

# Registration Terms & Conditions

*The information on this page outlines our policies and procedures and answers many frequently asked questions. Please call us if you need further assistance.*

## Ways to Register

- ♦ Walk in to register at the City of Mt. Pleasant Parks and Recreation Office, located in City Hall at 320 W. Broadway Street, Mt. Pleasant. The office is open Monday through Friday, from 8:00 am to 4:30 pm. The phone number is 989-779-5331. Accepted methods of payment include cash, check or credit card (a small convenience fee will be assessed for credit card payments).
- ♦ Mail in your check or money order with the completed registration form to: Mt. Pleasant Parks and Recreation, 320 W. Broadway, Mt. Pleasant, MI 48858. Make checks payable to MPPR.
- ♦ Online registration is available at <http://pnrsvr.registermppr.org/>



## Activity Registration

Make sure to provide all information requested, including family member detail and activity code. Some programs require additional information which will be explained in the program detail. Include any special requests when registering.

## Early Discount

Many programs have an early registration discount. Be early and SAVE!

## Resident Discount

Most programs have a resident discount. When you reside or own property inside the city limits, you qualify for the resident discount.

## Refund Policy

All classes and activities cancelled by MPPR before the start of a program will be refunded in full. Participants requesting a refund before the start of a program are entitled to a refund less an \$8 service fee. No refunds are available once a program has begun, unless injury occurs.

## Photo Policy

On occasion, our staff may photograph or videotape participants in programs or at special events. These photographs and video are for our use only and may be used in publications, brochures, pamphlets, flyers or video production.

## Weather Policy

In the case of inclement weather, updates will be posted on the City's Website (Parks and Recreation link), Facebook, and on the weather hotline. Cancellations will be made as far in advance as possible, but if cancellation has not been made 30 minutes prior to program, determination will be made at the program.

Weather hotline: 989-779-5335

Website: [www.mt-pleasant.org](http://www.mt-pleasant.org)

Facebook: [facebook.com/mtpleasantparksandrecreation](https://facebook.com/mtpleasantparksandrecreation)

## Special Needs

All interested persons may attend and participate in MPPR activities. Persons with disabilities needing assistance to participate may call 989-779-5331. Persons requiring speech or hearing assistance may contact the City through the Michigan Relay Center at 800-649-3777. A 7- day advance notice is necessary for accommodation.

## Scholarships

MPPR has a scholarship program for those City residents who are in need of financial assistance. Qualification guidelines are based on the free and reduced income guidelines. If you are interested in applying for a scholarship, call the Parks and Rec office at 989-779-5331.

## E-newsletter

As a MPPR program participant, you will automatically be subscribed to our monthly electronic newsletter, Leisure Link. If you choose not to receive this e-newsletter, please unsubscribe when you receive your first Leisure Link.

## Mt. Pleasant Parks & Recreation Convenience Fee for Credit Card Transactions

<b>From</b>	<b>To</b>	<b>Fee</b>
\$ 1.00	\$ 25.00	\$ 1.50
\$ 25.01	\$ 50.00	\$ 2.00
\$ 50.01	\$ 75.00	\$ 2.50
\$ 75.01	\$ 100.00	\$ 3.00
\$ 100.01	\$ 150.00	\$ 4.50
\$ 150.01	\$ 200.00	\$ 6.00
\$ 200.01	\$ 250.00	\$ 7.50
\$ 250.01	\$ 300.00	\$ 9.00
\$ 300.01	\$ 400.00	\$ 12.00
\$ 400.01	\$ 500.00	\$ 15.00
\$ 500.01	\$ 600.00	\$ 18.00
\$ 600.01	\$ 700.00	\$ 21.00
\$ 700.01	\$ 800.00	\$ 24.00
\$ 800.01	\$ 900.00	\$ 27.00
\$ 900.01	\$ 1,000.00	\$ 30.00