

Minutes of the regular meeting of the City Commission held Monday, December 14, 2009 at 7:00 p.m. in the City Commission Room.

Mayor Holton called the meeting to order and the Pledge of Allegiance was recited.

Commissioners Present: Mayor Holton and Vice Mayor Kilmer; Commissioners Joslin, Ling, McGuire, Palmer and Tilmann

Commissioners Absent: None

Others Present: City Manager Grinzinger, City Clerk Howard and City Attorney Smith

Proclamations and Presentations

Mayor Holton presented a \$500 Neighborhood Mini Grant to Riverview Residents Council.

Tim Dolehanty, Isabella County Administrator, spoke about financial issues facing Isabella County and possible solutions relating to tax capture districts.

Additions to Agenda

Add item 26 "Discussion of extending the deadline for applications for board and commission vacancies."

Received the following petitions and communications:

1. Comprehensive Annual Financial Report Announcement
2. Mt. Pleasant Housing Commission Minutes (October)
3. Mt. Pleasant Parks and Recreation Commission Minutes (September)
4. Complaint from Mr. Aaron Mosciski, 506 Crescent Dr.
5. Letter of appreciation addressed to Public Works from Mr. Bob Banta, 1011 S. Arnold St.
6. Notice from Michigan Municipal Treasurers Association (MMTA), that City Treasurer, Mary Ann Kornexl, has been elected to the position of Secretary of the MMTA Board of Directors
7. Street/Motor Pool Activity Report (October)
8. Water Activity Report (November)

Removed item 18 "Consider approval of the 2010 Proposed Operating Budget" from the Consent Calendar.

Add item 19 " Consider contract for Health Insurance Stop Loss carrier" to the Consent Calendar.

Moved by Commissioner Tilmann and supported by Vice Mayor Kilmer to approve the following items on the Consent Calendar:

1. Minutes of the regular meeting and the closed session held November 23, 2009.
2. Minutes of the work session held December 7, 2009.
3. Bids for 2010 Water Treatment Plant treatment (bulk) chemicals as follows:

Lime	Western Lime, Inc.	\$138.00/ton
Caustic:	Alexander Chemical, Inc.	\$375.00/ton
Liquid CO2	Pain Enterprises Inc.	\$ 73.50/ton
Ferric Chloride:	PVS Technologies, Inc.	\$502.00/ton
Sodium Hypochlorite:	Alexander Chemical, Inc.	\$ 0.665/gallon
	JCI Jones Chemicals, Inc.	\$ 0.665/gallon
Anionic Polymer	Polydyne, Inc.	\$ 0.95/lb
Polyphosphate	Elhorn Engineering Company	\$ 6.50/gallon
Sodium Fluoride	PVS-Nolwood Chemicals, Inc.	\$ 0.85/lb
4. Bid of Isabella Corporation of Mt. Pleasant, Michigan in the amount of \$38,629 for Airport Drainage Improvement Project as well as authorize the Engineering Department to add additional storm drainage improvements at the Airport to this project not to exceed the available two-percent funding allocation.
5. Bid of Krapohl Ford of Owosso, Michigan in the amount of \$19,984 for a 2010 Ford Taurus to be used as an unmarked police vehicle and authorize the Finance Director to sign all necessary documents for said purchase.
6. Enter into a contract with Medical Excess for Health Insurance Stop Loss coverage for 2010. The rates will be \$17.95 per month for single coverage and \$48.59 per month for family coverage with a \$150,000 deductible.
7. Payrolls dated 11/25/09; 12/4/09 and 12/11/09 and warrants dated 11/24/09; 12/01/09; 12/02/09 and 12/10/09 all totaling \$1,742,578.90.

Motion unanimously adopted.

Moved by Commissioner Tilmann and supported by Commissioner Ling to release Mt. Pleasant Excavating (at their request) from their contract with the City for snow hauling in the Central Business District and award the contract to R.T. Murphy of Mt. Pleasant, Michigan in the amount of \$105.00 per hour for the loader for the 2009/2010 snow season. Motion unanimously adopted.

Commissioner Joslin recused himself from the following discussion due to a financial interest in the project.

Moved by Vice Mayor Kilmer and supported by Commissioner McGuire to receive information on Community Development Block Grant application to support Midori Sushi and Martini Lounge façade improvements, and set public hearing for January 4, 2010 at 8:00 p.m. pursuant to Michigan Economic Development Corporation requirements.

AYES: Commissioners Holton, Kilmer, Ling, McGuire, Palmer and Tilmann

NAYS: None

ABSTAINED: Commissioner Joslin

Motion carried.

Moved by Vice Mayor Kilmer and supported by Commissioner McGuire to approve the following resolution adopting the Final Amended 2009 Budget.

WHEREAS, Article VII, Section 10 authorizes the City Commission to amend the annual operating budget by resolution, and

WHEREAS, the 2009 operating budget was originally adopted by resolution on December 8, 2008 and amended on September, 12, 2009, and

WHEREAS, the activities of the City since the budget was adopted have been such as to necessitate an amendment at this time,

NOW THEREFORE, BE IT RESOLVED, that the following revenue and expenditure appropriations be approved and the 2009 operating budget be amended, effective immediately.

	Fund Balance <u>January 1</u>	2009 <u>Revenue</u>	2009 <u>Expenditures</u>	Fund Balance <u>December 31</u>
<u>GOVERNMENTAL FUNDS</u>				
GENERAL FUND				
Unreserved	\$1,483,776	\$10,654,720		
Legislative Division			577,370	
Finance Division			1,655,840	
Public Safety Division			5,830,248	
Community Services Division			2,238,520	
Public Works Division			1,185,640	
Total Unreserved	\$1,483,776	\$10,654,720	\$11,487,618	\$650,878
Reserved	1,164,949	591,290	593,632	1,162,607
Designated Fund Balance Policy	1,700,000	0	0	1,700,000
Designated for Econ Dev Initiatives	1,650,000	100,000	450,000	1,300,000
Designated for Future Projects	1,160,207	492,400	767,280	885,327
Total General Fund	\$7,158,932	\$11,838,410	\$13,298,530	\$5,698,812
SPECIAL REVENUE FUNDS				
MAJOR STREET FUND				
Unreserved	\$693,805	\$1,402,570	\$1,364,945	\$731,430
Reserved & Designated	15,399	0	0	15,399
Total Major Street Fund	709,204	1,402,570	1,364,945	746,829
LOCAL STREET FUND				
Unreserved	685,756	1,191,270	995,690	881,336
Reserved & Designated	50,000	0	50,000	0
Total Local Street Fund	735,756	1,191,270	1,045,690	881,336
SPECIAL ASSESSMENT PROJECTS	0	321,640	0	321,640
DOWNTOWN IMPROVEMENT & PARKING FUND				
Unreserved	114,308	189,330	208,190	95,448

Reserved & Designated	27,244	0	26,570	674
Total Downtown Fund	141,552	189,330	234,760	96,122
PARKS & RECREATION FUND				
Unreserved	63,973	66,520	70,630	59,863
Reserved & Designated	598,176	712,150	772,040	538,286
Total Parks & Recreation Fund	662,149	778,670	842,670	598,149
BLOCK GRANT FUND				
Unreserved	91,249	0	0	91,249
Designated for Hsg Incentive	98,300	0	20,050	78,250
Reserved	377,666	42,980	0	420,646
Total Block Grant Fund	567,215	42,980	20,050	590,145
Economic Development Rev Loan Fund				
Reserved	9,653	0	0	9,653
Unreserved	322,711	44,770	0	367,481
Total Economic Development Fund	332,364	44,770	0	377,134
Storm Drain Improvement Fund	147,655	9,000	156,655	0
Building Authority Fund	6,590	316,260	316,410	6,440
Cemetery Fund	130,671	12,400	0	143,071
Total Governmental Funds				
Appropriated Budget	\$10,592,088	\$16,147,300	\$17,279,710	\$9,459,678

FURTHER, BE IT RESOLVED, that the following informational summaries be approved for the Capital Project, Debt Service, Component Units, and Proprietary Funds for the year beginning January 1, 2009 and ending December 31, 2009.

CAPITAL PROJECT FUNDS

Borden Building Redevelopment	\$394,559	\$75,500	\$264,000	\$206,059
Capital Improvement Fund				
Designated for Projects	525,000	0	425,000	100,000
Unreserved	461,483	764,300	718,400	507,383
Total Capital Improvement Fund	986,483	764,300	1,143,400	607,383

DEBT SERVICE FUNDS

Borden Building Debt	87,833	349,930	277,150	160,613
Special Assessment Debt Fund	285,782	1,100	286,882	0
Informational Summaries	\$1,754,657	\$1,190,830	\$1,971,432	\$974,055

Working Capital <u>January 1</u>	Sources of Working Capital	Uses of Working Capital	Working Capital <u>December 31</u>
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Component Units

MISSION STREET DDA FUND

Designated	\$370,000	\$30,000	\$40,000	\$360,000
Unreserved	-29,237	462,000	421,740	11,023

Total Mission Street DDA Fund	340,763	492,000	461,740	371,023
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TAX INCREMENT FIN AUTH FUND

Central Business District Reserved	45,398	0	0	45,398
Central Business District Desig	250,000	66,050	0	316,050
Central Business District Undesig	32,565	523,890	542,530	13,925
Ind Park North Designated	150,000	0	0	150,000
Ind Park North Undesignated	30,178	2,090	12,280	19,988
Univ Park Designated	182,000		22,000	160,000
Univ Park Undesignated	22,752	171,470	174,710	19,512
Total TIFA	712,893	763,500	751,520	724,873

LOCAL DEVELOPMENT FIN AUTHORITY

Designated	0	50,000	0	50,000
Undesignated	133,004	234,900	247,130	120,774
Total LDFA	133,004	284,900	247,130	170,774

BROWNFIELD REDEVELOPMENT FUND

Designated for Remediation	57,037	0	7,963	49,074
Designated for Incentives	0	300,000	0	300,000
Undesignated	33,611	118,900	134,777	17,734
Total Brownfield	90,648	418,900	142,740	366,808
Economic Development Corporation	261,750	85,900	258,300	89,350

Total Component Unit Funds

Informational Summaries	\$1,539,058	\$2,045,200	\$1,861,430	\$1,722,828
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Working Capital	Sources of Working Capital	Uses of Working Capital	Working Capital
<u>January 1</u>	<u>Capital</u>	<u>Capital</u>	<u>December 31</u>

PROPRIETARY FUNDS

Enterprise Funds

Project 2000 Fund	\$383,687	\$24,010	\$109,910	\$297,787
Airport Fund				
Reserved	192,839	35,000	79,000	148,839
Unreserved	112,271	344,380	387,750	68,901
Sewer Fund				
Reserved	1,849,037	460,000	369,600	1,939,437
Unreserved	689,112	2,064,000	2,003,310	749,802
Water Fund				
Reserved	1,585,878	193,000	88,000	1,690,878
Unreserved	277,586	2,389,350	2,568,890	98,046
Solid Waste Fund				

Reserved	265,046	32,300	32,500	264,846
Designated	38,000	0	0	38,000
Unreserved	518,072	515,800	581,130	452,742
Internal Service Funds				
Central Stores Fund	183,130	61,770	49,680	195,220
Motor Pool Fund				
Designated	126,470	28,000	15,000	139,470
Unreserved	1,211,917	717,750	673,520	1,256,147
Self Insurance Fund Designated	2,103,218	2,202,300	2,330,000	1,975,518
Total Proprietary Funds				
Informational Summaries	\$9,536,263	\$9,067,660	\$9,288,290	\$9,315,633

Resolution unanimously adopted.

Moved by Commissioner Ling and supported by Commissioner Joslin to approve the following Resolution setting 2010 Water Rates.

WHEREAS, the City of Mount Pleasant owns and operates a water system; and

WHEREAS, in order to defray the costs of owning, operating and maintaining that system, the City needs to charge users of that system rates, fees and charges for connection to and use of that system; and

WHEREAS, such rates, fees and charges should be periodically reviewed to assure they are adequate to fully cover the system's costs; and

WHEREAS, Section 52.25 of the Code of Ordinances, Mount Pleasant, Michigan (the "City Code"), provides that such rates, fees and charges are to be set from time to time by resolution of the City Commission.

NOW, THEREFORE, BE IT RESOLVED THAT:

- Pursuant to subsection 52.25 (B) (1)(a) of the City Code, there is established a monthly service charge based upon water meter size as follows:

<u>Meter Size</u>	<u>Monthly Rate</u>
5/8" & 3/4"	\$ 6.10
1" & 1 1/4"	15.25
1/2"	30.50
2"	48.80
3"	97.60
4"	152.50
6"	305.00
10"	1,677.50

The charges provided for in this provision shall be minimum charges for each user connected to the City water system. All users shall meter their water using an appropriately sized meter in order to obtain City water service.

2. Pursuant to subsection 52.25 (B)(1)(a) of the City Code, there is established a monthly service fee for lawn meters to be charged for service May - October based upon water meter size as follows:

<u>Meter Size</u>	<u>Monthly Rate</u>
5/8" & 3/4"	\$ 6.10
1"	15.25

3. Pursuant to subsection 52.25 (B)(1)(b) of the City Code, there is established a consumption charge of \$2.42 per thousand gallons.

4. Pursuant to subsection 52.25 (B)(1)(c) of the City Code, the rates, fees and charges for the installation of a meter shall be as follows:

<u>Meter Size</u>	<u>Meter Cost</u>	
	Key Valve	Meter
5/8" & 3/4"	\$20	\$ 150
1" & 1 1/4"	25	200
1 1/2"	70	500
2"	80	1,830
3"		2,300
4"		3,740
6"		6,640
Sprinkler system well		50

5. Pursuant to subsection 52.25 (B)(1)(d) of the City Code, there is established a connection charge according to the following schedule, plus an inspection fee is charged. If an inspection is not requested after the work is done, a \$100 charge is imposed. If a connection is made without first obtaining a permit, the connection charge and the inspection fee are doubled and a \$100 charge is imposed.

<u>Water Service Size</u>	<u>Connection Fee</u>
1"	\$ 1,000
2"	Time and material; min. deposit \$ 1,500
4"	Time and material; min. deposit \$ 2,500
6"	Time and material; min. deposit \$ 3,000
8"	Time and material; min. deposit \$ 3,300

6. The rates, fees and charges provided in this resolution shall take effect with the January 2010 utility billings.

7. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, hereby rescinded.

Resolution unanimously adopted.

Moved by Vice Mayor Kilmer and supported by Commissioner Ling to approve the following Resolution adopting the 2010 Operating Budget.

WHEREAS, Article VII, Section 9, authorizes the City Commission to adopt by resolution the annual operating budget for the next fiscal year, and

WHEREAS, Article VII, Section 9, provides that the necessary tax upon real and personal property shall be provided for in the same resolution, and

WHEREAS, the following funds are created and amounts appropriated for each fund for the purpose of carrying out the various activities of the City of Mt. Pleasant during the year beginning January 1, 2010 and ending December 31, 2010;

NOW THEREFORE, BE IT RESOLVED, that the following revenue and expenditure appropriations be approved and the 2010 operating budget be approved:

	ESTIMATED (A)			
	Fund			Fund
	Balance	2010	2010	Balance
	<u>January 1</u>	<u>Revenue</u>	<u>Expenditures</u>	<u>December 31</u>
<u>GOVERNMENTAL FUNDS</u>				
GENERAL FUND				
Unreserved	\$650,878	\$11,264,110		
Legislative Division			763,270	
Finance Division			1,716,480	
Public Safety Division			6,190,550	
Community Services Division			2,224,640	
Public Works Division			569,720	
Total Unreserved	\$650,878	\$11,264,110	\$11,464,660	\$450,328
Reserved	1,162,607	503,410	508,710	1,157,307
Designated Fund Balance Policy	1,700,000	0	0	1,700,000
Designated for Econ Dev				
Initiatives	1,300,000	0	0	1,300,000
Designated for Future Projects	885,327	44,350	352,000	577,677
Total General Fund	\$5,698,812	\$11,811,870	\$12,325,370	\$5,185,312
SPECIAL REVENUE FUNDS				
MAJOR STREET FUND				
Unreserved	\$771,045	\$1,730,660	\$1,891,120	\$610,585
Reserved & Designated	15,399	0	0	15,399
Total Major Street Fund	786,444	1,730,660	1,891,120	625,984
LOCAL STREET FUND				
Unreserved	821,436	817,550	1,289,810	349,176
Reserved & Designated	0	0	0	0
Total Local Street Fund	821,436	817,550	1,289,810	349,176
SPECIAL ASSESSMENT PROJECTS				
	328,312	38,700	0	367,012

DOWNTOWN IMPROVEMENT & PARKING
FUND

Unreserved	102,458	183,150	193,210	92,398
Reserved & Designated	674	0		674
Total Downtown Fund	103,132	183,150	193,210	93,072

PARKS & RECREATION FUND

Unreserved	73,573	79,620	112,170	41,023
Reserved & Designated	442,731	586,000	735,400	293,331
Total Parks & Recreation Fund	516,304	665,620	847,570	334,354

BLOCK GRANT FUND

Unreserved	91,249	0	0	91,249
Designated for Hsg Incentive	89,890	0	50,000	39,890
Reserved	416,296	37,000	0	453,296
Total Block Grant Fund	597,435	37,000	50,000	584,435

Economic Development Rev Loan Fund

Reserved	9,653	0	0	9,653
Unreserved	367,481	96,780		464,261

Total Economic Development
Fund

	377,134	96,780	0	473,914
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Building Authority Fund	6,840	317,000	316,750	7,090
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Cemetery Fund	143,071	7,400	0	150,471
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Total Governmental Funds

Appropriated Budget	\$9,674,200	\$15,705,730	\$16,913,830	\$8,170,820
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FURTHER, BE IT RESOLVED, that the following informational summaries be approved for the Capital Project, Debt Service, Component Units, and Proprietary Funds for the year beginning January 1, 2010 and ending December 31, 2010.

	ESTIMATED (A)			
	Fund Balance	2010 Revenue	2010 Expenditures	Fund Balance
	<u>January 1</u>	<u>Revenue</u>	<u>Expenditures</u>	<u>December 31</u>
CAPITAL PROJECT FUNDS				
Borden Building Redevelopment	\$264,559	\$103,300	\$101,300	\$266,559
CAPITAL IMPROVEMENT FUND				
Designated for Cap Improvements	200,000	0	100,000	100,000
Unreserved	480,883	586,400	794,400	272,883
Total Capital Improvement Fund	680,883	586,400	894,400	372,883

DEBT SERVICE FUNDS

Borden Building Debt	161,913	342,370	342,150	162,133
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Capital Project and Debt Service Funds

Informational Summaries	\$1,107,355	\$1,032,070	\$1,337,850	\$801,575
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ESTIMATED (A)

Working Capital <u>December 31</u>	Sources of Working Capital <u>Capital</u>	Uses of Working Capital <u>Capital</u>	Working Capital <u>December 31</u>
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Component Units

MISSION STREET DDA FUND

Designated	\$360,000	\$30,000	\$0	\$390,000
Unreserved	9,513	459,000	462,620	5,893
Total Mission Street DDA Fund	369,513	489,000	462,620	395,893

TAX INCREMENT FIN AUTH
FUND

Central Business District

Reserved	45,398	0	0	45,398
Central Business District Desig	350,000	50,000	96,000	304,000
Central Business District Undesig	19,855	394,640	374,460	40,035
Ind Park North Designated	150,000	0	0	150,000
Ind Park North Undesignated	20,938	3,040	13,570	10,408
Univ Park Designated	175,000	46,000	0	221,000
Univ Park Undesignated	20,492	126,820	127,080	20,232
Total TIFA	781,683	620,500	611,110	791,073

LOCAL DEVELOPMENT FIN AUTHORITY

Designated	50,000	0	0	50,000
Undesignated	120,774	284,900	278,580	127,094
Total LDFA	170,774	284,900	278,580	177,094

BROWNFIELD REDEVELOPMENT FUND

Designated for Remediation	49,074	48,120	47,220	49,974
Designated for Incentives	300,000	0	0	300,000
Undesignated	15,194	64,330	57,220	22,304
Total Brownfield	364,268	112,450	104,440	372,278
Economic Development Corporation	21,040	8,830	10,000	19,870

Total Component Unit Funds

Informational Summaries	\$1,707,278	\$1,515,680	\$1,466,750	\$1,756,208
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	ESTIMATED (A) Working Capital <u>December 31</u>	Sources of Working Capital <u>Capital</u>	Uses of Working Capital <u>Capital</u>	Working Capital <u>December 31</u>
<u>PROPRIETARY FUNDS</u>				
Enterprise Funds				
Project 2000 Fund	\$374,097	\$0	\$15,000	\$359,097
Airport Fund				
Reserved	143,839	0	8,000	135,839
Unreserved	131,076	475,320	475,320	131,076
Sewer Fund				
Reserved	1,839,437	340,000	415,000	1,764,437
Unreserved	622,662	2,107,500	2,093,540	636,622
Water Fund				
Reserved	1,690,878	103,000	45,000	1,748,878
Unreserved	98,046	2,521,600	2,572,720	46,926
Solid Waste Fund				
Reserved	264,846	32,300	18,950	278,196
Designated	38,000	0	0	38,000
Unreserved	474,282	515,800	577,390	412,692
Internal Service Funds				
Central Stores Fund	210,910	75,350	52,780	233,480
Motor Pool Fund				
Designated	139,470	28,000	35,000	132,470
Unreserved	1,156,037	735,250	1,013,290	877,997
Self Insurance Fund Designated	1,990,218	2,167,000	2,194,600	1,962,618
Total Proprietary Funds				
Informational Summaries	\$9,230,203	\$9,101,120	\$9,516,590	\$8,758,328

WHEREAS, it is expected that that appropriations and working capital uses require that the City of Mt. Pleasant raise amounts totaling \$29,235,020 to finance all municipal operations during the fiscal year, and

WHEREAS, all funds, except the General Fund, Capital Improvement Fund, Borden Debt, and the Solid Waste Fund will generate moneys sufficient for the appropriation and working capital uses,

NOW, THEREFORE, BE IT RESOLVED, that the following tax millages and levies be tentatively approved until Spring, 2010 at which time they will be reviewed and considered again.

	Property Tax Levy	Other Sources	Millage
General Fund			
Operating	\$ 4,849,600	\$ 6,442,470	12.1250

Fire and Police Pension	519,800		1.2400
Total General Fund	\$ 5,369,400	\$ 6,442,470	13.3650
Capital Improvements	\$ 568,400	\$ 18,000	1.4000
Borden Building Bonds	215,150	127,220	0.5000
Solid Waste Fund - Recycling	195,000	353,100	0.4850
Total Other funds	\$ 978,550	\$ 498,320	2.3850
Total Millage			15.7500

(A) Projections as of August, 2009 except for General Fund and Water Fund which are as of December, 2009

AYES: Commissioners Holton, Joslin, Kilmer, Ling, McGuire and Tilmann
 NAYS: Commissioner Palmer
 ABSENT: None
 Motion carried.

Moved by Commissioner Ling and supported by Commissioner Tilmann to approve the continuation of a contract with Lynch, Gallagher, Lynch, Martineau and Hackett, P.L.L.C. for prosecutorial services at the agreed upon rates of \$6,018 monthly until March of 2010, when the rate will increase to \$6,138 monthly until December 31, 2010; as well as the continuation of a contract for services with Clark Hill PLC to serve as general counsel at the current rate of \$6800 per month with counsel attending one monthly Commission meeting instead of the current arrangement of two monthly Commission meetings. The Mayor and City Manager will determine which monthly meeting is to be attended consistently, first or second, at the start of 2010.

AYES: Commissioners Holton, Joslin, Kilmer, Ling and Tilmann
 NAYS: Commissioners McGuire and Palmer
 ABSENT: None
 Motion carried.

Moved by Commissioner Joslin and supported by Commissioner McGuire to amend Purchasing Policy eliminating State Purchasing Option for one year except for the purchase of road salt. Discussion ensued.

Moved by Vice Mayor Kilmer and supported by Commissioner McGuire to postpone action on amending Purchasing Policy until the second meeting in January.

AYES: Commissioners Holton, Kilmer, Ling, McGuire, Palmer and Tilmann
 NAYS: Commissioner Joslin
 ABSENT: None
 Motion carried.

Moved by Vice Mayor Kilmer and supported by Commissioner Tilmann to approve Michigan Street design concepts using the following techniques:

- 10 foot drive lanes
- Specially marked bicycle paths on each side of the street
- Bump outs at the intersection to better protect pedestrians
- Inset parking areas (defined by other “bump-outs”)

AYES: Commissioners Holton, Kilmer, Ling, McGuire and Tilmann

NAYS: Commissioners Joslin and Palmer

ABSENT: None

Motion carried.

Moved by Commissioner McGuire and supported by Commissioner Ling to cancel the regular meeting of the Mt. Pleasant City Commission on December 21, 2009.

AYES: Commissioners Holton, Kilmer, Ling, McGuire, Palmer and Tilmann

NAYS: Commissioner Joslin

ABSENT: None

Motion carried.

Moved by Commissioner Ling and supported by Commissioner Tilmann to authorize Finance Director Nancy Ridley to approve the issuance of payrolls and warrants from December 15, 2009 through January 4, 2010. Motion unanimously adopted.

Moved by Commissioner Ling and supported by Commissioner McGuire to extend the deadline for filing applications for board and commission vacancies until December 31, 2009. Motion unanimously adopted.

Announcements on City Related Issues and Concerns

Commissioner Tilmann announced that the Isabella County Council of Governments will be meeting Wednesday, December 16, 2009 at the Rosebush Township Hall. She also invited everyone to the Sesquicentennial Ball on December 31st at the Comfort Inn.

Vice Mayor Kilmer commended Michelle Sponseller and downtown businesses for a wonderful Dickens Festival.

Commissioner Ling commented that the lights downtown look great. She also made known her appreciation of comments on the 2010 budget from the county and agrees with looking into tax capture discussion.

Mayor Holton announced that Commission meetings are now broadcast on Channel 96.

Moved by Vice Mayor Kilmer and supported by Commissioner Tilmann that the meeting adjourn at 8:26 p.m. Motion unanimously adopted.

James Holton, Mayor

Jeremy Howard, City Clerk