



Special Information and Conditions of receiving a Special Event Permit:

Attendance: As part of this permitting process, applicant agrees to make best efforts to take mechanical counts of attendance of the event by session or by day, and to provide such information to the city within five (5) days following the conclusion of the event. The information will be used internally to document attendance levels for future planning and administrative purposes.

Event Cancellation: The City of Mt. Pleasant may cancel or postpone an event without prior notice for any condition affecting the public health or safety of the City or any condition that would place facilities, grounds or other natural resources at risk of damage or destruction if the event were permitted to take place. The City of Mt. Pleasant will not confirm a future date until both application fee and deposit are paid in full..

Event Advertisement: Do not announce, advertise or promote your event until you have a completed and submitted this application and you have conversed with the City.

Street/Event Area Conditions: No permanent alterations to the street or permitted area will be permitted. Any and all festival/event equipment, trash or remnants must be removed with 12 hours of the end of the event.

Recycling: Organizers are **required** to establish plans for reclaiming recyclable items during all City of Mt. Pleasant special events. All special events are required to include within marketing literature (both print and electronic) that recycling will take place and attempt to utilize the City of Mt. Pleasant recycling logo information provided.

Public Safety

Police: The Special Events Team, in consultation with the City of Mt. Pleasant Police Department, shall determine the number of police officers needed to appropriately manage street closures and for internal security, as well as the time when such services shall commence and end.

EMS/Medical: The Special Events Team, in consultation with Isabella County Emergency Services will determine the number of Emergency Medical Technicians needed as well as the time when such services shall commence and end. The applicant is required to make arrangements for such services and pay the cost of such services upon receipt of contract and or invoice.

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Mt. Pleasant rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: _____ Date: _____

Organization: _____