City of Mt. Pleasant
Director of Public Works

The City of Mt. Pleasant has an incredible opportunity for an executive level public works administrator looking for a new challenge. We are currently recruiting for a full-time, benefited, salary exempt Director of Public Works. Reporting directly to the City Manager, the Director of Public Works is responsible for leading, developing and managing the Assistant DPW Director, and the five department heads who oversee the daily operations of the Airport, Engineering, Street, Wastewater and Water Department teams. The director is also a member of the senior executive management team for the City and participates in the development and implementation of city-wide projects and programs.

The ideal candidate will have an inclusive management style and empower and mentoring employees through delegation of responsibilities. We are looking for a person with executive level experience in leadership, public works administration, establishing best practices, managing contracts/budgets, and the ability to move the division forward through teamwork and setting priorities, while focusing on process improvement. The director must be experienced in mentoring staff, be a proven team leader and team builder, who can set clear expectations, hold staff and themselves accountable to the needs of the organization, instill pride, and develop an atmosphere of support where employees are encouraged to try new approaches and solve problems. Our top candidate will exhibit a strong customer service focus and a history of excellent interdepartmental collaboration to ensure our team environment within the division and across departmental lines is successful.

The City of Mt. Pleasant offers a starting salary in the low $90,000’s, depending on qualifications and a competitive fringe benefit package including a MERS Defined Benefit Pension program, a 457/401 Deferred Compensation plan with a matching city contribution, a MERS Health Care Saving program, excellent medical, prescription, dental, vision and life insurance plans as part of a cafeteria style program, medical and dependent care flexible spending accounts, educational support via tuition reimbursement, professional training and development, and year-round wellness benefits.

The City has a 2019 General Fund Operating Budget of $13,850,000 and a total Operating Budget of $33,560,000. Since 1996 the City has had a dedicated millage for capital improvement projects. The dedicated millage in 2019 is 1.5 mills and generates $660,000 per year in addition to funds used for capital projects in the enterprise funds.

To Apply submit a completed application, a letter of interest, and your resume. Visit our website at www.mt-pleasant.org to obtain additional information and the required application materials.

Submit to: The City of Mt. Pleasant
Human Resources Department
320 W. Broadway
Mt. Pleasant, MI 48858

Via Email: hr@mt-pleasant.org
(PDF Format only)

Questions: Contact Susanne Gandy, Director of Human Resources at 989-779-5313 or sgandy@mt-pleasant.org

The City of Mt. Pleasant is an Equal Opportunity Employer.
Work Environment  The City offers an open and professional work environment, we pride ourselves on supplying our staff with the technology and resources necessary to be successful in their position and for the future of the City.

Health, Prescription and Dental Insurance coverage are provided to you or available for purchase for yourself and your eligible dependents. The benefit becomes effective the first day following 31 days of employment.

Flexible Spending Accounts (IRS regulated dependent and medical care reimbursement accounts) are available for your use through the Cafeteria Plan on a pre-tax basis.

Life Insurance equal to two times your annual salary, is provided at no cost and is effective the first day of the month following 30 days of full-time employment. You may purchase up to three times your annual salary through the Cafeteria Plan.

Tuition Reimbursement is provided to a maximum of $5,250 per year (IRS guidance). The City also supports external training and membership in professional organizations both financially and with schedule flexibility.

Retirement Benefits are provided through MERS (Municipal Employees Retirement System). PACT employees are provided with the B-2 plan (multiplier of 2%). The pension has a six year vesting period, is based on a three-year final average compensation, and employees contribute 4% of their wages to the pension program.

Deferred Compensation program is offered for your voluntary participation. A contribution equal to 3% of the annual salary will be made by the City and PACT employees are able to make additional contributions up maximum allowable by the IRS.

Health Care Savings Plan is provided. The program is City-sponsored and provides a tax free medical savings account to individual employees to cover the costs of post employment health care. Employees are required to make a minimum per-pay contribution of $5.00 to their account.

Paid Time Off is offered by the City via an accrual method; Vacation and Sick time are earned over time and 8.5 Holidays are observed annually. We also offer a flexible schedule between Memorial Day and Labor Day, and work well as a team to support each other when the unexpected happens.