



## **CITY OF MT. PLEASANT PARKS AND PUBLIC SPACES MAINTENANCE TECHNICIAN**

### **GENERAL SUMMARY:**

The Parks and Public Spaces Maintenance Technician is an entry level, not to exceed nine month seasonal position. Under the general supervision of an employee of a higher classification, performs a wide variety of unskilled and semi-skilled labor tasks requiring considerable physical effort related to the safe and efficient maintenance of municipal buildings, parks, cemetery, grounds, and small engine and equipment repair and maintenance as assigned. The position also guides seasonal and variable hour employees in performing a wide range of tasks and requires the ability to plan, organize, and prioritize per assignment. The Parks and Public Spaces Maintenance Technician operates and maintains a variety of motorized and non-motorized equipment. This position will perform tasks and assignments in accordance with established routines, and operate in a safe and efficient manner and is responsible for protecting and preserving the assets of the City of Mt. Pleasant.

### **POSITION RESPONSIBILITIES: (By illustration and not limitation)**

- Performs small engine and equipment repair and maintenance; unskilled and semi-skilled physical labor, and cleaning and repair/maintenance of parks and recreation facilities, cemetery, and other public properties. These tasks are accomplished using a broad range of equipment and tools.
- Operates small mowers and other equipment as needed.
- Operates a variety of hand and small power tools.
- Facilitator of maintenance management of Parks equipment with Motor Pool.
- Inspects and maintains a variety of equipment and City property to ensure safety of the general public (play equipment, field fencing, game areas, parking lots, walkways, lawns, etc.).
- Maintains specific areas and performs routine tasks requiring independent judgment.
- Provides guidance to seasonal and variable hour employees and assists others in the performance of unskilled and semi-skilled tasks.
- Provides guidance and direction when utilizing alternative labor resources.

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- Operates light and heavy duty trucks and light and heavy power-driven equipment.
- Completes necessary paperwork and prepares related activity reports as requested utilizing basic Microsoft Office skills.
- Participates in any training required for the safe and efficient operation and maintenance of all equipment and properties.
- Demonstrated proficiency in the proper and efficient use of standard equipment, methods, and terminology related to parks, cemetery, buildings, and grounds.
- Performs a variety of cleaning tasks, painting, general lawn care and routine maintenance in City owned properties (including the cemetery and Hannah's Bark Park dog park).
- Serves as a resource for patron needs and reports such in accordance with established methods.
- Performs related work as requested.

**MINIMUM REQUIREMENTS:**

- High school diploma and a minimum of one year's general laborer and small engine and equipment repair and maintenance experience.
- Possession of a valid Michigan Driver's License and a safe driving record.
- Continued possession of the necessary physical capabilities to safely perform the duties of the position.
- Ability to clearly verbally communicate and maintain positive working relationships with the public, other employees, and alternative labor groups.
- Ability to effectively understand, follow, and give oral and written instructions.

**PHYSICAL AND MENTAL DEMANDS:** The physical and mental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk, hear, walk, and stand; use hands to handle, or feel; reach with hands and arms; and drive vehicles. The employee frequently is required to climb or balance, stoop, kneel, crouch, or crawl, shovel, smell, and taste. The employee must frequently lift and/or move up to 75 pounds. Specific

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vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus. Must be able to read, write, plan, analyze, organize, reason, supervise, comprehend, evaluate, effectively communicate, and handle the mental stress associated with the demands of the position.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to moving mechanical parts and outside weather conditions. The employee is frequently exposed to fumes, extreme cold, extreme heat, and vibration. The employee is frequently involved in various construction activities using a variety of tools and equipment. The noise level in the work environment is usually moderate to loud.

All of the above are essential functions of the job.

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