIRPORT FUND				
Restricted	42,285	40,000	63,750	18,535
Assigned	82,519	0	0	82,519
Unassigned	53,002	727,430	751,990	28,442
Total Airport	177,806	767,430	815,740	129,496
SEWER FUND				
Assigned	213,472	244,100	230,000	227,572
Restricted	732,910	190,000	112,520	810,390
Unassigned	1,499,028	2,311,670	2,492,900	1,317,798
Total Sewer	2,445,410	2,745,770	2,835,420	2,355,760
WATER FUND				
Restricted	352,800	0	0	352,800
Assigned	1,222,252	284,300	468,850	1,037,702
Unassigned	501,495	2,665,690	2,514,780	652,405
Total Water	2,076,547	2,949,990	2,983,630	2,042,907
SOLID WASTE FUND				
Restricted	297,346	0	23,600	273,746
Assigned	38,000	0	38,000	0
Unassigned	895,353	412,330	514,320	793,363
Total Solid Waste	1,230,699	412,330	575,920	1,067,109
Internal Service Funds				
MOTOR POOL FUND				
Assigned	16,200	0	16,200	0
Unassigned	836,098	989,900	1,019,170	806,828
Total Motor Pool	852,298	989,900	1,035,370	806,828
SELF INSURANCE FUND	2,018,351	2,372,100	2,466,600	1,923,851
Total Proprietary Funds				
Informational Summaries	\$8,922,539	\$10,253,220	\$10,782,490	\$8,393,269

8. Payroll dated August 25, 2017 and warrants dated August 23 and 31, 2017 all totaling \$943,394.80.

Motion unanimously adopted.

A public hearing was held on proposed Ordinance to Amend Title XIII, Chapter 131, §131.04: DISCHARGING FIREARMS OR OTHER DEVICES of the Mt. Pleasant City Code to allow for indoor shooting range within the City limits. There being no public comments or communications, the Mayor closed the public hearing.

Moved by Commissioner Madaj and supported by Commissioner Kulick that Ordinance 1026, an Ordinance to Amend Title XIII, Chapter 131, §131.04: DISCHARGING FIREARMS OR OTHER DEVICES of the Mt. Pleasant City Code to allow for indoor shooting range within the City limits having been introduced and read, now be passed, ordained and ordered published.

AYES: Commissioners Gillis, Holton, Kulick, Lents, Ling, Madaj and Verleger

NAYS: None

ABSENT: None

Motion unanimously adopted.

Moved by Commissioner Kulick and supported by Commissioner Gillis that Ordinance 1027, an emergency ordinance to amend Title V, Chapter 54: STORM WATER MANAGEMENT of the Mt. Pleasant City Code to allow certain parking lot waiver provisions to the Storm Water Ordinance be passed, ordained and ordered published.

AYES: Commissioners Gillis, Holton, Kulick, Lents, Ling, Madaj and Verleger

NAYS: None

ABSENT: None

Motion unanimously adopted.

Moved by Commissioner Gillis and supported by Commissioner Madaj to approve the following Resolution to set Storm Water Permit Fees:

WHEREAS, the Code of Ordinances of the City of Mt. Pleasant requires the City Commission set by resolution the fee schedule for activities requiring a permit under the Storm Water Management Ordinance,

NOW, THEREFORE, BE IT RESOLVED, that the fees requiring a permit under, Chapter 54, STORM WATER MANAGEMENT, are set as follows:

**CITY OF MT. PLEASANT
STORM WATER PLAN REVIEW
FEE SCHEDULE**

SUBDIVISIONS		
– Plat development, site condos, mobile home parks, and multiple housing units (includes up to 1/2 mile of roadway)	– Up to one acre – Each additional acre or fraction thereof	\$175.00 \$ 50.00
INDUSTRIAL, COMMERCIAL, MULTI FAMILY, SERVICE FACILITY, & RECREATIONAL FACILITIES		
	– Up to one acre – Each additional acre or fraction thereof – Parking Lot Reconstruction, Only Section 54.04 (A)	\$175.00 \$ 50.00 \$100.00
* SINGLE-FAMILY AND TWO-FAMILY DWELLINGS		
– Additions larger than 600 square feet or new construction.		\$100.00
* SMALL ADDITION / DRIVEWAY		
– Small additions between 200 and 600 square feet.		\$ 75.00
REVISED PLAN REVIEW		
	– 25% of original fee	VARIES
ADDITIONAL INSPECTIONS/REINSPECTIONS		
– Requested by owner or representative	– Per inspection	\$ 75.00

* Additions or earth changes less than 200 square feet are not subject to review or fee. However, the owner is still responsible for managing storm water runoff from their project.

Motion unanimously adopted.

Moved by Vice Mayor Lents and supported by Commissioner Verleger to authorize the City Manager to sign a one-year lease with the Experimental Aircraft Association (EAA) as drafted by the City Attorney. Motion unanimously adopted.

Moved by Vice Mayor Lents and supported by Commissioner Kulick to approve the revised Resolution #4 to accept the Special Assessment Roll and set a public hearing for September 25, 2017 at 7:00 p.m. regarding said roll for Special Assessment District #1-17:

**PRINCIPAL SHOPPING DISTRICT 1-17
RESOLUTION NO. 4**

WHEREAS, the City Commission considered a special assessment roll for Special Assessment District No 1-17 on July 10, 2017 and the motion failed.

WHEREAS, the Principal Shopping District Board reviewed the original special assessment roll that corrected the principal residence exemption of six parcels and recommended the amount per square foot of non-exempt parcels be adjusted to generate the same assessment as the 2016-2017 roll.

WHEREAS, the Assessor has prepared a revised special assessment roll for Special Assessment District No. 1-17 to special assess to provide funding for the operations of the

Principal Shopping District, and the same has been presented to the City Commission by the City Clerk.

WHEREAS, the district is described as all the lots and parcels of land as follows: all lots in the Principal Shopping District, as established by the City Commission at the February 24, 2003 meeting, and amended at the November 14, 2005 meeting.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is accepted and will be on file in the office of the City Clerk for public examination.

2. The City Commission shall meet at City Hall, 320 W. Broadway Street, Mt. Pleasant, Michigan, at 7:00 p.m., Daylight Savings Time, on September 25, 2017, to hear all persons interested in reviewing the special assessment roll, and shall be afforded an opportunity to be heard, and the City Clerk is directed to publish and mail, in accordance with applicable statutory and ordinance provisions, the notice of hearing.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

Motion unanimously adopted.

Moved by Commissioner Kulick and supported by Commissioner Holton to approve the following Resolution in support of amending the Central Michigan District Health Department Sanitary Code:

WHEREAS, the Chippewa River is an amenity to our parks system and is considered to be one of the City's most invaluable resources; and

WHEREAS, the City supports protective measures to assist with the long term sustainability of the river corridor and to safeguard our natural resources for the public good; and

WHEREAS, the City advocates for the protection of our treasured water resource to ensure recreation and leisure opportunities are available for generations to come; and

WHEREAS, water quality is vital to the economic growth of our community, as the City parks and Isabella County parks improve the quality of life through leisure and recreation which serves to attract and retain employers and employees; and,

WHEREAS, it is detrimental when E.coli levels rise and threaten the river, ground water, aquifer, soil and pose a threat to public health of individuals using the river; and

WHEREAS, the Isabella County Board of Commissioners Ad Hoc Committee studying this issues has utilized data to recommend various potential solutions to the ongoing E.coli levels; and

WHEREAS, one of the recommended solutions was to amend the Central Michigan District Health Department Sanitary Code to require inspections at the time of property transfer; and

WHEREAS, the Central Michigan District Health Department Board of Health has approved an amendment to the Central Michigan District Health Department Sanitary Code requiring such inspections and repairs as a means to protect our valuable resource; and

WHEREAS, each County Commission in the Central Michigan District Health Department must approve the amendment for Isabella County to implement this requirement.

NOW, THEREFORE, BE IT RESOLVED, that the Mt. Pleasant City Commission fully supports the proposed amendments to the Sanitary Code requiring inspections of private on-site sewage disposal systems in Isabella County at the time of property transfers, and when necessary require the repair or upgrading of those systems; and

BE IT FURTHER RESOLVED that the Mt. Pleasant City Commission urges the Isabella County Board of Commissioners to approve the amendment for Isabella County; and

BE IT FURTHER RESOLVED that our neighboring counties of Arenac, Clare, Gladwin, Osceola, and Roscommon are encouraged to do the same.

Motion unanimously adopted.

Announcements on City-Related Issues and New Business

Commissioner Holton questioned when the lighting project on West Broadway Street will be finished. Also commented that the new lighted signs are installed at the school crosswalks and they look great.

Commissioner Gillis announced that there are Board and Commission openings and encouraged residents to go on-line to apply. She thanked Farmers Market vendors for their donations to the soup kitchen and for supporting the community.

Mayor Ling asked if the Commission can make exemptions based on size or use as it looks at changes in the Storm Water ordinance. She will be doing a MML presentation later this week on the City's recent Strong Towns presentation/concepts and asked Commissioners for their reactions or ideas that she should share.

Public Comment on Agenda and Non-Agenda Items

Michael Biedenbender, Pastor of Faith Lutheran Church, 1402 E. Preston, thanked the staff and commission for working with them to amicably remedy their situation.

Douglas Collins, 413 Winchester Towers, would like to see Broomfield Road have cycling lanes added to the street.

Steve Stressman, 215 E. Chippewa, spoke in opposition to the endorsement of resolution in support of amending the Central Michigan District Health Department Sanitary Code.

Stacy Tewari, City Engineer, clarified that the City is waiting for additional poles to complete lights on Broadway Street.

Matt Mertz, 1540 S. Bamber, would like to see the commission regulate and/or prohibit the use of the city cemetery as a "Dog Park".

The Commission recessed at 7:51 p.m. and reconvened at 8:00 p.m. to conduct a work session.

WORK SESSION - Discussion on MMMFLA Ad Hoc Committee recommendation.

Mayor Ling led a discussion on MMMFLA Ad Hoc Committee recommendations.

Discussion ensued.

Staff will summarize issues discussed to bring back to the commission at a future work session and the Commission will continue discussion on preferred direction for a potential ordinance.

WORK SESSION - Discussion on Storm Water Ordinance.

Mayor Ling led a discussion on potential additional changes to the Storm Water Ordinance.

Discussion ensued.

Staff will look at possible ways in the storm water ordinance to regulate parking lot exemptions based on the size of the lots and will include the recommendation with the proposed ordinance.

Mayor Ling adjourned the meeting at 9:30 p.m. without objection.

Kathleen Ling, Mayor

Jeremy Howard, City Clerk