



# THE CITY OF MT. PLEASANT, MICHIGAN

**CITY HALL**  
320 W. Broadway • 48858  
(989) 779-5300  
(989) 773-6791 fax

**PUBLIC SAFETY**  
804 E. High • 48858  
(989) 779-5100  
(989) 773-4020 fax

**PUBLIC WORKS**  
1303 N. Franklin • 48858  
(989) 779-5400  
(989) 772-6250 fax

## June 14, 2016 Minutes – Mt. Pleasant Historic District Commission

Meeting called to order at 5:08pm at City Hall

### ROLL CALL AND INTRODUCTIONS

<b>EA</b>	Lara Raisanen (12/31/2016)	<b>P</b>	Candace Johnson (12/31/2017)
<b>P</b>	Julie Taylor (12/31/2018)	<b>P</b>	Aimee Goudreau (12/31/2015)
<b>P</b>	Marcie Otteman-Grawburg (12/31/2017)	<b>P</b>	Anne Swift (12/31/2016)
<b>N/A</b>	Vacant (12/31/2016)	<b>P</b>	Michelle Sponseller, Secretary

*A = Absent without notification    P = Present    E = Excused Absence    N/A = Not Applicable*

Guests: None

**ADDITIONS / CHANGES TO AGENDA:**                      None

**PUBLIC INPUT:**                      None

### HDC MINUTES

Approve April 2016 minutes.    M = Johnson    S = Swift    Passed

### RECEIPT OF COMMUNICATION

Received Secretary Sponseller's report.

**NEW BUSINESS**                      None

### OLD BUSINESS

#### **A. Historic Improvement Awards**

- Update on Historic Improvement Award. Award is scheduled to be presented at July 11, 2016 City Commission meeting. Thanks you to all members for the assistance with the revisions of the award design. All HDC members are encouraged to attend. Meeting starts at 7:00pm and the award will be presented during the very first portion of the agenda.

#### **B. Downtown Design Guidelines**

- Review of chapter assignments took place. Below is list of chapters and who is reviewing them, including suggestions on what we recommend and what should be avoided. Please see page two for the complete list.

### OTHER

#### **A. July HDC Meeting**

- Motion to cancel July meeting and regroup in August to review Downtown Design Guidelines.                      M = Taylor    S = Goudreau    Passed

### ADJOURNMENT

Meeting adjourned 5:23pm

## DOWNTOWN DESIGN GUIDELINES

CHAPTER	REVIEWER
Acknowledgements	Sponseller
History and Purpose	Sponseller
Boundaries	Sponseller
Rehabilitation Guidelines <ul style="list-style-type: none"> <li>• General</li> <li>• Secretary of Interior's Standards for Rehabilitation</li> <li>• Architectural Features</li> </ul>	Sponseller
Rehabilitation Guidelines <ul style="list-style-type: none"> <li>• Brick/Masonry/Terra Cotta/Stucco</li> </ul>	Otteman-Grawburg
Rehabilitation Guidelines <ul style="list-style-type: none"> <li>• Doors/Entrances</li> </ul>	Raisanen
Rehabilitation Guidelines <ul style="list-style-type: none"> <li>• Lighting</li> </ul>	Taylor
Rehabilitation Guidelines <ul style="list-style-type: none"> <li>• Paint</li> </ul>	Raisanen
Rehabilitation Guidelines <ul style="list-style-type: none"> <li>• Storefronts</li> </ul>	Goudreau
Rehabilitation Guidelines <ul style="list-style-type: none"> <li>• Windows</li> </ul>	Swift
Demolition <ul style="list-style-type: none"> <li>• General</li> <li>• Demolition Criteria</li> </ul>	Sponseller
New Construction <ul style="list-style-type: none"> <li>• General</li> </ul>	Johnson
Site Development <ul style="list-style-type: none"> <li>• General</li> <li>• Street Furniture</li> <li>• Utilities/Infrastructure</li> <li>• Parking Lots</li> <li>• Landscaping/Fences/Walls/Screens</li> </ul>	Sponseller
Appendix <ul style="list-style-type: none"> <li>• Glossary of Architectural Terms</li> <li>• Website Links</li> <li>• Preservation Briefs</li> <li>• Credits</li> </ul>	Sponseller