



FOR OFFICE USE ONLY
 Date: _____
 Fee: _____
 DPW approval: _____
 Planning Commission Approval: _____
 Zoning Certification: _____

APPLICATION FOR ZONING APPROVAL

City of Mt. Pleasant ▪ Building Safety Department
 320 W. Broadway Street, Mt. Pleasant, MI 48858
 (989) 779-5347 ▪ Fax: (989) 773-6791 ▪ www.mt-pleasant.org

ESTIMATED COST OF PROJECT _____

I. PROJECT	<input type="checkbox"/> Fence	<input type="checkbox"/> Shed	<input type="checkbox"/> Retaining Wall
	<input type="checkbox"/> Tent	<input type="checkbox"/> Other	

Street Address: _____

Description of Work: _____

II. OWNER INFORMATION

Owner Name: _____ Owner Telephone: _____

Owner Address: _____ Mobile Phone: _____

Owner City: _____ Owner State & Zip: _____

III. APPLICANT INFORMATION

Applicant Name: _____ Applicant Telephone: _____

E-mail address: _____ Mobile Phone: _____

Applicant Address: _____ City: _____ Applicant State & Zip: _____

IV. CONTRACTOR INFORMATION

Contractor Name: _____ Contractor Phone: _____

Contractor Address: _____ Mobile Phone: _____

Contractor City: _____ Contractor State & Zip: _____

Builder's License Number: _____ License Expiration Date: _____

E-mail Address: _____

Workers Compensation Insurance Carrier or Reason for Exemption: _____

MESC Employee Number or Reason for Exemption: _____

Liability Insurance Carrier: _____ Expiration Date: _____

V. FENCE (up to 6'0" in height) *Building and Lot Plan required - see reverse side.*

3.5 – 4' max at frontage, otherwise 6' max. In SD-H and SD-A zones 6' max. Finished side must face adjacent property, thoroughfare, path, passage or waterbody.

Fencing Material: _____ Post Material: _____ Post Dimensions: _____

Depth of Posts in Ground: _____ Finished Height of fence: _____

VI. ACCESSORY BUILDING *Residential up to 200 sq. ft & Commercial up to 120 sq. ft. located in the 3rd lot layer*

Type of Building: _____ Dimensions: _____ Type of Ret Wall or FDN Used: _____

VII. TENTS (Provide detailed site plan) Public Assembly Temporary Sales Other: _____

The placement of a tent for a special event or temporary sales will be required to comply with setback provisions of the zoning ordinance as well as accommodating off-street parking for the existing and proposed use. The applicant shall provide a Building and Lot Plan to comply with section IX of the application and the specific requirements outlined under the "public assembly" classification when applicable. Where the tent is used for a special event that includes the sale of liquor, approval must also be obtained from both the Liquor Control Commission and the Department of Public Safety (989) 779-5106. Where alcohol sales are involved, approval will not be granted for a tent permit without written approval from both agencies.

Tents for Public Assembly:

- a. Electrical must be in accordance with National Electrical Code under permit and approval by the Isabella County.
- b. Emergency Lighting/Exit Signs and Fire Extinguishers shall be installed at final inspection prior to occupancy.
- c. Portable restroom facilities shall be provided in accordance with Chapter 4 of the Michigan Plumbing Code.
- d. Unit heaters shall be approved by the Department of Fire Safety prior to installation and use.
- e. All holes placed in the lawn or paved surfaces shall be properly repaired after removal of the tent and tent stakes.

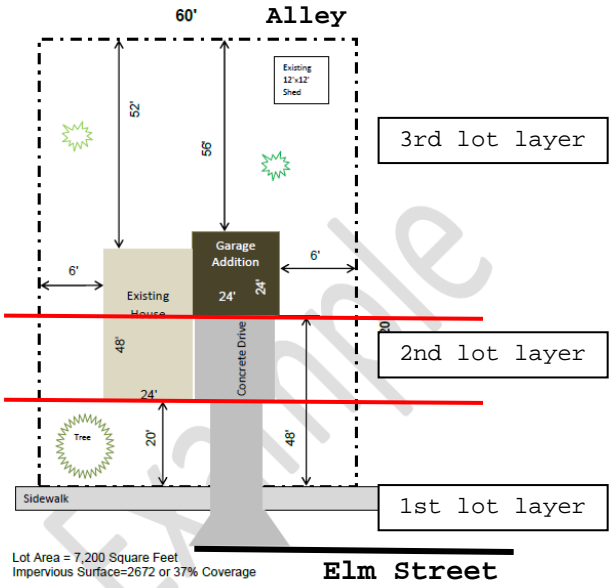
Tent will be up for: _____ days, _____ from _____ to _____

VIII. BUILDING AND LOT PLAN - NEW BUILDINGS or ADDITIONS

(All projects except single family homes subject to review and approval before the Planning Commission)

Grid area for drawing the site plan.

- | | |
|--|---|
| Please provide the following information on the site plan to determine zoning compliance. | |
| a) | Provide lot width dimensions and lot area |
| b) | Indicate all lot layers |
| c) | Show the Frontage Build out (154.408A) |
| d) | Show all accessory buildings with dimensions |
| e) | Provide setbacks to property line for all buildings |
| f) | Show all encroachments |
| g) | Indicate building type (House, Duplex, Townhouse, etc.) |
| h) | Indicate the overall building height |
| i) | Indicate private frontage and facade elements |
| j) | Indicate building roof type & pitch |
| k) | Show principle uses and accessory uses |
| l) | Indicate vehicle parking areas and driveways |
| m) | Draw location of proposed construction |
| n) | Indicate the distance to property lines |
| o) | Calculate amount of impervious surface |



Elevation drawings shall accompany the site plan to illustrate items c, h, and j

IX. SIGNATURE	
<i>I HEREBY CERTIFY THAT THE PROPOSED WORK IS AUTHORIZED BY THE OWNER OF RECORD AND THAT I HAVE BEEN AUTHORIZED BY THE OWNER TO MAKE THIS APPLICATION AS HIS/HER AUTHORIZED AGENT, AND WE AGREE TO CONFORM TO ALL APPLICABLE LAWS OF THE STATE OF MICHIGAN. ALL INFORMATION SUBMITTED ON THIS APPLICATION IS ACCURATE TO THE BEST OF MY KNOWLEDGE.</i>	
SIGNATURE OF OWNER (When owner is doing their own work)	SIGNATURE OF OWNER'S AGENT

TYPE OR PRINT	
<i>Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.</i>	Date: / /