



**MT. PLEASANT PARKS AND RECREATION**  
**320 W. Broadway Street, Mt. Pleasant, MI 48858-2447**  
**APPLICATION FOR SPECIAL USE LICENSE**  
**AND RELEASE OF LIABILITY WAIVER**  
**COMMERCIAL RIVER ACCESS**

**Office Telephone:**  
989-779-5331  
**Office Hours:**  
Monday - Friday  
8:00 a.m. to 4:30 p.m.

**INSTRUCTIONS:** Complete all information requested. Return this application form to Mt. Pleasant Parks and Recreation at the above address. Upon department approval, a permit will be provided to you. Please allow 5 business days for processing your permit request. **A COPY OF THIS APPROVED LICENSE MUST BE CARRIED ON EACH TRIP.** Full payment is required at the time of application.

**CONDITIONS:** Permits are only valid at specific Parks listed below. Permit duration is from the date issued to the end date as identified on this permit. A permit fee of \$300 **PER** Park with a fee maximum of \$800 is required at the time of application. Please take time now to review these conditions and attachments before completing this form. Your signature below acknowledges your understanding and acceptance of these conditions.

**PLEASE NOTE: FORMS WITHOUT COMPLETE APPLICANT INFORMATION OR WITHOUT PROPER PAYMENT WILL BE RETURNED UNPROCESSED. NO VEHICLES ALLOWED OUT OF SPECIFIED PARKING AREA WITHOUT PRIOR PERMISSION.**

**APPLICANT (Person or organization responsible for use of facility and its guests during use.)**

Applicant Name \_\_\_\_\_ Home Telephone \_\_\_\_\_  
 Sponsoring Organization \_\_\_\_\_ Work Telephone \_\_\_\_\_ Ext. \_\_\_\_\_  
 Address \_\_\_\_\_  City Resident  Township/Other \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**PLANNED USE AND NEEDS**

Please fully describe the planned use of Park facility and any EXTRA ACTIVITIES OR EQUIPMENT to be brought into the park:

**REQUESTED PERMIT DURATION**

From : \_\_\_\_ / \_\_\_\_ / \_\_\_\_ To : \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Parks closes at 11:00 p.m.

**REQUESTED FACILITY USE**

Park Name	Park Name				Fee Due
Nelson Park <input type="checkbox"/>	Chipp-A-Waters <input type="checkbox"/>				\$
Mill Pond Park <input type="checkbox"/>	Island Park <input type="checkbox"/>				\$
<b>TOTAL FEE DUE</b>	<b>Make checks payable to: Mt. Pleasant Parks and Recreation</b>				<b>\$</b>

**APPLICANT AGREEMENT:** I have read, understand, and agree to abide by all of the rules and conditions provided in this application, as well as comply with all City and park ordinances, rules and regulations, as applicable.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Driver's License # \_\_\_\_\_ E-Mail: \_\_\_\_\_

**OFFICE ONLY – PERMIT AND PAYMENT APPROVAL**

Approved  Denied Authorized By: \_\_\_\_\_  
 Authorization Date: \_\_\_\_\_

PAYMENT METHOD  Cash \$ \_\_\_\_\_  
 Check \$ \_\_\_\_\_ (# \_\_\_\_\_)  
 Other

Permit Approval/Issuance Stamp

This is a valid permit only when authorized permit stamp appears