

Regular Meeting of the City Commission
Monday, May 10, 2021
7:00 p.m.

AGENDA

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PROCLAMATIONS AND PRESENTATIONS:

1. Introduction of recent City employees hired.
2. Proclamation recognizing National Public Works Week (May 16-22, 2021).

ADDITIONS/ DELETIONS TO AGENDA:

PUBLIC INPUT ON AGENDA ITEMS:

RECEIPT OF PETITIONS AND COMMUNICATIONS:

3. City Manager report on pending items.
 - a. Monthly report on police related citizen complaints received.
4. Minutes of the Parks and Recreation Commission (March).
5. Correspondence received regarding recreational marijuana ordinance amendment.

CONSENT CALENDAR: DESIGNATED (*) ITEMS

CITY COMMISSION MINUTES

- * 6. Approval of the minutes of the regular meeting held April 26, 2021.

PUBLIC HEARINGS:

7. Public hearing on an ordinance to amend Chapter 97: Parks and Recreation and consider approval of the same.

STAFF RECOMMENDATIONS AND REPORTS:

- * 8. Consider setting a public hearing for May 24, 2021 on Community Development Block Grant (CDBG) for Water Resource Recovery Facility (WRRF).
- * 9. Consider setting a public hearing for May 24, 2021 to consider revocation of the Dayco Industrial Facilities Tax (IFT) abatement upon closure of the local facility.
- * 10. Consider extension to contract with Romanow Building Services (RBS) for custodial services.
- 11. Appointment of members to the ad hoc committee for preliminary review of executive search firm proposals.

All interested persons may attend and participate. Persons with disabilities who need assistance to participate may call the Human Resources Office at 989-779-5313. A 48-Hour advance notice is necessary for accommodation. Hearing or speech impaired individuals may contact the City via the Michigan Relay Service by dialing 7-1-1.

12. Consider budget amendment for intern for Neighborhood Enhancement Grant.
13. Consider closed session pursuant to subsection 8(e) of the Open Meetings Act to consult with counsel regarding pending litigation *Cedjo Services, LLC* and *N-East Services, LLC* (Case No. 20-16504-AA, *Pure Releaf N Union LLC* (Case No. 20-16511-CZ), and *Cary Investments, LLC* (Case No. 20-16662-CZ and 356707).
- * 14. Approval of payrolls and warrants.

ANNOUNCEMENTS ON CITY-RELATED ISSUES AND NEW BUSINESS:

PUBLIC COMMENT ON AGENDA AND NON-AGENDA ITEMS:

RECESS:

CLOSED SESSION: (A separate confidential Zoom link will be provided)

RECESS:

WORK SESSION:

15. Discussion on 2022-2027 Capital Improvement Plan (CIP).

ADJOURNMENT:

PROCLAMATION

WHEREAS, Public Works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of the City of Mt. Pleasant; and,

WHEREAS, These infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are responsible for rebuilding, improving, and protecting our nation's transportation, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, It is in the public interest for the citizens and civic leaders of Michigan to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, The year 2021 marks the 61st annual National Public Works Week sponsored by the American Public Works Association be it now,

NOW, THEREFORE I, William L. Joseph, Mayor of the City of Mount Pleasant, do hereby designate the week of May 16 -22, 2021, as

NATIONAL PUBLIC WORKS WEEK

and urge all citizens to pay tribute to our public works professionals and to recognize the substantial contributions they make every day to protect our local and national health, safety, and quality of life.

In Witness Whereof, I have hereunto set my hand and Great Seal of the City of Mount Pleasant, Michigan, this 10th day of May 2021.

William L. Joseph, Mayor
City of Mount Pleasant

TO: MAYOR AND CITY COMMISSION MAY 5, 2021
 FROM: NANCY RIDLEY, CITY MANAGER *NR*
 SUBJECT: CITY MANAGER REPORT ON PENDING ITEMS

This report on pending items reflects the current status of tasks that were previously agreed to. The listing of potential items for discussion will be kept separately for future reference based on the preferred direction to focus on local economic development type matters and programs first.

1. Task Related Issues:

SHORT DESCRIPTION OF TOPIC	MEETING TOPIC WAS AGREED TO	REQUESTED DUE DATE	STATUS AS OF 5-5-2021
Website Content Policy Develop draft policy regarding purpose of website and what information should/should not be posted	May 28, 2019	Anytime in the next year.	
New Motions/Amended Motions Onscreen Staff to investigate ability to put typed version of new and amended motions on big screen	July 8, 2019	None	Not feasible with current set up. Can reevaluate options in future if still needed when we return to face to face meetings.
Principal Shopping District Investigate for next assessment roll whether new businesses can be granted a lower special assessment amount in first years of business	July 8, 2019	None	Will be evaluated by Principal Shopping District as recommended special assessment is developed in 2021.
Housing Study Follow-Up Staff to work with Planning Commission and others to recommend ordinance amendments and programs as generally agreed to for implementation	July 13, 2020	None	In process-Will work with Dr. Colarelli on possibility of coordinating fall focus groups on owner-occupied incentive follow-up.
Charter Changes Staff to work with City Attorney to draft language for 4-year City Commission terms and 2-year Mayor and Vice Mayor terms	February 8, 2021	None	Based on work session of February 8, 2021, City Attorney and City Manager will redraft resolution on 4-year terms and recommend date for consideration.

SHORT DESCRIPTION OF TOPIC	MEETING TOPIC WAS AGREED TO	REQUESTED DUE DATE	STATUS AS OF 5-5-2021
Downtown Analysis Follow-Up Staff to work with Planning Commission and complete additional research to recommend ordinance and programs/policies as generally agreed to for implementation	August 10, 2020	None	In process. OPRA policy approved. OPRA district public hearing scheduled for May 24.
PILOT Ordinances Staff to provide a summary of end dates and if there are options for closing out any.	October 12, 2020	None	
Local Economy Schedule listening sessions with economic development partners and some local businesses to discuss post pandemic needs and potential program/policy changes	February 22, 2021	ASAP	First meeting with 3 City Commissioners, economic development partners and City staff has been held. In process for planning second meeting.

2. Tentative Work Session Schedule:

May 10 Capital Improvement Plan

May 24 Capital Improvement Plan, if needed
Principal Shopping District Special Assessment?

June 14 American Rescue Plan options? (dependent on Treasury guidance received)

Please note items that have changed since the last report are highlighted in yellow for easy reference.

Approved Minutes

Mt. Pleasant Parks and Recreation Commission
Electronically Conducted Regular Meeting
Tuesday, March 23, 2021, 6:00 p.m.

CALL TO ORDER – 6:01 p.m.

PLEDGE OF ALLEGIANCE

ATTENDANCE/DECLARATION OF QUORUM – ROLL CALL AND LOCATION IDENTIFICATION

A. Commission Members Present: Jim Batcheller, Liz Busch, Pete Little, Brian Mitchell, Desirea Woodworth

All members present in Mt. Pleasant, Isabella County, Michigan.

B. Commission Members Absent: Brian Sponseller

C. Parks and Recreation Staff: Brune, Bundy, Longoria, Way

APPROVAL OF AGENDA/MINUTES & COMMISSION BUSINESS

A. Changes/Approval of Agenda – motion by Batcheller, second by Mitchell to approve the agenda as presented. All Ayes.

B. Approval of Minutes – motion by Woodworth, second by Batcheller to approve the meeting minutes from February 23, 2021. All Ayes.

PUBLIC COMMENTS - none

SET PUBLIC HEARING

A. Adopt-a-Bench Debra Lynn Schwiderson – motion by Batcheller, second by Mitchell to set a public hearing for Tuesday, April 27, 2021 to receive input on this proposed bench placement. All Ayes.

DEPARTMENT REPORTS

A. Parks – Director Bundy reported on the following:

- One full-time park staff bid on a position with the Street Dept., and will likely be moving May 1, leaving a position available in parks. Staff hopes to have this position justified and potentially filled sometime in June.
- Some seasonal positions are filled and have already started. Low applicant pool so far this year.
- With the warmer weather, there has been an increase in folks enjoying our parks system.

B. Recreation – Director Longoria reported on the following:

- Staff is partnering with CVB for Back-to-the-Bricks car show which most likely will not happen in the city due to current CMDHD emergency order which limits gathering size. CVB looking at alternate sites to hold car show.
- Dog Park Advisory Board met recently; they are looking to revive fundraising efforts for lighting project.
- PEAK permanent part-time office position available – hope to fill by June 7.
- Spring youth soccer and tee-ball – 500 total registrations. Coaches meet tonight and tomorrow with practices starting week of April 12. An updated executive order from MHDSS expanded testing guidelines for 13-19 year old athletes and

affects approx. 30 participants in our leagues. Staff is awaiting additional guidelines and protocol from CMDHD to carry out this order.

- Staff partnering with WCFX, Graff, Thrive Church, Morey Courts, Veterans Memorial Library, Discovery Museum and Art Reach to offer MPPR Great Egg Rec 'n Ramble, The Egg-Cellent Adventure: Drive Thru Egg Hunt on Saturday, April 3 from 1-4 p.m.
- Finalizing plans for farmer's market start on Thursday, May 6.
- Chipp River Master Plan – working with consultants to finalize plan; next step is “management of plan”.

Comm. Woodworth commented on the Rec 'n Ramble event, it is well thought out and has great prizes, kudos to those involved!

OLD/NEW BUSINESS

- A. City Parks Ordinance Update – working with legal counsel, Director Bundy presented several updates to the City Parks Ordinance, with the intent to update and modernize some of the language.

After review and discussion of considered changes, motion by Comm. Batcheller, second by Woodworth to recommend the City Commission adopt the attached changes to amend said ordinance to more accurately reflect updated information and to better serve the citizens of Mt. Pleasant.

- B. Horizon Park Ball Diamond - One of the new master plan goals is to focus on the east side of the community with expanded recreation opportunities, and the fostering of increased relationships with our community partners. These partnerships could add amenities that would make public facilities more available for use. Some of these amenities might include lights on tennis courts, benches along walking path, splash pad, smaller shelters, increased parking, while finding ways to maximize and modernize park space.

With decreased participation in adult softball and with the danger of foul balls being a hazard to neighboring homes and condominiums, staff is recommending decommissioning of the ball diamond at the park. Fencing can be repurposed for planned pickleball courts and we can reuse infield stone dust material at other facilities. Staff would also include a future neighborhood meeting to ask what other amenities neighbors in the area would like to see.

After discussion, a motion was made by Mitchell, second by Busch to recommend to the City Commission that the existing ball diamond at Horizon Park be decommissioned to reduce existing conflict of use, add additional space for desired facilities and allow for the repurposing of ball diamond materials for other park needs. All Ayes.

OTHER BUSINESS/COMMISSIONER COMMENTS - none

ADJOURNMENT – 6:43 p.m.

May 3, 2021

To Whom It May Concern;

For consideration to be added to the agenda of the next Mount Pleasant City Commission Meeting on May 10th 2021...

I would like the city commission to amend the recreational marijuana ordinance to allow any medically licensed business that operates in the City of Mount Pleasant to be granted conditional approval for a recreational equivalent license. Amending this condition would increase the number of recreational retail licenses to five in Mount Pleasant.

On the December 2020 city commission meeting, the city was advised to not do any alterations to the recreational ordinance pending litigation. I would encourage the city commission to contact medical and recreational businesses to understand what not granting a recreational license means for the future of a marijuana provisioning center. You will find that that medical marijuana cardholdership is down across the state and medical only facilities are struggling. This is true across the country as well as Michigan. By choosing not to grant a recreational license to a medical provisioning center you are dooming that business to a future of struggle and failure.

My second reason for proposing an amendment to the city commission is based on Article VI- Initiative and Referendum of the city charter.

“(A) **INITIATIVE:** The qualified electors of the City shall have power to propose ordinances to the Commission. If the Commission fails to adopt the proposed ordinance or adopts the ordinance, but changes its substance, the proposed ordinance shall be submitted to the electors for adoption or rejection at a City election, provided that such power shall not extend to the Annual Operating Budget or Capital Program or any ordinance relating to appropriation of money or levy of taxes.

(B) **REFERENDUM:** The qualified electors of the City shall have power to require the Commission to reconsider any adopted ordinance. If the Commission fails to repeal an ordinance so reconsidered, the ordinance shall be submitted to the electors for approval or rejection at a City Election, provided that such power shall not extend to the Annual Budget or Capital Program, any emergency ordinance, or any ordinance relating to the appropriation of money or levy of taxes.

(Charter effective 1-1-77)”

If the city fails to act on this it is my intention as a citizen to create a petition with the express purpose of granting all currently licensed medical marijuana businesses conditional approval for an equivalent recreational license.

Micah J Focken
910 E Chippewa St.
Mount Pleasant, MI. 48858

Minutes of the electronically conducted regular meeting of the City Commission held Monday, April 26, 2021, at 7:00 p.m.

Mayor Joseph called the meeting to order and the Pledge of Allegiance was recited.

Commissioners Present: Mayor William Joseph and Vice Mayor Amy Perschbacher; Commissioners Mary Alsager, Olivia Cyman, Lori Gillis, George Ronan and Petro Tolas(7:05). All Commissioners present indicated they were in Mt. Pleasant, Isabella County, Michigan.

Commissioners Absent: None

Others Present: City Manager Nancy Ridley and City Clerk Heather Bouck

All present attended virtually via Zoom video conference.

Proclamations and Presentations

Introduction of recently hired City employee Stephanie Dutcher.

Update from Jim McBryde of Middle Michigan Development Corporation (MMDC).

Public Input on Agenda Items

Due to the meeting being conducted electronically, public comments were emailed to the City and then read aloud by City Manager Ridley.

Electronic correspondence received from John Dinse, 1206 E. High St., in support of the lighting project at Hannah's Bark Park.

Receipt of Petitions and Communications

Received the following petitions and communications:

1. City Manager report on pending items.
2. First Quarter Investment Report.
3. Receipt of Annual Industrial Facilities Tax (IFT) Abatement Report from Middle Michigan Development Corporation (MMDC).
4. Brownfield Redevelopment Authority/Economic Development Corporation Meeting Minutes. (January)
5. Downtown Development Authority Meeting Minutes. (March)
6. Correspondence received from Kurt Feight as President of Fox Meadow Estates Homeowners Association, kurt@mtpleasantagency.com, regarding sidewalk and safety concerns for Mission Creek Park.
7. Notice of Temporary Traffic Control Order #2-2021.

Item #14: "Receive request to create an Obsolete Property Rehabilitation Act (OPRA) District to include the Central Business District TIFA boundaries and set a public hearing for May 24, 2021 at 7:00 p.m. on same." was removed from the Consent Calendar.

Moved by Commissioner Gillis and seconded by Commissioner Alsager to approve the following items on the Consent Calendar:

1. Minutes of the electronically conducted regular meeting of the City Commission held April 12, 2021.
2. Bid of Pro Surfaces of Harrison, Michigan in the amount of \$25,000 for the Island Park Pickle Ball Courts project.
3. Bid of Smart Homes/Offices, Inc. of Mason, Michigan in the amount of \$52,428 for the Commission Chamber Audio/Visual Replacement project.
4. Authorize the Mayor to sign a contract extension with Brown and Brown for all broker services at a not-to-exceed cost of \$21,500 for the remainder of 2021 (August-December); \$45,000 for 2022 and \$47,500 for 2023.
5. Resolution in support of final approval of Traffic Control Order #1-2021 as follows:

WHEREAS, under the date of January 28, 2021, the Traffic Engineer of the City of Mt. Pleasant issued temporary traffic control order No. 1-2021 (Remove No Parking and Bus Loading Zone signs on the north side of Bennett between Kinney and Mission). Said temporary traffic control order was presented to the City Commission on April 26, 2021, for review and after reviewing said temporary control order and being fully advised in the premises,

BE IT RESOLVED, that the City Commission approves making temporary traffic control order No. 1-2021 a permanent traffic control order.

6. Resolution authorizing the City Manager to digitally sign the contract with MDOT for funding for airport crack sealing as follows:

WHEREAS, a Grant Agreement (Federal Project No. B-26-0069-2320, MDOT Contract No. 2021-0560) has been submitted by the Michigan Department of Transportation, which requires the City of Mt. Pleasant to adopt a resolution authorizing the approval of the contract to receive funds for the Airport Crack Sealing Project;

WHEREAS, this project will improve the safety for airport traffic; and

WHEREAS, the Agreement has been approved by the City Manager as to substance.

NOW, THEREFORE, BE IT RESOLVED, that the city manager is authorized to digitally sign said agreement and certifications on behalf of the City of Mt. Pleasant.

7. Receive proposed Ordinance to amend Chapter 97: PARKS AND RECREATION and set a public hearing for May 10, 2021 at 7:00 p.m. on same.
8. Warrants dated April 13, 14, 19 and 22, 2021 and Payrolls dated April 16, 2021 all totaling \$1,055,099.99.

AYES: Commissioners Alsager, Cyman, Gillis, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: None

Motion unanimously adopted.

Moved by Mayor Joseph and seconded by Commissioner Ronan to receive Obsolete Property Rehabilitation Act (OPRA) Policy and approve same as presented. (CC Exh. 4-2021)

AYES: Commissioners Alsager, Cyman, Gillis, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: None

Motion unanimously adopted.

Moved by Commissioner Alsager and seconded by Vice Mayor Perschbacher to receive the request to create an Obsolete Property Rehabilitation Act (OPRA) District to include the Central Business District TIFA boundaries and set a public hearing for May 24, 2021 at 7:00 p.m. on same.

AYES: Commissioners Alsager, Cyman, Joseph, Perschbacher & Ronan

NAYS: Commissioners Gillis and Tolas

ABSENT: None

Motion carried.

Moved by Commissioner Alsager and seconded by Commissioner Gillis to set an additional public hearing on proposed ordinance to amend Chapter 154: ZONING ORDINANCES of the Mt. Pleasant City Code of Ordinances, to rezone 1024 & 1026 S. University from CD-3 (Sub-Urban) to CD-4 (General Urban).

AYES: Commissioners Alsager, Cyman, Gillis, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: None

Motion unanimously adopted.

Moved by Commissioner Alsager and seconded by Commissioner Gillis to support the recommendation of the Parks and Recreation Commission to decommission the Horizon Park softball field to allow for future additional uses.

AYES: Commissioners Alsager, Cyman, Gillis, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: None

Motion unanimously adopted.

Moved by Commissioner Tolas and seconded by Vice Mayor Perschbacher to approve the Resolution Extending Conditional Authorization for Class C Medical Marihuana Grower License for Stash Ventures at 210 W. Pickard as presented.

WHEREAS, Stash Ventures, LLC received a conditional authorization for a Class C Medical Marihuana Grower on November 7, 2019; and

WHEREAS, Section 112.03(E) of the Mount Pleasant City Code of Ordinances requires the City Clerk to grant final authorization for conditionally authorized medical marihuana facilities if the applicant: (1) Submits the paperwork for the facility-specific step of the application for a state

operating license (and all related applications for stacked licenses) to LARA within 30 days of receiving conditional authorization; (2) Submits an application for special use authorization pursuant to section 154.410(B)(4)(p) of the zoning ordinance within 30 days of receiving conditional authorization; (3) Obtains special use authorization within six months of receiving conditional authorization; and (4) Obtains a state operating license within 18 months of receiving conditional authorization; and

WHEREAS, Stash Ventures, LLC has satisfied the requirements of Sections 112.03(E) (1), (2) and (3) of the Mount Pleasant City Code of Ordinances and obtained a Special Use Permit from the Planning Commission on January 9, 2020 and a revised Special Use Permit from the Planning Commission on August 6, 2020; and

WHEREAS, Stash Ventures, LLC has not yet satisfied the requirements under Section 112.03(E)(4); and

WHEREAS, the conditional authorization granted to Stash Ventures, LLC will otherwise expire because the applicant has not obtained a state operating license within 18 months of receiving conditional authorization as specified under Section 112.03(E)(4); and

WHEREAS, Stash Ventures, LLC has requested a ninety (90) day extension to meet the requirement of Section 112.03(E)(4) for cause as outlined in their April 19, 2021 request for extension; and

WHEREAS, Section 112.03(F) of the Mount Pleasant City Code of Ordinances authorizes the City Commission to extend any of the deadlines required by Section 112.03(E) upon a showing of good cause.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The City Commission of the City of Mount Pleasant finds that Stash Ventures, LLC has established good cause to extend the deadline to meet the requirements of Section 112.03(E)(4).
2. Stash Ventures, LLC's request under Section 112.03(F) for a ninety-day extension to satisfy the requirements of Section 112.03(E)(4) for their Class C Medical Marihuana Grower located at 210 W. Pickard is granted and the deadline date to satisfy such requirements shall be August 5, 2021.
3. Except as otherwise modified by this Resolution, all other deadlines established by Chapter 112 of the Mount Pleasant City Code of Ordinances shall remain in full force and effect.

AYES: Commissioners Alsager, Cyman, Gillis, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: None

Motion unanimously adopted.

Moved by Commissioner Ronan and seconded by Commissioner Alsager to refer the proposed request for contributing funds for lighting at Hannah's Bark Park to the Parks and Recreation Commission for review and recommendation. Mayor Joseph indicated that electronic correspondence was received from Brian Baker, 1030 South Dr.; and Lynn Simons, 304 E. High St., in support of the lighting project at Hannah's Bark Park.

AYES: Commissioners Alsager, Cyman, Gillis, Joseph, Perschbacher, Ronan & Tolas

NAYS: None

ABSENT: None

Motion unanimously adopted.

Announcements on City-Related Issues and New Business

City Manager Ridley announced her plan to retire in six months. She also announced that Parks and Public Spaces Director Christopher Bundy is retiring on Friday, April 30th after 30+ years of service.

Mayor Joseph announced that CIP questions should be submitted to staff by May 3; brush chipping sign-up is taking place through the Department of Public Works from April 26 thru April 30 or until all 150 slots are filled; spring tree planting will commence soon; Broadway Street closing begins April 30th and runs to approximately October 17th; COVID vaccinations are available. Check the CDC or CMDHD websites for details. He encouraged everyone to continue wearing masks and offered prayers for the two CMU students recovering from recent gun shot wounds.

Commissioners Alsager congratulated City Manager Ridley and Director Bundy on their retirement.

Commissioner Tolas congratulated City Manager Ridley and Director Bundy on their retirement.

Commissioner Gillis congratulated City Manager Ridley and Director Bundy on their retirement. She encouraged everyone to get the COVID vaccination. Appointments can be obtained at the Central Michigan District Health Department website cmdhd.org. She announced that there are board and commission seats available and encouraged residents to go the City's website www.mt-pleasant.org to obtain information.

The Commission recessed at 8:30 p.m. and went into a work session at 8:40 p.m.

WORK SESSION -

1. Potential 2021 millage adjustment.
Discussion ensued.

2. Presentation on the 2022-2027 Capital Improvement Plan (CIP).

Assistant Finance Director/IT Director Christopher Saladine gave a presentation on the 2022-2027 Capital Improvement Plan (CIP).

3. Discussion on 2022-2027 Capital Improvement Plan.

Discussion ensued.


Additional discussion to take place at the next meeting.

Mayor Joseph adjourned the meeting without objection at 9:44 p.m.

William L. Joseph, Mayor

Heather Bouck, City Clerk

COMMISSION LETTER #081-21
MEETING DATE: MAY 10, 2021

TO: MAYOR AND CITY COMMISSION MAY 5, 2021
FROM: NANCY RIDLEY, CITY MANAGER 
SUBJECT: PUBLIC HEARING ON AN ORDINANCE TO AMEND CHAPTER 97: PARKS
AND RECREATION AND CONSIDER APPROVAL OF THE SAME

Attached are the materials from the April 26 City Commission agenda when this matter was set for public hearing. The memo from Parks and Public Spaces Director Chris Bundy outlines the changes proposed in Chapter 97: Parks and Recreation of the Mt. Pleasant City Code and a redline/strikeout version is provided for reference.


After holding the public hearing, it is recommended the City Commission approve the proposed ordinance amendments as unanimously recommended by the Parks and Recreation Commission.

Recommended Motion:

Move to approve the ordinance to amend Chapter 97: Parks and Recreation of the Mt. Pleasant City Code as presented.

NJR/ap

COMMISSION LETTER #078-21
MEETING DATE: APRIL 26, 2021

TO: MAYOR AND CITY COMMISSION APRIL 21, 2021
FROM: NANCY RIDLEY, CITY MANAGER 
SUBJECT: RECEIVE AN ORDINANCE TO AMEND CHAPTER 97: PARKS AND RECREATION AND SET A PUBLIC HEARING FOR MAY 10, 2021 ON THE SAME

The attached memo from Parks and Public Spaces Director Chris Bundy provides the background information on the review of Chapter 97: Parks and Recreation of the Mt. Pleasant City Code. As indicated in the memo, the Parks and Recreation Commission began this review in early 2020, and at their March 23, 2021 meeting, recommended referral of the proposed amendments to the City Commission. A redline and clean version of the proposed ordinance amendment is attached for your reference.

It is recommended the City Commission set a public hearing on the proposed ordinance amendments for May 10, 2021 to obtain public input.

Recommended Motion:

Move to set a public hearing for May 10, 2021 on the ordinance to amend Chapter 97: Parks and Recreation of the Mt. Pleasant City Code as presented.

NJR/ap

TO: Nancy Ridley, City Manager
FROM: Chris Bundy, Parks and Public Spaces Director
DATE: April 16, 2021
SUBJECT: Parks Ordinance Update
CC: William R. Mrdeza
Director of Community Services and Economic Development

In early 2020, The Parks and Recreation Commission entered into a review of desired changes to the existing Park Ordinance document. At their March 23, 2021 regular meeting commissioners reviewed the proposed changes presented by staff and following the review, the Parks and Recreation Commission recommended that the City Commission approve the updates with any minor text changes from our legal counsel that may be necessary to complete the document.

An overview of changes includes:

- 1) Bicycle use in Parks and Cemetery
- 2) Removed wording referring to the Nelson Park Zoo, which no longer exists
- 3) Prohibition of animals in the cemetery and designated sports fields
- 4) Address use of unmanned aircraft in parks (drones)
- 5) Various minor updates

REQUESTED ACTION:

Set a public hearing on the update to the Parks Ordinance based on the recommendation received from the Parks & Recreation Commission.

Attachments:

1. Mark up copy of ordinance changes
2. Final recommended Park Ordinance (updated)

CB/lmw

CITY OF MT. PLEASANT ISABELLA COUNTY, MICHIGAN

ORDINANCE NO. _

AN ORDINANCE TO AMEND CHAPTER 97 OF CITY CODE

It is Hereby Ordained by the People of the City of Mount Pleasant:

SECTION 1. AMENDMENT OF CHAPTER 97

Chapter 97 of the City's Code entitled "Parks and Recreation" is hereby amended to read, in its entirety, as follows:

GENERAL PROVISIONS

§ 97.01 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

DIRECTOR. A person immediately in charge of any park area and its activities, and to whom all park attendants of such area are responsible.

PARK ATTENDANT. Any employee of the city whose job functions include maintaining, repairing or supervising a park or whose job functions include enforcing this chapter, including park rangers.

PARK. A park, reservation, playground, beach, recreation center or any other area in the city, owned or used by the city, and devoted to active or passive recreation. The term **PARK** shall also include Riverside Cemetery.

VEHICLE. Any wheeled conveyance, whether motor-powered, animal-drawn, or self-propelled. The term shall include any trailer in tow of or description. Exception is made for baby carriages and vehicles in the service of the city parks.

§ 97.02 PARK OPERATING POLICY.

(A) *Park hours.* City parks shall be open daily to the public between the hours of 8:00 a.m. and 11:00 p.m. No person shall occupy or be present in any park during the hours it is not open to the public, provided that city personnel, police officers on official duty, or other city officers, or employees on park duty, or other persons with special permits from the Parks and Recreation Department who are conducting city business are not so restricted.

(B) *Closed areas.* Any section or part of any park may be declared closed to the public by the Director at any time, and for any interval of time, either temporarily, or at regular and stated intervals (daily or otherwise), and either entirely, or merely to certain uses, as the Director shall find reasonably necessary.

(C) *Authority for use of facilities.* Any organized club, school, association, or recognized group desiring the **exclusive and/or scheduled** use of specific areas of any park, such as picnic areas, athletic fields **and court areas**, or ~~ice rinks~~ **park shelters**, ~~shall~~ **must** file an application

with the Parks and Recreation Department, and shall not use said ~~park or~~ area until said permit is granted. The use of the park shall be in the capable limits of the park.

(1) *Special permits, agreements and contracts.* Any organized club, school, organization, association, or recognized group desiring the use of a portion of the park system for money-raising affairs, whether to cover the cost of operation or for profit, shall file an application with the Parks and Recreation Department, and pay to the Department as required by the Parks and Recreation Commission, such fees, charges, rents, or percentages as required by the Department for such activities and events. The application, among other information, must designate the portion of the parks desired, where ticket sales will be set up, or money is to be collected, and how much per person or other unit of measurement, the location of which shall be under control of the Parks and Recreation Department. Any fees for the permit may be waived or refunded at the discretion of the Parks and Recreation Commission.

(2) *Exclusive use of park.* No permit shall be issued for the exclusive use of any park and no permittee shall exclude the public from the park, charge any admittance fee, sell tickets or otherwise require anyone to pay any fee for entering any park except as provided in division (C)(1) hereof.

(3) *Granting of permits.* The authority for granting permits shall be with the Parks and Recreation Department.

(4) *Cleanup by permittee.* All permits shall require the permittee to clean up the park area after the activity has terminated and all applications for permits must give the name, address, and phone number of the permittee responsible for the necessary policing thereof. The permittee shall be required to pay a security deposit for cleaning up the area.

(5) *Honoring special permits.* All persons shall honor any special permits issued by the Parks and Recreation Department for certain areas, days, and times to clubs, organizations, teams, or any other groups, including but not limited to picnic grounds, ball diamonds, skating rinks, and stadiums, provided such permit is presented on official Parks and Recreation forms.

§ 97.03 ENFORCEMENT.

(A) *Officials.* The Director and park attendants shall take such actions as are necessary for the enforcement of this chapter consistent with city ordinances and state law. Park attendants shall have the powers of law enforcement officers and may issue appearance tickets in accordance with M.C.L.A. § 764.9c-764.9g.

(B) *Ejection.* The Director and park attendants shall have the authority to eject for a period of 24 hours from the park any person who violates this chapter. Repeated violations of this chapter may result in permanent ejection from any park.

(C) *Seizure of property.* The Director and any park attendant shall have the authority to seize and confiscate any property, thing or device in the park used in violation of this chapter.

§ 97.04 FEES.

Parks and recreation fees shall be set by resolution of the Commission.

ACTIVITIES BY PERSONS IN PARKS

§ 97.15 PARK PROPERTY.

No person in a park shall:

(A) *Buildings and other property.*

(1) *Disfiguration and removal.* Willfully mark, deface, disfigure, injure, tamper with, or displace or remove, any buildings, bridges, tables, benches, fireplaces, railings, paving or paving materials, water lines or other public utilities or parts or appurtenances thereof, signs, notices or placards whether temporary or permanent, monuments, stakes, posts, or other boundary markers, or other structures or equipment, facilities or park property or appurtenances whatsoever, either real or personal.

(2) *Restrooms and washrooms.* Fail to cooperate in maintaining restrooms and washrooms in a neat and sanitary condition.

(3) *Removal of natural resources.* Dig, or remove any beach sand, whether submerged or not, or any soil, rock, stones, trees, shrubs or plants, down-timber or other wood or materials, or make any excavation by tool, equipment, blasting, or other means or agency.

(4) *Erection of structures.* Construct or erect any building or structure of whatever kind, whether permanent or temporary in character or run or string any public service utility into, upon or across such lands, except on special written permit issued hereunder.

(B) *Trees, shrubbery, lawns.*

(1) *Injury and removal.* Damage, cut, carve, transplant or remove any tree or plant or injure the bark, or pick the flowers or seeds, of any tree or plant. Nor shall any person attach any rope, wire, or other contrivance to any tree or plant. A person shall not dig in or otherwise disturb grass areas, or in any other way injure or impair the natural beauty or usefulness of any area.

(2) *Climbing.* Climb any building or walk, stand or sit upon monuments, vases, fountains, railing, fences or upon any other property not designated or customarily used for such purposes.

(C) *Wild animals, birds and the like.*

(1) *Hunting.* Hunt, molest, harm, frighten, kill, trap, chase, tease, shoot or throw missiles at any animal, reptile, or bird; nor shall anyone remove or have in their possession the young of any wild animal, or the eggs or nest, or young of any reptile or bird.

(2) *Feedings.* Give or offer, or attempt to give to any animal or bird any tobacco, alcohol or other known noxious substances.

(D) *Glass containers.* Bring or use glass containers within the park.

§ 97.16 SANITATION.

No person in a park shall:

(A) *Pollution of waters.* Throw, discharge, or otherwise place or cause to be placed in the waters of any fountain, pond, lake, stream, or other body of water in or adjacent to any park or any tributary, stream, storm sewer, or drain flowing into such waters, any substance, matter or thing, liquid or solid, which will or may result in the pollution of said waters.

(B) *Refuse and trash.* Have brought in or shall dump, deposit or leave any bottles, broken glass, ashes, paper, boxes, cans, dirt, rubbish, waste, garbage, or refuse, or other trash. No such refuse or trash shall be placed in any waters in or contiguous to any park, or left anywhere on the grounds thereof.

§ 97.17 TRAFFIC.

(A) No person in a park shall:

(1) *State motor vehicle laws apply.* Fail to comply with all applicable provisions of the state motor vehicle traffic laws in regard to equipment and operation of vehicles together with such regulations as are contained in this chapter and other ordinances.

(2) *Enforcement of traffic regulations.* Fail to obey all traffic officers and park employees, such persons being hereby authorized and instructed to direct traffic whenever and wherever needed in the parks and on the highways, street or roads immediately adjacent thereto in accordance with the provisions of these regulations and such supplementary regulations as may subsequently be issued by the Director.

(3) *Obey traffic signs.* Fail to observe carefully all traffic signs indicating speed, direction, caution, stopping, or parking, and all others posted for proper control and to safeguard life and property.

(4) *Speed of vehicles.* Ride or drive a vehicle at a rate of speed exceeding 15 miles an hour, except upon such roads as the Director may designate, by posted signs, for speedier travel.

(5) *Operation confined to roads.* Drive any vehicle on any area except the paved park roads or parking areas, or such other areas as may on occasion be specifically designated as temporary parking areas by the Director.

(6) *Parking.*

(a) *Designated areas.* Park a vehicle in other than an established or designated parking area, and such use shall be in accordance with the posted directions there at and with the instructions of any attendant who may be present.

(b) *Removal of vehicles.* Without permission no person shall park or store any motor vehicle overnight in any park owned by the city. Members of the Police Department are hereby authorized to remove any motor vehicle so parked or stored.

(c) *Immovable vehicles.* Leave any vehicle anywhere in the park with one or more wheels chained, or with motor set in gear and doors locked, or in any manner fixed or arranged so that such vehicle cannot readily be moved by hand.

(d) *Emergency procedure.* Fail to immediately notify an attendant of an emergency in the nature of a breakdown requiring the assistance of a tow-truck, mechanic or other person.

(e) *Double-parking.* Doublepark any vehicle on any road or parkway unless directed by a park official.

(f) *Muffler required.* Fail to use a muffler adequate to deaden the sound of the exhaust system in a motor vehicle.

(7) *Bicycles.*

(a) ~~*Confined to roads.* Ride a bicycle on other than a paved vehicular road or path designated for that purpose. A bicyclist shall be permitted to wheel or push a bicycle by hand over any grassy area or wooded trail or on any paved area reserved for pedestrian use.~~ ***Prohibited areas and adverse operation.* Operate a bicycle in such a way as to cause damage to any park amenity, bench, table, turf, or pavement. Bicycle operation is prohibited within park buildings, pavilions, and on playgrounds, sports fields and courts unless authorized as part of a City sanctioned event or program. Performed tricks or “grinding” on objects may only be done within a designated area as may be provided for such purpose.**

(b) *Operation.* Bicyclists shall at all times operate same with reasonable regard to the safety of others, signal all turns, **and follow all applicable road traffic laws and Share the Trail etiquette policy published by the Parks and Recreation Department.** ~~pass to the right of any vehicle they are overtaking, and pass to the right of any vehicles they may be meeting.~~ **Pedestrians will have the right of way on all trails, sidewalks, and roadways unless otherwise designated for specific bicycle use.**

(c) *Rider prohibited.* Ride more persons on a bicycle than the bicycle was designed to accommodate.

(d) *Designated racks.* Leave a bicycle in a place other than a bicycle rack when such is provided and there is a space available.

(e) *Immobile.* Leave a bicycle lying on the ground or paving or set against trees, or in any place or position where other persons may trip over or be injured by them.

(f) *Night operation.* Ride a bicycle at night without an attached headlight and without a tail light or reflector plainly visible.

(g) *Riverside Cemetery.* Operate a bicycle anywhere within the Riverside Cemetery except on designated roads only.

(8) *Unsafe operation of vehicle.* Operate a vehicle as defined by this chapter in an unsafe manner.

(B) Any unlicensed vehicles or “all-terrain vehicles,” or snowmobiles shall be prohibited from use in any park, unless authorized by the Parks and Recreation Department and designated in certain areas.

§ 97.18 RECREATIONAL ACTIVITIES.

No person in a park shall:

(A) *Bathing and swimming.*

(1) *Designated areas.* Swim, bathe or wade in any waters or waterways in or adjacent to any park, except in such places designated for such activity, and in compliance with such regulations as are set forth in this chapter, ~~or~~ as may be adopted by the Director, **or expressly permitted by law**. Nor shall any person frequent any waters or places customarily designated for that purpose of swimming or bathing, or congregate at such places when such activity is prohibited by the Director upon a finding that such use of the water would be dangerous or otherwise inadvisable.

(2) *Certain hours.* Frequent any waters or places designated for the purpose of swimming or bathing, or congregate at such places, except between such hours of the day as may be designated by the Director for such purposes for each individual area.

(3) *Structure on ~~beach~~ waterway.* Erect, maintain, use or occupy on or in any ~~beach or bathing area shore or bank area adjacent to a waterway~~, any tent, shelter or structure unless permitted by or authorized by the Director.

(4) *Costume.* Allow themselves to be so covered with a bathing suit as to indecently expose his/her person. All bathing suits shall conform to commonly accepted standards.

(5) *Bathhouses.* Dress or undress on any beach, **riverbank** or in any vehicle, restroom or other place, except in such bathing houses or structures as may be provided for that purpose.

(6) *Diving or jumping.* Dive or jump off any bridge, dam, or other structure.

(7) *Mill Pond Park.* Swim, bathe or wade within 200 feet of the dam's **structure** located at Mill Pond Park.

(B) *Boating.*

(1) *Designated areas.* Bring into or operate any boat, canoe, raft, or other water craft, whether motor-powered or not, upon any waters, except at places designated for boating by the Director. Such designated boating activity shall be in accordance with applicable regulations adopted by the Director.

(2) *Public docks.* Use the public docks for dockage or other purpose without first making arrangements for such accommodation with the Director, who shall assign space and collect reasonable rental charges in conformity with established regulations and rates.

(3) *Operation/use of boats/canoes/kayaks/inflatables.* Navigate, direct, or handle any boat/canoe/**kayak/inflatable** in such a manner as to unjustifiably or unnecessarily annoy, frighten or endanger the occupants of any other boat/canoe/**kayak/inflatable or water user such as swimmers, those fishing or utilizing adjacent park trails or amenities.**

(4) *Prohibition during closing hours.* Launch, dock, or operate any boat/canoe/**kayak/inflatable** of any kind on any waters between the closing hour of the park at night and opening hour the following morning, nor shall any person be on, or remain on or in, any boat during the said closed hours of the park.

(C) *Fishing.* Fish in any waters, using hook-and-line, net, trap, or other device, except in waters designated by the Director for that use and under such regulations and restrictions as have been or may be prescribed by the Director.

(D) *Hunting and dangerous weapons.* Hunt, trap or pursue wildlife at any time. Except as otherwise expressly permitted by law, no person shall use, carry, or any weapon potentially dangerous to wildlife and human safety, or any kind of trapping device. The discharge or brandishing of all weapons is prohibited. In addition, the use of any item in a manner that potentially endangers any human or wildlife is prohibited. Shooting into park areas from beyond park boundaries is forbidden.

(E) *Picnic areas and use.*

(1) *Regulated.* Picnic or lunch in a place other than those designated for that purpose. Attendants shall have the authority to regulate the activities in such areas when necessary to prevent congestion and to secure the maximum use for the comfort and convenience of all. Visitors shall comply with any directions given to achieve this end.

(2) *Availability.* Violate the regulation that use of the individual grills, together with tables and benches, follows generally the rule of "First come, first served."

(3) *Duty of picnicker.* Leave a picnic area before the cooking grill is completely extinguished, and before all trash in the nature of boxes, papers, cans, bottles, garbage and other refuse is placed in the disposal receptacles where provided. If no such trash receptacles are available, then refuse and trash shall be carried away from the park area by the picnicker to be properly disposed of elsewhere.

(F) *Camping.* Unless permission is granted by the Director or park attendants, no person shall set up tents, shacks, or any other temporary shelter for the purpose of overnight camping, nor shall any person leave in a park after closing hours any movable structure, or special vehicle to be used or that could be used for such purposes as house trailer, camp- trailer camp-wagon, or the like.

(G) *Games.* Take part in or abet the playing of any games involving thrown, or otherwise propelled objects such as balls, stones, arrows, javelins, or model airplanes except in areas set apart for such forms of recreation. The playing of rough, or comparatively dangerous games such as football, baseball, soccer, and softball is prohibited except on the fields and courts or areas provided for such activities.

§ 97.19 PROHIBITED BEHAVIOR.

No person in a park shall:

(A) *Intoxicating beverages.* Be under the influence of intoxicating beverages or controlled substances. No person shall possess or consume beer, wine, or other alcoholic beverages within Mill Pond Park or Riverside Cemetery.

(B) *Fireworks and explosives.* Bring in, or have in his/her possession, or set off, or otherwise cause to explode or discharge or burn, any firecrackers, rocket or other fireworks or explosives of inflammable material, or discharge them, or throw them into any such area from land, or

highway adjacent thereto. This prohibition includes any substance, compound, mixture, or article that in conjunction with any other substance or compound would be dangerous from any of the foregoing standpoints.

(C) *Domestic animals.* All dogs or other domestic animals shall be restrained at all times by adequate leashes. Owners of such animals shall be responsible to clean up the defecation left by their animals. **No animals are permitted on any playing field designated by the Park and Recreation Department.**

(D) *Reservation of facilities.* Occupy, **enter into, loiter, panhandle or remain in** any **seat, bench, facility,** pavilion or other park structure or section thereof which may be reserved.

(E) *Fires.* **Other than in grills that may be provided for such purpose, B**build or attempt to build a fire. No person shall drop, throw, or otherwise scatter lighted matches, **charcoal briquettes,** burning cigarettes or cigars, tobacco paper, or other **flammable or** inflammable material, within any park area or on any highway, road or street abutting or contiguous thereto.

(1) Controlled fires may be allowed by permit of the City Fire Department as part of a sanctioned City event or program as approved by the Director.

(F) *Closed areas.* Enter an area posted as “Closed to the Public,” nor shall any person use, or abet the use of any area in violation of posted notices.

(G) *Disorderly conduct.* Engage in any disorderly conduct or behavior tending to a breach of the public peace.

(H) *Causing or risking public inconvenience, annoyance or alarm.* Cause, recklessly create a risk of, or knowingly contribute to inconvenience, annoyance or alarm to any person in a park by:

- (1) Engaging in fighting or threatening, or engaging in violent or tumultuous behavior;
- (2) Jostling or roughly crowding persons unnecessarily;
- (3) Making an obscene communication or display; or
- (4) Creating a hazardous condition by any act which serves no legitimate purpose.

(I) *Exhibit permits.* Fail to produce and exhibit any permit from the Director which he/she claims to have upon request of any authorized person who shall desire to inspect the same for the purpose of enforcing compliance with any ordinance or rule.

(J) *Interference with permittees.* Disturb or interfere unreasonably with any person or party occupying any area, or participating in any activity, under the authority of a permit.

~~(K) *Nelson Park.*~~

~~—(1) No dogs shall be allowed within 100 feet of the cages for the exhibited animals. This provision shall not apply to those dogs which may assist handicapped persons or persons with disabilities.~~

~~—(2) Harm, kill, injure, harass, taunt or tease the exhibited animals.~~

(K) *Riverside Cemetery.* Bring an animal into Riverside Cemetery except (1) animals which may assist persons with disabilities, (2) animals as part of a scheduled funeral service with prior approval by the Director or (3) animals used as part of law enforcement action.

§ 97.20 MERCHANDISING, ADVERTISING AND SIGNS.

No person in a park shall:

(A) *Vending and peddling.* Expose or offer for sale any article or thing, nor shall he/she station or place any stand, cart, or vehicle for the transportation, sale or display of any such article or thing. Exception is made as to any regularly licensed concessionaire acting by, and under the authority and regulation of the Director.

(B) *Advertising.* Announce, advertise, or call the public attention in any way to any article or service for sale or hire.

(C) *Signs.* Paste, glue, tack, or otherwise post any sign, placard, advertisement, or inscription whatsoever, nor shall any person erect or cause to be erected any sign whatsoever on any public lands, highways, or roads adjacent to a park.

§ 97.21 Unmanned Aircraft.

No person in a park may operate unmanned aircraft in violation of state or federal law.

PARKS AND RECREATION COMMISSION

§ 97.30 ESTABLISHMENT; COMPOSITION.

There is established a Parks and Recreation Commission. Said Commission shall consist of seven persons all serving without pay. The Commission shall appoint the members. The term of office for the appointive members shall be for three years or until their successors are appointed and qualified except that the members of such commission first appointed shall be appointed for such terms that the term of one member shall expire one year thereafter; the term of two members shall expire two years thereafter; vacancies in such Commission occurring otherwise than by expiration of term shall be filled by the Commission for unexpired term.

§ 97.31 ORGANIZATION; OFFICERS.

Immediately after their appointment, the members of the Parks and Recreation Commission shall meet and organize by electing one of their members chairperson and such officers as may be necessary. The Commission shall have the power to adopt by-laws and advise the City Manager and Commission on rules and regulations for the proper conduct of public parks and recreation for the city. The Parks and Recreation Commission shall adopt non-discriminatory rules for the use of parks and other facilities and shall administer the facilities on a non-discriminatory basis.

§ 97.32 POWERS AND DUTIES.

The Parks and Recreation Commission shall provide, conduct and supervise public parks, playgrounds, playfields, indoor recreation centers and other recreation areas and facilities owned or controlled by the city. It is authorized and directed to prepare land use plans and maps for each public park or other property under its jurisdiction and to define the specific permitted activities in each. It shall have the power to conduct any form of recreation or cultural activity that will employ the leisure time of the people in a constructive and wholesome manner. It may conduct such activities on properties under its own control, on public properties with the consent of the authorities, and on private properties with the consent of the owners. It will set monthly meetings (open to the public) to plan for the community needs in park facilities and recreation programs. The Commission will advise in establishing recreation and park policies. It shall require a quorum at all Commission meetings for formal official action. It shall keep a complete record of all Commission meetings and submit the minutes to all Commission members prior to the next regular meeting. The Commission will make periodic inspections of parks and recreation areas and facilities.

§ 97.33 DIRECTOR OF PARKS AND RECREATION.

The Parks and Recreation Commission shall advise the City Manager on selection of a Director of Parks and Recreation.

§ 97.34 BUDGET.

Annually, the Parks and Recreation Commission shall review a proposed budget and make recommendations to the City Manager for its approval. The Parks and Recreation Commission may also solicit or receive any gifts or bequests of money or other personal property or any donation to be applied, principal or income, for either temporary or permanent use for parks, playgrounds, or other recreational purposes.

§ 97.35 ANNUAL REPORT.

The Parks and Recreation Commission shall make an annual report to the Commission and such other reports as from time to time may be requested.

§ 97.99 PENALTY.

(A) *Municipal civil infraction.* Any person violating any provision of this chapter, with the exception of those specifically set forth in division (B) below shall be held responsible for a municipal civil infraction and prosecuted in accordance with the Municipal Civil Infractions Ordinance. The fine for violation of a municipal civil infraction under this chapter shall be \$50;

the second violation, \$100; and the third or any subsequent violation within any one calendar year, \$250.

(B) *Criminal misdemeanor.* Any person violating the following designated provisions of this chapter shall be guilty of a misdemeanor and shall be punished as provided in § 10.99:

SECTION 3. REPEAL AND REPLACE.

Any and all ordinances inconsistent with this Ordinance are hereby repealed, but only to the extent necessary for this Ordinance to be in full force and effect.

SECTION 4. PUBLICATION AND EFFECTIVE DATE.

The City Clerk will cause to be published a notice of adoption of this ordinance within 10 days of the date of its adoption. This ordinance will take effect 30 days after its adoption.

YEAS: Commissioner(s) _____

NAYS: Commissioner(s) _____

ABSTAIN: Commissioner(s) _____

ABSENT: Commissioner(s) _____

CERTIFICATION

As the City Clerk of the City of Mount Pleasant, Isabella County, Michigan, I certify this is a true and complete copy of an ordinance adopted by the Mount Pleasant City Commission at a regular meeting held on _____, 2021.

Date: _____, 2021

William L. Joseph, Mayor

Date: _____, 2021

Heather Bouck, City Clerk

Introduced: _____, 2020

Adopted: _____, 2020

Published: _____, 2020

Effective: _____, 2020

85714:00015:4562820-4

CITY OF MT. PLEASANT ISABELLA COUNTY, MICHIGAN

ORDINANCE NO. _

AN ORDINANCE TO AMEND CHAPTER 97 OF CITY CODE

It is Hereby Ordained by the People of the City of Mount Pleasant:

SECTION 1. AMENDMENT OF CHAPTER 97

Chapter 97 of the City's Code entitled "Parks and Recreation" is hereby amended to read, in its entirety, as follows:

GENERAL PROVISIONS

§ 97.01 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

DIRECTOR. A person immediately in charge of any park area and its activities, and to whom all park attendants of such area are responsible.

PARK ATTENDANT. Any employee of the city whose job functions include maintaining, repairing or supervising a park or whose job functions include enforcing this chapter, including park rangers.

PARK. A park, reservation, playground, beach, recreation center or any other area in the city, owned or used by the city, and devoted to active or passive recreation. The term **PARK** shall also include Riverside Cemetery.

VEHICLE. Any wheeled conveyance, whether motor-powered, animal-drawn, or self-propelled. The term shall include any trailer in tow of or description. Exception is made for baby carriages and vehicles in the service of the city parks.

§ 97.02 PARK OPERATING POLICY.

(A) *Park hours.* City parks shall be open daily to the public between the hours of 8:00 a.m. and 11:00 p.m. No person shall occupy or be present in any park during the hours it is not open to the public, provided that city personnel, police officers on official duty, or other city officers, or employees on park duty, or other persons with special permits from the Parks and Recreation Department who are conducting city business are not so restricted.

(B) *Closed areas.* Any section or part of any park may be declared closed to the public by the Director at any time, and for any interval of time, either temporarily, or at regular and stated intervals (daily or otherwise), and either entirely, or merely to certain uses, as the Director shall find reasonably necessary.

(C) *Authority for use of facilities.* Any organized club, school, association, or recognized group desiring the exclusive and/or scheduled use of specific areas of any park, such as picnic areas, athletic fields and court areas, or park shelters, must file an application with the Parks and

Recreation Department, and shall not use said area until said permit is granted. The use of the park shall be in the capable limits of the park.

(1) *Special permits, agreements and contracts.* Any organized club, school, organization, association, or recognized group desiring the use of a portion of the park system for money-raising affairs, whether to cover the cost of operation or for profit, shall file an application with the Parks and Recreation Department, and pay to the Department as required by the Parks and Recreation Commission, such fees, charges, rents, or percentages as required by the Department for such activities and events. The application, among other information, must designate the portion of the parks desired, where ticket sales will be set up, or money is to be collected, and how much per person or other unit of measurement, the location of which shall be under control of the Parks and Recreation Department. Any fees for the permit may be waived or refunded at the discretion of the Parks and Recreation Commission.

(2) *Exclusive use of park.* No permit shall be issued for the exclusive use of any park and no permittee shall exclude the public from the park, charge any admittance fee, sell tickets or otherwise require anyone to pay any fee for entering any park except as provided in division (C)(1) hereof.

(3) *Granting of permits.* The authority for granting permits shall be with the Parks and Recreation Department.

(4) *Cleanup by permittee.* All permits shall require the permittee to clean up the park area after the activity has terminated and all applications for permits must give the name, address, and phone number of the permittee responsible for the necessary policing thereof. The permittee shall be required to pay a security deposit for cleaning up the area.

(5) *Honoring special permits.* All persons shall honor any special permits issued by the Parks and Recreation Department for certain areas, days, and times to clubs, organizations, teams, or any other groups, including but not limited to picnic grounds, ball diamonds, skating rinks, and stadiums, provided such permit is presented on official Parks and Recreation forms.

§ 97.03 ENFORCEMENT.

(A) *Officials.* The Director and park attendants shall take such actions as are necessary for the enforcement of this chapter consistent with city ordinances and state law. Park attendants shall have the powers of law enforcement officers and may issue appearance tickets in accordance with M.C.L.A. § 764.9c-764.9g.

(B) *Ejection.* The Director and park attendants shall have the authority to eject for a period of 24 hours from the park any person who violates this chapter. Repeated violations of this chapter may result in permanent ejection from any park.

(C) *Seizure of property.* The Director and any park attendant shall have the authority to seize and confiscate any property, thing or device in the park used in violation of this chapter.

§ 97.04 FEES.

Parks and recreation fees shall be set by resolution of the Commission.

ACTIVITIES BY PERSONS IN PARKS

§ 97.15 PARK PROPERTY.

No person in a park shall:

(A) *Buildings and other property.*

(1) *Disfiguration and removal.* Willfully mark, deface, disfigure, injure, tamper with, or displace or remove, any buildings, bridges, tables, benches, fireplaces, railings, paving or paving materials, water lines or other public utilities or parts or appurtenances thereof, signs, notices or placards whether temporary or permanent, monuments, stakes, posts, or other boundary markers, or other structures or equipment, facilities or park property or appurtenances whatsoever, either real or personal.

(2) *Restrooms and washrooms.* Fail to cooperate in maintaining restrooms and washrooms in a neat and sanitary condition.

(3) *Removal of natural resources.* Dig, or remove any beach sand, whether submerged or not, or any soil, rock, stones, trees, shrubs or plants, down-timber or other wood or materials, or make any excavation by tool, equipment, blasting, or other means or agency.

(4) *Erection of structures.* Construct or erect any building or structure of whatever kind, whether permanent or temporary in character or run or string any public service utility into, upon or across such lands, except on special written permit issued hereunder.

(B) *Trees, shrubbery, lawns.*

(1) *Injury and removal.* Damage, cut, carve, transplant or remove any tree or plant or injure the bark, or pick the flowers or seeds, of any tree or plant. Nor shall any person attach any rope, wire, or other contrivance to any tree or plant. A person shall not dig in or otherwise disturb grass areas, or in any other way injure or impair the natural beauty or usefulness of any area.

(2) *Climbing.* Climb any building or walk, stand or sit upon monuments, vases, fountains, railing, fences or upon any other property not designated or customarily used for such purposes.

(C) *Wild animals, birds and the like.*

(1) *Hunting.* Hunt, molest, harm, frighten, kill, trap, chase, tease, shoot or throw missiles at any animal, reptile, or bird; nor shall anyone remove or have in their possession the young of any wild animal, or the eggs or nest, or young of any reptile or bird.

(2) *Feedings.* Give or offer, or attempt to give to any animal or bird any tobacco, alcohol or other known noxious substances.

(D) *Glass containers.* Bring or use glass containers within the park.

§ 97.16 SANITATION.

No person in a park shall:

(A) *Pollution of waters.* Throw, discharge, or otherwise place or cause to be placed in the waters of any fountain, pond, lake, stream, or other body of water in or adjacent to any park or any tributary, stream, storm sewer, or drain flowing into such waters, any substance, matter or thing, liquid or solid, which will or may result in the pollution of said waters.

(B) *Refuse and trash.* Have brought in or shall dump, deposit or leave any bottles, broken glass, ashes, paper, boxes, cans, dirt, rubbish, waste, garbage, or refuse, or other trash. No such refuse or trash shall be placed in any waters in or contiguous to any park, or left anywhere on the grounds thereof.

§ 97.17 TRAFFIC.

(A) No person in a park shall:

(1) *State motor vehicle laws apply.* Fail to comply with all applicable provisions of the state motor vehicle traffic laws in regard to equipment and operation of vehicles together with such regulations as are contained in this chapter and other ordinances.

(2) *Enforcement of traffic regulations.* Fail to obey all traffic officers and park employees, such persons being hereby authorized and instructed to direct traffic whenever and wherever needed in the parks and on the highways, street or roads immediately adjacent thereto in accordance with the provisions of these regulations and such supplementary regulations as may subsequently be issued by the Director.

(3) *Obey traffic signs.* Fail to observe carefully all traffic signs indicating speed, direction, caution, stopping, or parking, and all others posted for proper control and to safeguard life and property.

(4) *Speed of vehicles.* Ride or drive a vehicle at a rate of speed exceeding 15 miles an hour, except upon such roads as the Director may designate, by posted signs, for speedier travel.

(5) *Operation confined to roads.* Drive any vehicle on any area except the paved park roads or parking areas, or such other areas as may on occasion be specifically designated as temporary parking areas by the Director.

(6) *Parking.*

(a) *Designated areas.* Park a vehicle in other than an established or designated parking area, and such use shall be in accordance with the posted directions there at and with the instructions of any attendant who may be present.

(b) *Removal of vehicles.* Without permission no person shall park or store any motor vehicle overnight in any park owned by the city. Members of the Police Department are hereby authorized to remove any motor vehicle so parked or stored.

(c) *Immovable vehicles.* Leave any vehicle anywhere in the park with one or more wheels chained, or with motor set in gear and doors locked, or in any manner fixed or arranged so that such vehicle cannot readily be moved by hand.

(d) *Emergency procedure.* Fail to immediately notify an attendant of an emergency in the nature of a breakdown requiring the assistance of a tow-truck, mechanic or other person.

(e) *Double-parking.* Doublepark any vehicle on any road or parkway unless directed by a park official.

(f) *Muffler required.* Fail to use a muffler adequate to deaden the sound of the exhaust system in a motor vehicle.

(7) *Bicycles.*

(a) *Prohibited areas and adverse operation.* Operate a bicycle in such a way as to cause damage to any park amenity, bench, table, turf, or pavement. Bicycle operation is prohibited within park buildings, pavilions, and on playgrounds, sports fields and courts unless authorized as part of a City sanctioned event or program. Performed tricks or “grinding” on objects may only be done within a designated area as may be provided for such purpose.

(b) *Operation.* Bicyclists shall at all times operate same with reasonable regard to the safety of others, signal all turns, and follow all applicable road traffic laws and Share the Trail etiquette policy published by the Parks and Recreation Department. Pedestrians will have the right of way on all trails, sidewalks, and roadways unless otherwise designated for specific bicycle use.

(c) *Rider prohibited.* Ride more persons on a bicycle than the bicycle was designed to accommodate.

(d) *Designated racks.* Leave a bicycle in a place other than a bicycle rack when such is provided and there is a space available.

(e) *Immobile.* Leave a bicycle lying on the ground or paving or set against trees, or in any place or position where other persons may trip over or be injured by them.

(f) *Night operation.* Ride a bicycle at night without an attached headlight and without a tail light or reflector plainly visible.

(g) *Riverside Cemetery.* Operate a bicycle anywhere within the Riverside Cemetery except on designated roads only.

(8) *Unsafe operation of vehicle.* Operate a vehicle as defined by this chapter in an unsafe manner.

(B) Any unlicensed vehicles or “all-terrain vehicles,” or snowmobiles shall be prohibited from use in any park, unless authorized by the Parks and Recreation Department and designated in certain areas.

§ 97.18 RECREATIONAL ACTIVITIES.

No person in a park shall:

(A) *Bathing and swimming.*

(1) *Designated areas.* Swim, bathe or wade in any waters or waterways in or adjacent to any park, except in such places designated for such activity, and in compliance with such regulations as are set forth in this chapter, as may be adopted by the Director, or expressly permitted by law. Nor shall any person frequent any waters or places customarily designated for that purpose of swimming or bathing, or congregate at such places when such activity is prohibited by the Director upon a finding that such use of the water would be dangerous or otherwise inadvisable.

(2) *Certain hours.* Frequent any waters or places designated for the purpose of swimming or bathing, or congregate at such places, except between such hours of the day as may be designated by the Director for such purposes for each individual area.

(3) *Structure on waterway.* Erect, maintain, use or occupy on or in any shore or bank area adjacent to a waterway, any tent, shelter or structure unless permitted by or authorized by the Director.

(4) *Costume.* Allow themselves to be so covered with a bathing suit as to indecently expose his/her person. All bathing suits shall conform to commonly accepted standards.

(5) *Bathhouses.* Dress or undress on any beach, riverbank or in any vehicle, restroom or other place, except in such bathing houses or structures as may be provided for that purpose.

(6) *Diving or jumping.* Dive or jump off any bridge, dam, or other structure.

(7) *Mill Pond Park.* Swim, bathe or wade within 200 feet of the dam structure located at Mill Pond Park.

(B) *Boating.*

(1) *Designated areas.* Bring into or operate any boat, canoe, raft, or other water craft, whether motor-powered or not, upon any waters, except at places designated for boating by the Director. Such designated boating activity shall be in accordance with applicable regulations adopted by the Director.

(2) *Public docks.* Use the public docks for dockage or other purpose without first making arrangements for such accommodation with the Director, who shall assign space and collect reasonable rental charges in conformity with established regulations and rates.

(3) *Operation/use of boats/canoes/kayaks/inflatables.* Navigate, direct, or handle any boat/canoe/kayak/inflatable in such a manner as to unjustifiably or unnecessarily annoy, frighten or endanger the occupants of any other boat/canoe/kayak/inflatable or water user such as swimmers, those fishing or utilizing adjacent park trails or amenities.

(4) *Prohibition during closing hours.* Launch, dock, or operate any boat/canoe/kayak/inflatable of any kind on any waters between the closing hour of the park at night and opening hour the following morning, nor shall any person be on, or remain on or in, any boat during the said closed hours of the park.

(C) *Fishing.* Fish in any waters, using hook-and-line, net, trap, or other device, except in waters designated by the Director for that use and under such regulations and restrictions as have been or may be prescribed by the Director.

(D) *Hunting and dangerous weapons.* Hunt, trap or pursue wildlife at any time. Except as otherwise expressly permitted by law, no person shall use, carry, or any weapon potentially dangerous to wildlife and human safety, or any kind of trapping device. The discharge or brandishing of all weapons is prohibited. In addition, the use of any item in a manner that potentially endangers any human or wildlife is prohibited. Shooting into park areas from beyond park boundaries is forbidden.

(E) *Picnic areas and use.*

(1) *Regulated.* Picnic or lunch in a place other than those designated for that purpose. Attendants shall have the authority to regulate the activities in such areas when necessary to prevent congestion and to secure the maximum use for the comfort and convenience of all. Visitors shall comply with any directions given to achieve this end.

(2) *Availability.* Violate the regulation that use of the individual grills, together with tables and benches, follows generally the rule of “First come, first served.”

(3) *Duty of picnicker.* Leave a picnic area before the cooking grill is completely extinguished, and before all trash in the nature of boxes, papers, cans, bottles, garbage and other refuse is placed in the disposal receptacles where provided. If no such trash receptacles are available, then refuse and trash shall be carried away from the park area by the picnicker to be properly disposed of elsewhere.

(F) *Camping.* Unless permission is granted by the Director or park attendants, no person shall set up tents, shacks, or any other temporary shelter for the purpose of overnight camping, nor shall any person leave in a park after closing hours any movable structure, or special vehicle to be used or that could be used for such purposes as house trailer, camp- trailer camp-wagon, or the like.

(G) *Games.* Take part in or abet the playing of any games involving thrown, or otherwise propelled objects such as balls, stones, arrows, javelins, or model airplanes except in areas set apart for such forms of recreation. The playing of rough, or comparatively dangerous games such as football, baseball, soccer, and softball is prohibited except on the fields and courts or areas provided for such activities.

§ 97.19 PROHIBITED BEHAVIOR.

No person in a park shall:

(A) *Intoxicating beverages.* Be under the influence of intoxicating beverages or controlled substances. No person shall possess or consume beer, wine, or other alcoholic beverages within Mill Pond Park or Riverside Cemetery.

(B) *Fireworks and explosives.* Bring in, or have in his/her possession, or set off, or otherwise cause to explode or discharge or burn, any firecrackers, rocket or other fireworks or explosives of inflammable material, or discharge them, or throw them into any such area from land, or

highway adjacent thereto. This prohibition includes any substance, compound, mixture, or article that in conjunction with any other substance or compound would be dangerous from any of the foregoing standpoints.

(C) *Domestic animals.* All dogs or other domestic animals shall be restrained at all times by adequate leashes. Owners of such animals shall be responsible to clean up the defecation left by their animals. No animals are permitted on any playing field designated by the Park and Recreation Department.

(D) *Reservation of facilities.* Occupy, enter into, loiter, panhandle or remain in any seat, bench, facility, pavilion or other park structure or section thereof which may be reserved.

(E) *Fires.* Other than in grills that may be provided for such purpose, build or attempt to build a fire. No person shall drop, throw, or otherwise scatter lighted matches, charcoal briquettes, burning cigarettes or cigars, tobacco paper, or other flammable or inflammable material, within any park area or on any highway, road or street abutting or contiguous thereto.

(1) Controlled fires may be allowed by permit of the City Fire Department as part of a sanctioned City event or program as approved by the Director.

(F) *Closed areas.* Enter an area posted as “Closed to the Public,” nor shall any person use, or abet the use of any area in violation of posted notices.

(G) *Disorderly conduct.* Engage in any disorderly conduct or behavior tending to a breach of the public peace.

(H) *Causing or risking public inconvenience, annoyance or alarm.* Cause, recklessly create a risk of, or knowingly contribute to inconvenience, annoyance or alarm to any person in a park by:

- (1) Engaging in fighting or threatening, or engaging in violent or tumultuous behavior;
- (2) Jostling or roughly crowding persons unnecessarily;
- (3) Making an obscene communication or display; or
- (4) Creating a hazardous condition by any act which serves no legitimate purpose.

(I) *Exhibit permits.* Fail to produce and exhibit any permit from the Director which he/she claims to have upon request of any authorized person who shall desire to inspect the same for the purpose of enforcing compliance with any ordinance or rule.

(J) *Interference with permittees.* Disturb or interfere unreasonably with any person or party occupying any area, or participating in any activity, under the authority of a permit.

(K) *Riverside Cemetery.* Bring an animal into Riverside Cemetery except (1) animals which may assist persons with disabilities, (2) animals as part of a scheduled funeral service with prior approval by the Director or (3) animals used as part of law enforcement action.

§ 97.20 MERCHANDISING, ADVERTISING AND SIGNS.

No person in a park shall:

(A) *Vending and peddling.* Expose or offer for sale any article or thing, nor shall he/she station or place any stand, cart, or vehicle for the transportation, sale or display of any such article or thing. Exception is made as to any regularly licensed concessionaire acting by, and under the authority and regulation of the Director.

(B) *Advertising.* Announce, advertise, or call the public attention in any way to any article or service for sale or hire.

(C) *Signs.* Paste, glue, tack, or otherwise post any sign, placard, advertisement, or inscription whatsoever, nor shall any person erect or cause to be erected any sign whatsoever on any public lands, highways, or roads adjacent to a park.

§ 97.21 Unmanned Aircraft.

No person in a park may operate unmanned aircraft in violation of state or federal law.

PARKS AND RECREATION COMMISSION

§ 97.30 ESTABLISHMENT; COMPOSITION.

There is established a Parks and Recreation Commission. Said Commission shall consist of seven persons all serving without pay. The Commission shall appoint the members. The term of office for the appointive members shall be for three years or until their successors are appointed and qualified except that the members of such commission first appointed shall be appointed for such terms that the term of one member shall expire one year thereafter; the term of two members shall expire two years thereafter; vacancies in such Commission occurring otherwise than by expiration of term shall be filled by the Commission for unexpired term.

§ 97.31 ORGANIZATION; OFFICERS.

Immediately after their appointment, the members of the Parks and Recreation Commission shall meet and organize by electing one of their members chairperson and such officers as may be necessary. The Commission shall have the power to adopt by-laws and advise the City Manager and Commission on rules and regulations for the proper conduct of public parks and recreation for the city. The Parks and Recreation Commission shall adopt non-discriminatory rules for the use of parks and other facilities and shall administer the facilities on a non-discriminatory basis.

§ 97.32 POWERS AND DUTIES.

The Parks and Recreation Commission shall provide, conduct and supervise public parks, playgrounds, playfields, indoor recreation centers and other recreation areas and facilities owned or controlled by the city. It is authorized and directed to prepare land use plans and maps for

each public park or other property under its jurisdiction and to define the specific permitted activities in each. It shall have the power to conduct any form of recreation or cultural activity that will employ the leisure time of the people in a constructive and wholesome manner. It may conduct such activities on properties under its own control, on public properties with the consent of the authorities, and on private properties with the consent of the owners. It will set monthly meetings (open to the public) to plan for the community needs in park facilities and recreation programs. The Commission will advise in establishing recreation and park policies. It shall require a quorum at all Commission meetings for formal official action. It shall keep a complete record of all Commission meetings and submit the minutes to all Commission members prior to the next regular meeting. The Commission will make periodic inspections of parks and recreation areas and facilities.

§ 97.33 DIRECTOR OF PARKS AND RECREATION.

The Parks and Recreation Commission shall advise the City Manager on selection of a Director of Parks and Recreation.

§ 97.34 BUDGET.

Annually, the Parks and Recreation Commission shall review a proposed budget and make recommendations to the City Manager for its approval. The Parks and Recreation Commission may also solicit or receive any gifts or bequests of money or other personal property or any donation to be applied, principal or income, for either temporary or permanent use for parks, playgrounds, or other recreational purposes.

§ 97.35 ANNUAL REPORT.

The Parks and Recreation Commission shall make an annual report to the Commission and such other reports as from time to time may be requested.

§ 97.99 PENALTY.

(A) *Municipal civil infraction.* Any person violating any provision of this chapter, with the exception of those specifically set forth in division (B) below shall be held responsible for a municipal civil infraction and prosecuted in accordance with the Municipal Civil Infractions Ordinance. The fine for violation of a municipal civil infraction under this chapter shall be \$50; the second violation, \$100; and the third or any subsequent violation within any one calendar year, \$250.

(B) *Criminal misdemeanor.* Any person violating the following designated provisions of this chapter shall be guilty of a misdemeanor and shall be punished as provided in § 10.99:

SECTION 3. REPEAL AND REPLACE.

Any and all ordinances inconsistent with this Ordinance are hereby repealed, but only to the extent necessary for this Ordinance to be in full force and effect.

SECTION 4. PUBLICATION AND EFFECTIVE DATE.

The City Clerk will cause to be published a notice of adoption of this ordinance within 10 days of the date of its adoption. This ordinance will take effect 30 days after its adoption.

YEAS: Commissioner(s) _____

NAYS: Commissioner(s) _____

ABSTAIN: Commissioner(s) _____

ABSENT: Commissioner(s) _____

CERTIFICATION

As the City Clerk of the City of Mount Pleasant, Isabella County, Michigan, I certify this is a true and complete copy of an ordinance adopted by the Mount Pleasant City Commission at a regular meeting held on _____, 2021.

Date: _____, 2021

William L. Joseph, Mayor

Date: _____, 2021

Heather Bouck, City Clerk

Introduced: _____, 2021

Adopted: _____, 2021

Published: _____, 2021

Effective: _____, 2021

COMMISSION LETTER #082-21
MEETING DATE: MAY 10, 2021

TO: MAYOR AND CITY COMMISSION MAY 5, 2021

FROM: NANCY RIDLEY, CITY MANAGER 

SUBJECT: CONSIDER SETTING A PUBLIC HEARING FOR MAY 24, 2021 ON
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FOR WATER
RESOURCE RECOVERY FACILITY (WRRF)

As previously discussed, there are a number of replacement and improvement projects needed and planned at the Water Resource Recovery Facility (WRRF). One such project is the replacement of the digesters at the plant.

The attached memo from DPW Deputy Director Tim Middleton outlines grant availability through the Community Development Block Grant (CDBG) Water Related Infrastructure (WRI) grant program. We are in the process of completing the grant application and a public hearing is required to obtain public input before submitting the grant.

It is recommended the City Commission set a public hearing for May 24, 2021 on the proposed grant submission. It is expected that award of the grants will occur by mid-June and any work under the grant, if awarded, would be completed December 31, 2023 which fits in well with our planned replacement projects.

Recommended Motion:

Move to set a public hearing for May 24, 2021 on the CDBG Water Related Infrastructure grant for the Water Resource Recovery Facility.

NJR/ap

Memorandum



TO: Nancy Ridley, City Manager
FROM: Tim Middleton, Deputy DPW Director
DATE: April 30, 2021
SUBJECT: Request to Set Public Hearing for CDBG (WRI) Grant

Request:

The City Commission is requested to set a public hearing for May 24, 2021 for the WRI Grant.

Reason:

In April 2021, the City was notified of the availability of a Community Development Block Grant (CDBG) for a Water Related Infrastructure (WRI) Grant through the Michigan Economic Development Corporation. As part of the grant application process, a public hearing must be set to receive public comments concerning the proposed project.

Public Works is seeking up to \$2.0 M in grant funding for a proposed rehabilitation at the wastewater treatment plant. In order for the application to be more competitive in the award phase, the grant will include a 25% funding match from the City. This match would be up to \$500,000 plus 100% of the project remainder in order to receive the maximum grant amount. A portion of the required match is currently available in the current approved operating budget for the design of various replacement projects previously discussed and the remaining required match is readily available in the existing plant reserves.


The grant application will require the Commission to pass an authorizing resolution after the public hearing.

Recommendation:

I recommend the City Commission set a public hearing for May 24, 2021 for the WRI Grant.

COMMISSION LETTER #083-21
MEETING DATE: MAY 10, 2021

TO: MAYOR AND CITY COMMISSION MAY 5, 2021

FROM: NANCY RIDLEY, CITY MANAGER 

SUBJECT: CONSIDER SETTING A PUBLIC HEARING FOR MAY 24, 2021 TO
CONSIDER REVOCATION OF THE DAYCO INDUSTRIAL FACILITIES TAX
(IFT) ABATEMENT UPON CLOSURE OF THE LOCAL FACILITY

The attached memo from Community Services and Economic Development Director Bill Mrdeza outlines the background of the Industrial Facilities Tax Abatement (TIFA) granted to Dayco. As mentioned in the memo, the Mt. Pleasant location is expected to close by November 2021. We are therefore recommending that a public hearing be held to consider revocation of the tax abatement for tax years January 1, 2022 through December 31, 2024.

Based on the intent of the agreement with Dayco, we are recommending that a public hearing be set prior to consideration of recommending revocation of the tax abatements. As indicated, the final decision on any revocation rests with the State of Michigan Tax Commission.

Recommended Motion:

Move to set a public hearing for May 24, 2021 on the proposed revocation of the Industrial Facilities Tax Abatement for Dayco effective January 1, 2022.

NJR/ap

Memorandum

Mt. Pleasant

[meet here]

TO: Nancy Ridley
FROM: William R. Mrdeza
Community Services & Economic Development Director
DATE: May 3, 2021
SUBJECT: Set a Public Hearing to Revoke the DAYCO IFT

W.R.M.

Background

In 2014, DAYCO was granted an Industrial Facilities Tax Abatement (IFT) based on an investment of \$1,765,000 for the expansion of 40,000 square feet of manufacturing space and the retention of 115 jobs. Per the agreement, the IFT will expire at the beginning of 2025. Recently DAYCO announced that they were relocating much of their manufacturing operations to Mexico and would be closing a number of their U.S. plants. As a result, the Mt. Pleasant plant is scheduled to close by November 2021. This early closure violates the terms of the Industrial Facilities Exemption Certificate Agreement of Understanding with DAYCO; because of this it is the recommendation of both City and MMDC staff that the IFT be revoked effective with the 2022 tax year. Representatives of DAYCO have been informed of this recommendation. While the terms of the agreement allow DAYCO the right to request a public hearing with the City Commission prior to a proposed revocation, there has been no formal request from the company to do so as of this time. For the purposes of consistency with the intent of the agreement, staff recommends the Commission schedule and hold a public hearing regarding revocation of the DAYCO IFT.

The current IFT agreement with DAYCO does not contain a “claw back” provision which would enable the City to recover some of the previously abated taxes should the company fail to live up to the terms of the agreement. Without such a provision, termination of the remaining years left on the Industrial Facilities Tax Certificate allows the City to obtain the value of future abated taxes for those remaining years rather than continuing the abatement to the company as originally agreed. Both City and MMDC staff recommend that future IFT agreements contain claw back language that would give the City Commission the opportunity to consider requesting the payback of prior abated taxes under certain circumstances.

Requested Action

At the May 10, 2021 meeting, it is requested the City Commission set the date of a public hearing on the revocation of DAYCO’s Industrial Facilities Tax Certificate for their May 24, 2021 meeting. After the public hearing, the City Commission should consider recommending to the State Tax Commission that DAYCO’s current Industrial Facilities Exemption Certificate be revoked effective with the 2022 tax year for the reasons described above. The attached resolution related to this request provides additional information.

CITY OF MOUNT PLEASANT

**RESOLUTION SETTING PUBLIC HEARING TO CONSIDER REVOKING
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR DAYCO
PROPERTY**

At a regular meeting of the City Commission of City of Mount Pleasant, held on May 10, 2021 at 7:00 p.m. the following action was taken:

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____
and supported by _____.

WHEREAS, pursuant to P.A. 198 of 1974, as amended, after a duly noticed public hearing held on June 8, 1992, the City Commission of the City of Mount Pleasant by resolution established Industrial Park South as an Industrial Development District; and

WHEREAS, following a public hearing, the City Commission approved an Industrial Facilities Exemption Certificate for DAYCO in 2014, effective for the 2015 tax year, for new real property to be constructed within the Industrial Park South, at property located at:

T14N, R4W, CITY OF MT. PLEASANT, MICHIGAN, PART OF THE SW 1/4,
SECTION 24, MT PLEASANT INDUSTRIAL PARK SOUTH LOT 3 (the "Property")

in the amount of \$5,442,411, which is comprised of \$1,765,000 in real property and \$3,677,411 in personal property; and


WHEREAS, the City has been informed that DAYCO is closing its facility on the Property in November 2021; and

WHEREAS, due to DAYCO's closure, the City wishes to consider revoking the Industrial Facilities Exemption Certificate for the Property effective with the 2022 tax year pursuant to the Industrial Facilities Exemption Certificate Agreement of Understanding; and

WHEREAS, the Industrial Facilities Exemption Certificate Agreement of Understanding with DAYCO provides that DAYCO shall have the right to request a public hearing with the City Commission prior to a proposed revocation.

NOW, THEREFORE, BE IT RESOLVED BY the City Commission of the City of Mount Pleasant:

COMMISSION LETTER #084-21
MEETING DATE: MAY 10, 2021

TO: MAYOR AND CITY COMMISSION MAY 5, 2021
FROM: NANCY RIDLEY, CITY MANAGER 
SUBJECT: CONSIDER EXTENSION TO CONTRACT WITH ROMANOW BUILDING SERVICES (RBS) FOR CUSTODIAL SERVICES

Attached is a memo from Building Official Brian Kench outlining the current contract with Romanow Building Services (RBS). Based on the uncertainty of the pandemic, both entities have continued to adhere to the contract terms that were in place upon expiration of the contract on January 1, 2021. As indicated in the memo, RBS has offered to continue to provide the same level of services at the current pricing through December 31, 2022.

Mr. Kench is recommending approval of the extension offer in order to continue the safe practices that are currently in place and based on the expectation that prices would increase if the contract were competitively bid.

It is recommended the City Commission authorize the Mayor to sign the extension of the contract, retroactive to January 1, 2021 through December 31, 2022.

Recommended Motion:

Move to authorize the Mayor to sign a contract extension with RBS for custodial services at the current rates, retroactive to January 1, 2021 through December 31, 2022.

NJR/ap

Memorandum



TO: Nancy Ridley, City Manager
CC: Bill Mrdeza, Director of Community Services
FROM: Brian Kench, Building Official BK
DATE: Tuesday, April 27, 2021
SUBJECT: Custodial Services – Romanow Building Services (RBS)

Currently staff from Romanow Building Services (RBS) provides custodial needs at City Hall, the Street Department and the Public Safety building. They represent an integral part of our Covid-19 operational response plan. RBS ensures we are following CDC guidelines and provides a clean and safe environment for city staff and members of the public entering our facilities. They have been willing to provide additional services and/or staffing levels to address increased functions at our facilities throughout the pandemic.

Although there is still some uncertainty, the City has been able to reopen to the public, due in part to the care that we are provided by RBS. The contract with RBS expired on January 1, 2021; however, they continue to operate under the 2020 rates for service. Given the rapport we've developed with RBS and our expectation for specialized cleaning during this time, we are reluctant to take this function out to bid until we can return to standard cleaning operations.

I have discussed a proposal with RBS to extend their services at the 2020 rate, for all three facilities through the end of 2022; which they agreed to do. Given the fact that most of our other services have experienced increases as a result of the pandemic, we anticipate seeing an increase in this contract during the next bidding process. This agreement will ensure that the City will have uninterrupted custodial services as we continue to navigate through this pandemic.

Service	CITY HALL		PUBLIC WORKS-Streets		PUBLIC SAFTY	
	Weekly Hours	Cost Per Year	Weekly Hours	Cost Per Year	Weekly Hours	Cost Per Year
Standard Cleaning	27.6	\$30,889.32	4.91	\$5,493.60	25.5	\$28,557.72
Ductwork/Exposed Framing	\$2,470.00 per time		N/a		N/a	
Carpet Cleaning	\$.08 Per Ft ²		\$.08 Per Ft ²		\$.08 Per Ft ²	
VCT Care	\$.32 Per Ft ²		\$.32 Per Ft ²		\$.32 Per Ft ²	
Tile and Hard Surface	\$.15 Per Ft ²		\$.15 Per Ft ²		\$.15 Per Ft ²	
Window Washing	Included w/Service		Included w/Service		Included w/Service	

Requested Action:

Grant an extension to the custodial services contract for City Hall, Streets Department and the Public Safety building retroactive from January 1, 2021 through December 31, 2022.

COMMISSION LETTER #085-21
MEETING DATE: MAY 10, 2021

TO: MAYOR AND CITY COMMISSION MAY 5, 2021
FROM: NANCY RIDLEY, CITY MANAGER 
SUBJECT: APPOINTMENT OF MEMBERS TO THE AD HOC COMMITTEE FOR
PRELIMINARY REVIEW OF EXECUTIVE SEARCH FIRM PROPOSALS

Requests for Proposals (RFP) were sent to potential executive search firms and posted on the BidNet website. The executive search firm will provide assistance and guidance to the City Commission in the search for the next City Manager.


It is recommended that an ad hoc committee be created to complete the preliminary review of any proposals received and to conduct any follow-up and/or interviews of the search firms. The ad hoc committee would then make a recommendation to the full City Commission on the proposed search firm to hire.

At Monday's meeting the Mayor will announce the appointments to the ad hoc committee for this work.

Recommended Motion:
No action necessary.

NJR/ap

COMMISSION LETTER #086-21
MEETING DATE: MAY 10, 2021

TO: MAYOR AND CITY COMMISSION MAY 5, 2021
FROM: NANCY RIDLEY, CITY MANAGER 
SUBJECT: CONSIDER BUDGET AMENDMENT FOR INTERN FOR NEIGHBORHOOD
ENHANCEMENT GRANT

The attached memo from City Planner Jacob Kain recommends a budget amendment of \$7,200 from the HODAG Fund for an intern to assist with the Neighborhood Enhancement Program. This intern will provide opportunities to streamline the grant process and relieve some of the work from existing staff. It will provide us an opportunity to improve upon the process and potentially be in a good position to utilize all of the grant funds this year so that we can be eligible for additional grant funds in 2022. This would also be a good training opportunity for a CMU student. Adequate funds exist in the HODAG Fund for this recommended budget amendment.

Recommended Motion:

Move to approve a budget amendment of \$7,200 for a Neighborhood Enhancement Program intern.

NJR/ap

Memorandum



TO: Nancy Ridley
City Manager

CC: William R. Mrdeza
Director of Community Services and Economic Development

Paul Lauria
Public Safety Director

Doug Lobsinger
Assistant Fire Chief

FROM: Jacob Kain
City Planner

DATE: May 3, 2021

SUBJECT: Neighborhood Enhancement Program intern

In February, the City received a \$30,000 grant from the Michigan State Housing Development Authority (MSHDA) under their Neighborhood Enhancement Program. This grant supported exterior improvement grants to single-family homeowners in the Westside neighborhood with an income below 120% of area median income, adjusted for family size. The City Commission supplemented these funds with an additional \$60,000 from the HODAG fund.

In order to support this work, staff is recommending an internship position. It is anticipated this intern would work approximately 20 hours per week for up to 30 weeks through the end of 2021. This intern would assist with project site visit; bid solicitation; contractor follow up; and grant documentation activities. This position would increase the capacity of the City to award individual grants and complete grant funded projects. We hope and anticipate that continued success in implementing these funds in the community will situate the City well to receive additional NEP funds from MSHDA in future funding cycles. At the recommended base rate of \$12 per hour, the recommended budget amended is \$7,200.00 from the HODAG fund.

REQUESTED ACTION:

The City Commission approve a budget amendment of \$7,200.00 for a Neighborhood Enhancement Program intern.

CHECK REGISTER FOR CITY OF MT PLEASANT
CHECK DATE FROM 4/23/2021 - 5/05/2021

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
04/28/2021	CITY TREASURER-PAYROLL FUND	REG PAY #512 4/30/21	\$268,349.96
05/04/2021	WRIGHT EXPRESS FINANCIAL SERVICES	N/A	91,332.05
05/05/2021	AGILE SAFETY	SUPPLIES	484.81
05/05/2021	ALWOOD LANDSCAPING NURSERY, INC	SUPPLIES	890.00
05/05/2021	AVFUEL CORPORATION	EQUIPMENT RENTAL	20.00
05/05/2021	BOUND TREE MEDICAL, LLC	SUPPLIES	94.58
05/05/2021	ANGELA BROWN	REIMBURSEMENT	3,181.50
05/05/2021	BS&A SOFTWARE	CONTRACT SVCS	874.00
05/05/2021	BUSINESS CONNECTIONS, INC.	CONTRACT SVCS	95.00
05/05/2021	C & O SPORTSWEAR	SUPPLIES	3,029.25
05/05/2021	C2AE	CONTRACT SVCS	2,902.00
05/05/2021	CDW GOVERNMENT, INC	SUPPLIES	1,103.34
05/05/2021	CONSOLIDATED FLEET SERVICES, INC	CONTRACT SVCS	1,332.00
05/05/2021	CITY TREASURER-CONTR RETAINAGE	CONTRACT SVCS	6,136.40
05/05/2021	CITY TREASURER-CONTR RETAINAGE	CONTRACT SVCS	3,647.10
05/05/2021	CLIA LABORATORY PROGRAM	CONTRACT SVCS	180.00
05/05/2021	CONSUMERS ENERGY	UTILITIES	29,986.93
05/05/2021	COYNE OIL CORPORATION	SUPPLIES	3,850.04
05/05/2021	DINGES FIRE COMPANY	SUPPLIES	790.00
05/05/2021	ELECTIONSOURCE	CONTRACT SVCS	950.00
05/05/2021	FOSTER, SWIFT, COLLINS & SMITH, P.C	CONTRACT SVCS	11,436.00
05/05/2021	GALLS, LLC	UNIFORMS	318.97
05/05/2021	GREEN SCENE LANDSCAPING, INC.	CONTRACT SVCS	821.70
05/05/2021	HAVILAND PRODUCTS COMPANY	CHEMICALS	1,260.00
05/05/2021	INTEGRITY BLDRS AND LANDSCAPING	CONTRACT SVCS	7,800.00
05/05/2021	THE ISABELLA CORPORATION	CONTRACT SVCS	88,051.50
05/05/2021	JOHNSON CONTROLS	SUPPLIES	240.50
05/05/2021	LANSING SANITARY SUPPLY, INC.	SUPPLIES	134.43
05/05/2021	MHOK, PLLC	PROSECUTORIAL SVCS	7,483.64
05/05/2021	TYLER BROWN	REIMBURSEMENT	31.14
05/05/2021	STATE OF MICHIGAN	CONTRACT SVCS	231.35
05/05/2021	STATE OF MICHIGAN	CONTRACT SVCS	1,964.63
05/05/2021	MICHIGAN ASSESSORS ASSOCIATION	CONTRACT SVCS	195.00
05/05/2021	MIDLAND CHEMICAL CO, INC	SUPPLIES	216.88
05/05/2021	MER	SUPPLIES	315.68
05/05/2021	MAP	DUES	925.00
05/05/2021	MPPS FOOD & NUTRITION SERV	SUPPLIES	1,094.40
05/05/2021	ALMA TIRE SERVICE INC	SUPPLIES/VEHICLE MAINT	176.89
05/05/2021	JUSTIN NAU	REIMBURSEMENT	250.00
05/05/2021	NCL OF WISCONSIN	SUPPLIES	69.35
05/05/2021	NYE UNIFORM COMPANY	UNIFORMS	618.00

CHECK REGISTER FOR CITY OF MT PLEASANT
CHECK DATE FROM 4/23/2021 - 5/05/2021

Check Date	Vendor Name	Description	Amount
Bank COMM COMMON CASH			
05/05/2021	OFFICE DEPOT	SUPPLIES	164.73
05/05/2021	OTIS ELEVATOR COMPANY	CONTRACT SVCS	459.42
05/05/2021	PLEASANT GRAPHICS, INC	SUPPLIES	213.00
05/05/2021	PRINTING SYSTEMS, INC	SUPPLIES	134.12
05/05/2021	PRO COMM, INC	CONTRACT SVCS	1,749.00
05/05/2021	PVS TECHNOLOGIES, INC	CHEMICALS	5,050.03
05/05/2021	HKM GROUP, LLC	REFUND	10,000.00
05/05/2021	NANCY RIDLEY	REIMBURSEMENT	71.75
05/05/2021	RJTHOMAS MFG. CO., INC.	SUPPLIES	2,353.00
05/05/2021	ROBBIN HARSH EXCAVATING INC	SUPPLIES	1,008.02
05/05/2021	ROMANOW BUILDING SERVICES	SUPPLIES	379.20
05/05/2021	CHAD SAPP	REIMBURSEMENT	268.24
05/05/2021	SHRED-IT USA LLC	CONTRACT SVCS	267.99
05/05/2021	DANIELLE WHITE	REFUND	70.00
05/05/2021	STATE WIRE AND TERMINAL, INC.	SUPPLIES	96.01
05/05/2021	SUPERION, LLC	CONTRACT SVCS	46,897.11
05/05/2021	TERMINIX PROCESSING CENTER	CONTRACT SVCS	137.00
05/05/2021	TRACE ANALYTICAL LABORATORIES, INC.	CONTRACT SVCS	364.00
05/05/2021	WEST BEND MUTUAL INSURANCE CO	SUPPLIES	55.00
05/05/2021	THE W.W. WILLIAMS COMPANY, LLC	CONTRACT SVCS	1,184.02
05/05/2021	YEO & YEO CONSULTING, LLC	CONTRACT SVCS	900.00
COMM TOTALS:			
Total of 62 Checks:			\$614,685.66
Less 0 Void Checks:			0.00
Total of 62 Disbursements:			<u>\$614,685.66</u>

Wright Express5/4/2021

<u>Merchant Name</u>	<u>Description</u>	<u>Amount</u>	<u># of Invoices</u>
ADOBE SYSTEMS, INC	SUPPLIES	\$52.99	1
ADOBE SYSTEMS, INC	SUPPLIES	20.99	1
ADOBE SYSTEMS, INC	CONTRACT SVCS	69.98	2
ADVANCE AUTO PARTS	SUPPLIES	514.16	6
AHA SHOPCPR	TRAINING	19.50	1
AMAZON.COM	SUBSCRIPTION	39.96	1
AMAZON.COM	SUPPLIES	1,656.33	24
AUTOMATION DIRECT, INC	SUPPLIES	464.00	1
AUTOZONE, INC.	SUPPLIES	6.99	1
AUTOZONE, INC.	SUPPLIES/VEHICLE MAINT	33.98	3
BADER & SONS CO.	SUPPLIES	425.25	1
BATTERIES PLUS - MP	SUPPLIES	343.61	2
BILL'S CUSTOM FAB, INC	SUPPLIES	8.60	1
BRIGHAM'S AUTO SUPPLY, INC	SUPPLIES	214.14	6
BSN SPORTS	UNIFORM	47.00	1
C & C ENTERPRISES, INC	SUPPLIES	8.10	1
C & C ENTERPRISES, INC	UNIFORM	71.91	1
CELLEBRITE USA, INC	CONTRACT SVCS	4,300.00	1
CENTRAL MICHIGAN LIFE	CONTRACT SVCS	25.00	1
CHARTER COMMUNICATIONS	CONTRACT SVCS	303.79	2
CROSSROADS MOBILE MAINTENANCE	CONTRACT SVCS	578.81	1
DEWITT LUMBER	SUPPLIES	59.95	1
DOUG'S SMALL ENGINE REPAIR	SUPPLIES	244.91	4
DREAMSTIME.COM	SUPPLIES	39.00	1
DTE ENERGY	UTILITIES	8,301.05	15
EBAY	SUPPLIES	494.85	1
EBERLESTOCK	SUPPLIES	311.05	1
ELM CREEK LTD	SUPPLIES	90.95	1
ENTERPRISE RENT-A-CAR	CONTRACT SVCS	438.51	1
ETNA SUPPLY	SUPPLIES	864.16	5
FASTENAL COMPANY	SUPPLIES	412.94	2
FERGUSON ENTERPRISES	SUPPLIES	309.82	3
FITNESSZONE	SUPPLIES	1,299.00	1
FLEETPRIDE	SUPPLIES	212.33	2
FMCSA	CONTRACT SVCS	25.00	1
FOLD-A-GOAL	SUPPLIES	270.00	1
FRONTIER COMMUNICATONS	COMMUNICATIONS	141.65	1
GALLS, AN ARAMARK COMPANY	SUPPLIES	166.98	1
GENERAL JIM'S SURPLUS	SUPPLIES	368.73	2
GILL-ROY'S HARDWARE	SUPPLIES	568.17	17
GLASS DOCTOR	SUPPLIES	251.89	1
GORDON FOOD SERVICE	SUPPLIES	556.53	2
GOTOMYPC.COM	CONTRACT SVCS	44.00	1
GT RUBBER SUPPLY	SUPPLIES	407.08	6

Wright Express5/4/2021

<u>Merchant Name</u>	<u>Description</u>	<u>Amount</u>	<u># of Invoices</u>
HAMPTON INN	TRAINING	307.89	2
HEIMAN FIRE EQUIPMENT	SUPPLIES	303.79	1
HOLESHOT HARLEY-DAVIDSON, INC.	UNIFORM	85.77	1
HOLLAND SUPPLY INC	SUPPLIES	1,348.23	1
HOME DEPOT	SUPPLIES	22.25	1
HOME DEPOT	SUPPLIES	1,298.35	18
HOME DEPOT/GECF	SUPPLIES	64.45	1
INTERNATIONAL ASSOC OF FIRE CHIEFS	DUES	315.00	1
ISABELLA CO REGISTER OF DEEDS-CC	SUPPLIES	3.60	1
JIMMY JOHN'S	TRAINING	36.78	1
JIMMY JOHN'S	SUPPLIES	59.18	2
JNR ENGRAVING	SUPPLIES	11.00	1
KALAMAZOO COUNTY FIRE CHIEFS ASSOCIATI	TRAINING	325.00	1
KIMBALL MIDWEST - CC	SUPPLIES	322.20	1
KRAPOHL FORD LINCOLN MERC	SUPPLIES	211.55	1
LAMAR MEDIA CORP	CONTRACT SVCS	2,000.00	1
LOCAL DIFFERENCE, LLC	CONTRACT SVCS	100.00	1
MARRIOTT HOTELS - PD W/WEX	CONTRACT SVCS	-10.20	1
MAX & EMILY'S EATERY	SUPPLIES	215.69	4
MCMASTER-CARR SUPPLY CO.	SUPPLIES	280.01	1
MEDLER ELECTRIC COMPANY	SUPPLIES	854.18	2
MEIJER INC	SUPPLIES	4.29	1
MEIJER INC	SUPPLIES	21.98	1
MEIJER INC	SUPPLIES	74.55	2
MENARDS - MT. PLEASANT	SUPPLIES	1,597.30	12
MICHIGAN ASSN OF MUNI CLERKS	DUES	75.00	1
MICHIGAN CHAMBER OF COMMERCE - LANSI	SUPPLIES	-257.00	1
MID MICHIGAN SIGN	CONTRACT SVCS	280.00	1
MILAN SUPPLY COMPANY	SUPPLIES	159.74	1
MISSION POINT RESORT	TRAINING	153.51	1
MITCHELL'S GOURMET DELI & MARKET	SUPPLIES	35.98	1
MRWA	CONTRACT SVCS	99.00	1
MT PLEASANT AUTOMOTIVE SUPPLY	SUPPLIES	110.35	6
MT PLEASANT TIRE SERVICE, INC	CONTRACT SVCS	4,105.00	1
MT. PLEASANT FENCE SASH & DOOR	SUPPLIES	26.35	1
MWEA	TRAINING	185.00	1
NATIONAL ALLIANCE-YOUTH SPORTS	SUPPLIES	98.46	1
OFFICE DEPOT	SUPPLIES	43.32	1
OLSON TIRE SERVICE	CONTRACT SVCS	9,258.00	2
PIONEER MANUFACTURING COMPANY	SUPPLIES	1,010.82	1
PISANELLO'S PIZZA	SUPPLIES	115.00	1
PLEASANT GRAPHICS, INC	SUPPLIES	83.00	2
PREZI INC	SUPPLIES	159.00	1
PURITY CYLINDER GASES	SUPPLIES	1,180.74	4

Wright Express5/4/2021

<u>Merchant Name</u>	<u>Description</u>	<u>Amount</u>	<u># of Invoices</u>
RAZERZONE	SUPPLIES	-174.60	1
RENT-RITE OF MT PLEASANT	EQUIP RENTAL	333.76	2
REPUBLIC SERVICES #239	CONTRACT SVCS	24,011.49	5
REVZILLA	UNIFORM	1,334.97	2
RIPL, INC	CONTRACT SVCS	119.88	1
ROBAIRE BAKERY & DONUT SHOP	SUPPLIES	54.75	1
ROUGE FITNESS - CC	SUPPLIES	238.43	1
S & S WORLDWIDE, INC.	SUPPLIES	40.04	1
S & S WORLDWIDE, INC.	SUPPLIES	101.42	1
S & S WORLDWIDE, INC.	SUPPLIES	11.19	1
S & S WORLDWIDE, INC.	SUPPLIES	23.47	1
SAM'S CLUB #4982	SUPPLIES	626.24	1
SHERWIN WILLIAMS	SUPPLIES	490.60	1
SIMPLY ENGRAVING	SUPPLIES	21.00	1
SPRING HILL SUITES	TRAINING	102.93	1
STANDARD ELECTRIC COMPANY	SUPPLIES	660.19	2
STAPLES - MP	SUPPLIES	211.02	6
STAPLES BUSINESS ADVANTAGE	SUPPLIES	342.09	5
STAPLES CREDIT PLAN	SUPPLIES	125.00	2
STAPLES DIRECT	SUPPLIES	142.45	3
STATE OF MICHIGAN	TRAINING	1,010.00	1
STATE OF MICHIGAN EGLE	TRAINING	95.00	1
STATE OF MICHIGAN ICHAT LOOK UP	CONTRACT SVCS	30.00	3
SWEENEY SEED COMPANY	SUPPLIES	275.53	2
TEETER	SUPPLIES	499.99	2
THE UPS STORE	CONTRACT SVCS	10.71	1
THE WALL STREET JOURNAL	SUBSCRIPTION	19.49	1
TLO ONLINE	CONTRACT SVCS	75.00	1
TRACTOR SUPPLY - MP	SUPPLIES	92.94	3
TRACTOR SUPPLY PLAN	SUPPLIES	58.96	2
U S POSTMASTER	CONTRACT SVCS	30.35	2
U.S. TACTICAL	SUPPLIES	480.10	1
VALET AUTO CARE, INC	SUPPLIES	50.00	1
VARIDESK PRO	SUPPLIES	121.50	1
VERIZON WIRELESS	CONTRACT SVCS	15.93	1
VERIZON WIRELESS	SUPPLIES	38.07	1
VERIZON WIRELESS	COMMUNICATIONS	2,330.48	40
VOLGISTICS, INC	CONTRACT SVCS	98.00	1
WAL-MART	SUPPLIES	64.49	2
WAL-MART COMMUNITY	SUPPLIES	29.28	1
WAVE BACKGROUND CHECK	TRAINING	83.00	1
WEF CAREER CENTER	CONTRACT SVCS	349.00	1
WEF MEMBERSHIP	DUES	152.00	1
WINN TELECOM	COMMUNICATIONS	813.09	3

Wright Express

5/4/2021

Merchant Name

Description

Amount

of
Invoices

WINN TELECOM	CONTRACT SVCS	348.96	3
WINN TELECOM	COMMUNICATIONS	2,843.71	5
ZOOM, INC.	SUPPLIES	158.89	1
ZOOM, INC.	CONTRACT SVCS	<u>483.51</u>	<u>4</u>
	TOTALS	\$91,332.05	345