



**City of Mt. Pleasant  
Department of Building Safety  
320 W. Broadway  
(989) 779-5302**

FOR OFFICE USE ONLY	
Date:	_____
Fee:	_____
DPW approval:	_____
Planning Commission Approval:	_____
Zoning Certification:	_____

## APPLICATION FOR ZONING APPROVAL

ESTIMATED COST OF PROJECT: \$ \_\_\_\_\_

<b>I. PROJECT</b>	<input type="checkbox"/> Fence	<input type="checkbox"/> Shed	<input type="checkbox"/> Retaining Wall
	<input type="checkbox"/> Tent	<input type="checkbox"/> Other	
Street Address:			
Description of Work:			
<b>II. OWNER INFORMATION</b>			
Owner Name:		Owner Telephone:	
Owner Address:		Mobile Phone:	
Owner City:		Owner State & Zip:	
<b>III. APPLICANT INFORMATION</b>			
Applicant Name:		Applicant Telephone:	
E-mail address:		Mobile Phone:	
Applicant Address:		City:	Applicant State & Zip:
<b>IV. CONTRACTOR INFORMATION</b>			
Contractor Name:		Contractor Phone:	
Contractor Address:		Mobile Phone:	
Contractor City:		Contractor State & Zip:	
Builder's License Number:		License Expiration Date:	
E-mail Address:			
Workers Compensation Insurance Carrier or Reason for Exemption:			
MESC Employee Number or Reason for Exemption:			
Liability Insurance Carrier:		Expiration Date:	
<b>V. FENCE (up to 6'0" in height)</b> <i>Building and Lot Plan required - see reverse side.</i>			
3.5 – 4' max at frontage, otherwise 6' max. In SD-H and SD-A zones 6' max. Finished side must face adjacent property, thoroughfare, path, passage or waterbody.			
Fencing Material:		Post Material:	Post Dimensions:
Depth of Posts in Ground:		Finished Height of fence:	
<b>VI. ACCESSORY BUILDING</b> <i>Residential up to 200 sq. ft &amp; Commercial up to 120 sq. ft. located in the 3rd lot layer</i>			
Type of Building:	Dimensions:	Type of Ret Wall or FDN Used:	
<b>VII. TENTS</b> <i>(Provide detailed site plan)</i> <input type="checkbox"/> Public Assembly <input type="checkbox"/> Temporary Sales <input type="checkbox"/> Other: _____			
The placement of a tent for a special event or temporary sales will be required to comply with setback provisions of the zoning ordinance as well as accommodating off-street parking for the existing and proposed use. The applicant shall provide a Building and Lot Plan to comply with section IX of the application and the specific requirements outlined under the "public assembly" classification when applicable. Where the tent is used for a special event that includes the sale of liquor, approval must also be obtained from both the Liquor Control Commission and the Department of Public Safety (989) 779-5106. Where alcohol sales are involved, approval will not be granted for a tent permit without written approval from both agencies.			
<b>Tents for Public Assembly:</b>			
a.	Electrical must be in accordance with National Electrical Code under permit and approval by the Isabella County.		
b.	Emergency Lighting/Exit Signs and Fire Extinguishers shall be installed at final inspection prior to occupancy.		
c.	Portable restroom facilities shall be provided in accordance with Chapter 4 of the Michigan Plumbing Code.		
d.	Unit heaters shall be approved by the Department of Fire Safety prior to installation and use.		
e.	All holes placed in the lawn or paved surfaces shall be properly repaired after removal of the tent and tent stakes.		
Tent will be up for: _____ days,		from _____	to _____

