



**City of Mt. Pleasant
2020 Free Tree Planting Program**

Please retain these guidelines and return the application section to:

City of Mt. Pleasant – Division of Public Works
320 W. Broadway St.
Mt. Pleasant, MI 48858

****PLEASE RETURN THIS APPLICATION BY MARCH 1, 2020
FOR PLANTING IN THE SPRING 2020****

- **There is a limit of one (1) tree per property owner and address each year.**
- No more than one (1) tree will be planted per 30 feet of front footage. Properties that have more than one (1) tree per 30 feet of front footage will not be eligible for a new tree. Note: The new tree cannot be planted in the same location where a tree has been removed because any remaining roots may not allow the new tree to grow and/or the nutrient content of the soil may be depleted.
- The City will determine the types of tree species that are available for planting. See the City's Free Tree Planting Program brochure for the current selection. Please note that the species may change at the discretion of the Street Department or availability.
- The Street Department will determine the best planting location of the tree based on consideration of alignment of existing trees, utilities, and other structures, such as sidewalks. Planting will be in the street right-of-way only (between the curb and sidewalk).
- A green stake indicating the area where the tree will be planted will be placed in the right-of-way at least 48 hours in advance of planting. If you would like the stake moved to a different location, please contact the Public Works at 779-5401, Monday through Friday, from 8:00 a.m. to 4:30 p.m. **Please do not move the stake yourself.**
- Please have your underground sprinkling systems marked before the tree is planted. **The City is not responsible for damage to sprinkler systems that have not been marked.**
- Property owners/residents shall be responsible for regularly watering trees planted by the City under this program. Regular watering during the first two (2) years following planting is critical, especially during the summer months. **Please note: watering the tree via a sprinkler system alone is not sufficient. You must water the tree once per week (twice weekly if during a hot, dry spell) to ensure proper growth.** Improper care or neglect of trees planted under this program will disqualify the resident/property owner from any future tree planting by the City.
- Applications may be returned to the Public Works office via:
 1. US Mail – Send to Public Works, 320 W. Broadway St.
 2. Via email – Send to publicworks@mt-pleasant.org
 3. Drop off – Mark your envelope "Attn: Public Works" in the afterhours box in the City Hall parking lot or in person during business hours. Public Works is on the second floor, west end

City of Mt Pleasant, Michigan
TREE PLANTING APPLICATION
FOR SPRING 2020

Instructions:

1. Please complete all information.
2. Indicate your first and second choice from the tree species list below.
3. Draw a map of the preferred tree planting location. Please indicate front or side for corner lots, along with street names, house, driveway, and existing tree locations in relation to new tree.
Please note that your preferred location may not be the best location for tree planting.
4. **Return this application to the Public Works office by March 1, 2020.**

Name of Applicant or Property Owner

Telephone No. (best # to contact you)

Address

Email address

Address for planting (if different than above)

- Are there existing overhead wires at this location? Yes No
Note: Large shade trees will not be planted under utility lines.
- Do you have an irrigation system? (Note: The system must be marked.) Yes No
- Is this a replacement tree for one that was removed? Yes No
- Reason and year the tree was removed: _____

Available Tree Species

Please indicate first and second choice:
(Available species may change)

Small (20-25' tall at maturity)

- _____ Royal Raindrops® Crabapple (pink flowers)
- _____ Adirondack Crabapple (white flowers)

Medium (35-45' tall at maturity)

- _____ Crimson Spire™ Oak

Large (45'+ tall at maturity)

Note: These trees will not be planted under utility lines.

- _____ Sundburst® Honeylocust
- _____ Redmond Linden

Where do you want the new tree planted?

**Please draw your home in the box below
and indicate the location for the tree.**

(Ex. near the mailbox, left of the driveway, etc.)

- **Residents are responsible having their irrigation systems marked before planting occurs. The City is not responsible for damage to irrigation systems that have not been properly marked.**
- **There is a limit of ONE tree per homeowner/property owner per year.**
- **Neglected trees will NOT be replaced!**

Applicant's Signature

Date