



SIGN PERMIT

City of Mt. Pleasant
 Building Safety Department
 320 W. Broadway Street
 Mt. Pleasant, MI 48858
 (989) 779-5347 • Fax: (989) 773-6791
 www.mt-pleasant.org

FOR OFFICE USE ONLY	
Date:	_____
Fee:	_____
Zone:	_____
Permit No.:	_____
Approved:	_____
Denied:	_____

TOTAL COST OF SIGN \$ _____

PROJECT INFORMATION		
Address:	Zoning District:	Date:
Business Advertised:	New Business: <input type="checkbox"/> YES <input type="checkbox"/> NO	
Store frontage (width):	Suite width (if applicable):	

BUSINESS OWNER / AGENT		
Name:	Phone:	Cell:
Address:	City:	State/Zip:
E-mail address:	Fax Number:	

PROPERTY OWNER	
Name:	Phone:
Address:	

CONTRACTOR / APPLICANT		
Name:	Phone:	Cell:
Address:	City:	State/Zip:
E-mail address:	Fax Number:	
Insurance Carrier:	Expiration Date:	

SPECIFICATIONS							
<p><i>For all signs, provide a dimensioned drawing of the proposed sign with mounting and/or foundation specifications. For any sign type attached to a building, a separate drawing shall be provided depicting the proposed sign's location relative to the building façade. All drawings shall include sufficient information to demonstrate compliance with Section 154.414 of the Zoning Ordinance.</i></p>							
#	SIGN TYPE	WIDTH	HEIGHT	AREA	PROJECTION	CLEARANCE	SETBACK
	Awning			Ft2			N/A
	Band			Ft2			N/A
	Blade			Ft2			N/A
	Directory			Ft2	-	-	N/A
	Large Projecting			Ft2			N/A
	Marquee			Ft2			
	Monument			Ft2		N/A	
	Outdoor Display Case			Ft2			N/A
	Porch			Ft2			N/A
	Plaque			Ft2		To Top	N/A
	Post (Apex)			Ft2		To Top	N/A
	Sidewalk			Ft2			N/A
	Wall			Ft2			
TOTAL SIGN AREA				Ft2	<i>Electronic message boards, where permitted, shall not have illumination levels exceeding the values prescribed under section 154.414. Message shall not change more than once every 60 seconds and be instantaneous without animation.</i>		
TOTAL NUMBER (#) OF SIGNS							

ILLUMINATION		<i>Signs may only be illuminated as permitted in Section 154.414 of the Zoning Ordinance. Specifications for all lighting and electronic message boards shall be included with the request with the sign details. All electrical work shall be under a separate permit and approved by the Isabella County Electrical Dept. 989-317-0463</i>
<input type="checkbox"/> Directional Lighting <input type="checkbox"/> None	<input type="checkbox"/> LED <input type="checkbox"/> Other	
SIGN MATERIALS:		<input type="checkbox"/> Metal <input type="checkbox"/> Wood <input type="checkbox"/> Other (please specify)

FOUNDATION

(Monument signs must be designed for a 90mph wind load and the applicable soil loads)

ATTACHMENT

Fasteners:

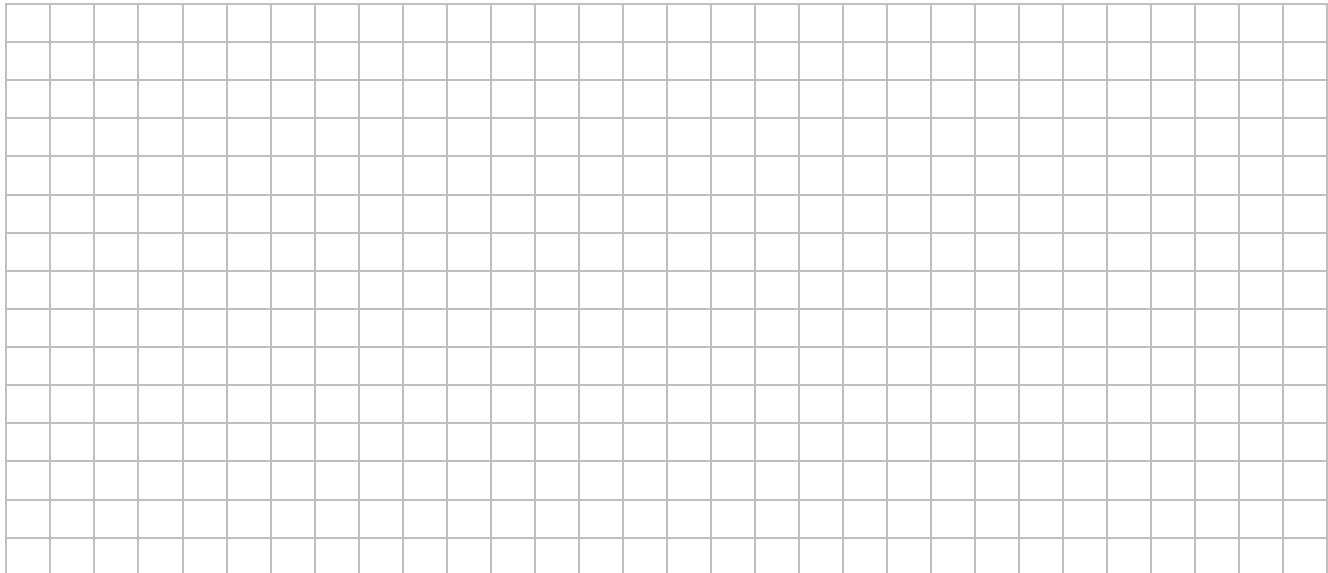
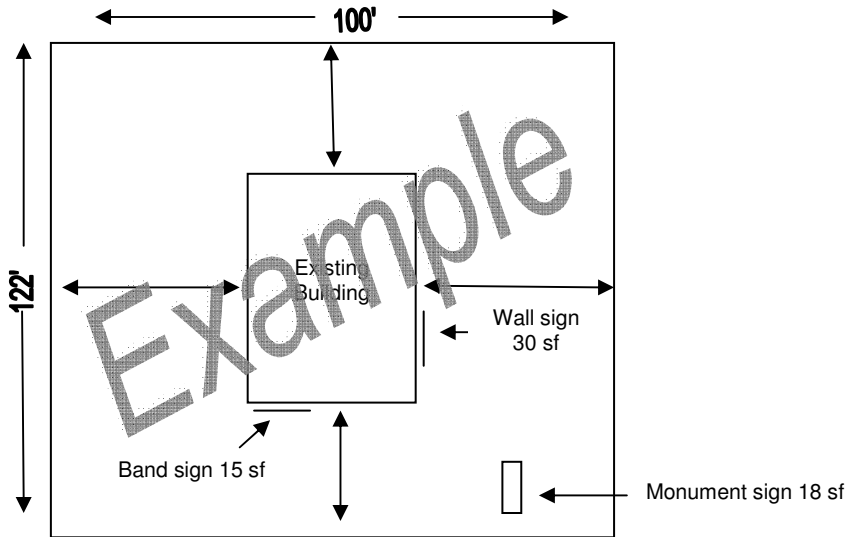
Size:

Spacing:

SITE PLAN

A site plan shall be submitted which identifies the location of all signs on the property to determine compliance with the zoning ordinance.

1. Provide the property dimensions.
2. Provide the building dimensions.
3. Provide the location, type, and size of all existing signs on property.
4. Provide the location, type, and size of all proposed signs.
5. For awning, blade, marquee, and vertical blade signs provide distance from sign to curb.
6. For monument and post signs provide distance between sign and front property line.



I have read this application and hereby certify it to be correct, and I agree to comply with all laws and ordinances governing the proposed work, to secure all necessary permits, to pay any fees and assessments that pertain, and that if I am not the owner of record, the proposed work has been authorized by such owner and I have been authorized as his/her Agent for the proposed work.

Signature of Owner or Owner's Agent

Date