

Approved Minutes

Mt. Pleasant Parks and Recreation Commission
Regular Meeting
Tuesday, January 24, 2017
7:00 p.m., City Hall

- I. **PLEDGE OF ALLEGIANCE**
- II. **CALL TO ORDER** – 7:04 p.m.
- III. **ATTENDANCE AND DECLARATION OF QUORUM**
 - A. Commission Members: Batcheller, Busch, Fisher, Little, Nagler, Stressman, Winslow
 - B. Introduction of PEAK Coordinator Mary LaChance
 - C. Parks and Recreation Staff: Bundy, Longoria, LaChance
 - D. Public Attendance: None
- IV. **APPROVAL OF AGENDA/MINUTES & COMMISSION BUSINESS**
 - A. Changes/Approval of Agenda – Motion made by Comm. Fisher, Second by Comm. Bush to approve agenda as presented. **MOTION UNANIMOUSLY CARRIED.**
 - B. Approval of Minutes – Motion made by Comm. Winslow, second by Comm. Nagler to approve the minutes from Tuesday, November 22, 2016. **MOTION UNANIMOUSLY CARRIED.**
- V. **ELECTION OF NEW OFFICERS & BYLAW REVIEW**
 - A. Commission Chair Election – For the position of Commission Chair, The floor was opened for nominations by Current Chair Batcheller. Winslow nominates Batcheller, second by Stressman. Bush nominates Little, second by Batcheller. Nominations were closed. Voting took place; Batcheller was re-elected as Chair for 2017 on a 5 to 2 vote.
 - B. Commission Vice-Chair Election – For the position of Vice-Chair, the floor was opened for nominations by Chair Batcheller. Winslow nominates Bush, second by Fisher. Stressman nominates Little, second by Busch. Nominations were closed. Voting took place; Busch was re-elected as Vice-Chair for 2017 on a 6 to 1 vote.
 - C. Parks and Recreation Commission Bylaw review – Director Bundy reviewed bylaws and noted the importance of meeting attendance when establishing a quorum. Discussion ensued regarding Roberts Rules of order Chair Batcheller requested clarification on conflict of interest votes; Director Bundy to follow up with City Clerk and bring information to the next regular meeting.
- VI. **PUBLIC COMMENTS** – None
- VII. **DEPARTMENT REPORTS**
 - A. Parks – Director Bundy reported on the following:
Park Operation & Maintenance
 - Mt. Pleasant City Link – launching in February 2017

- Graffiti in Parks
 - Parks hit in December and again in January with graffiti at Mill Pond; staff cleaned up the area
- Parks Intern
- Staff Training
 - FEMA Training
 - Storm Water Management Training
 - Michigan Recreation & Parks Assn. annual conference
 - Great Lakes Parks Training Institute
- Equipment
 - Truck buy Back program
 - New Truck for 2017
 - Replacement Tractor for 2017
- AED's in Parks & Programs
 - Community Foundation Grant – Steve Hofer
 - Special events
- Restroom Rehab – As I reported last year our staff has just completed an LED Lighting retrofit of our restrooms at Island Park and also installed new sinks and faucets at on the north restrooms; now painting and resurfacing the floors of the north restroom. This winter staff is focusing on Mill Pond Park the Adams Street restroom.

Upcoming Parks Items on the February agenda

- Jane Harris Girl scout Cabin Girl Scout agreement renewal
- Mt. Pleasant Lions Club Storage building agreement renewal
- Timber Town 2.0 project
 - Recommendations to the City Commission
 - Volunteer roll out

2016 Park Project Review

- Mill Pond Trail Repave Adams to Leaton Street - \$75,000
- Playscape Redevelopment Project Phase 1 - \$357,230
- Yost and Potter Community Build Projects - \$18,000
- Potter Park Re-Development - \$49,000 w/\$7,200 to spend in 2016 (\$57,000)
- GLRI Phase 1 - \$73,000
- Indian Pines Project - \$14,000
- Nelson Park Gazebo - \$72,000
- Nelson Park Overlook - \$11,000
- Nelson Park fountain Irrigation improvements - \$4,000 Isabella Bank

- B. Recreation – Director Longoria reported on the following:
- Under the Big Top event (partnership with CRDL) was big success
 - Daddy Daughter Date Night had over 700 attendees
 - Youth basketball started last week with record number of participants.
 - Start Smart Tennis is currently ongoing (4-8 yr. olds)

Upcoming Events:

- Man vs. Mountain (2/4/2017) has 240 registered participants
- Winter Kids Expo (2/11/2017 at Finch Fieldhouse
- Great Egg Scramble (4/8/2017) at Finch Fieldhouse
- Teen Flashlight Egg Hunt (4/9/2017) at Island Park
- Bark for Life Event at Hannah's Bark Park (mid-to-late April '17)
- Staff has begun planning for Farmer's Market. Advisory Board meeting planned for 2/8/2017
- Timber Town 2.0 – calling all volunteers for May 17-21 build
- Working with CMU marketing class on Hannah's Bark Park

PEAK

- Reviewing transportation costs for Camp PEAK and ways to offset (i.e. grant)
- We went on a visit to Rosebush Elementary to see if it could be a fit to host our Summer Camps. It was used for storage and the rooms were full. It will not be an option for Summer.
- We have 1 confirmed site for summer (Vowels) and we are working on securing 1 more (Ganiard)
- We had a very successful all staff training on January 5th and focused on working with kids with special needs.

VIII. OLD AND NEW BUSINESS

- A. Tobacco Free Park Zones Policy evaluation - Director Bundy updated Commission on steps taken to enforce policy (park signage, brochure). Discussion ensued; Commissioners asked that language on brochure be added consistent with city policy to include e-cigs.
- B. Field Use Agreements – after discussion and clarification, a motion was made by Comm. Winslow, second by Comm. Busch that the Mt. Pleasant Parks and Recreation Commission recommends the City Commission adopt 2017 facility use agreements that accurately reflect operations and maintenance for:
- Mt. Pleasant Little League Baseball with per game fee of \$18.00 in 2017;
Mt. Pleasant Girls Youth Softball with per game fee of \$20.00 in 2017, including a tiered increase in 2018 to better reflect actual costs of the league;
- And further recommends approval of minor adjustments to actual document language as needed to necessitate approval by legal counsel and the City Commission. **MOTION CARRIED UNANIMOUSLY.**
- C. 2018 – 2022 Capital Improvement Plan – Director Bundy reviewed C.I.P documents received in commissioner packets and overviewed City planning process for the C.I.P., asking for input from Commission. No changes were requested by the commission for the upcoming 2018-2022 plan.

IX. OTHER BUSINESS/COMMISSIONER COMMENTS

A. Citizens Academy

The Citizens' Academy of Mt. Pleasant (CAMP) is designed to provide people who live, work or own a business in the City of Mount Pleasant an opportunity to expand their knowledge of the structure and functions of

their city government. All available spaces for the 2017 Citizens' Academy have been filled. If you would like to receive notification for the next session of Citizens' Academy or have any other questions about the program, please contact Jacob Kain, City Planner, at (989) 779-5346 or jkain@mt-pleasant.org.

X. **ADJOURNMENT** – 9:35 p.m.